

Fya,

Thank you,

**From:** Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus

**Sent:** Saturday, May 30, 2015 10:43 AM

**To:** Procurement Committee

**Cc:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Syed Muhammad Rizwan / Manager Administration @ City Campus; Dr. Ishrat Husain / Dean & Director @ IBA

**Subject:** Item # 1

**Item # 1:** Security Surveillance Equipment

**Discussion:** The committee was informed that for Surveillance (Camera & NVR) the TEC-Purchase qualified only M/s Tayabally Group and for Walkthrough Gates M/s Digital Links (Pvt) Ltd. and M/s Tayabally Group qualified and for LED TV there was no evaluation, concluding that every bidder was qualified.

As per the rates quoted for Surveillance M/s Tayabally Group was the lowest with Rs. 302,000/ (excluding GST), for Walkthrough Gates M/s Digital Links at Rs.1,125,000 (excluding GST) and LED TV M/s Memon Associates Marketing at Rs.41,496 (excluding GST).

The committee decided that for such high-tech tenders demo should be part of the bidding document. Manager Procurement proposed these tenders should be single stage two envelop.

**Decision:** The committee decided to award the order for Surveillance Equipment to M/s Tayabally Group at Rs. 302,000/ (excluding GST), for Walkthrough Gates M/s Digital Links at Rs.1,125,000 (excluding GST) and LED TV M/s Memon Associates Marketing at Rs.41,496 (excluding GST).

Attendance:

1. Syed Jehanzeb
2. Haris Quershi
3. Ahmed Ali Khan
4. Syed Fahim uddin
5. Khalid Riishi – Presenter
6. M. Sohail Khan - Presenter

Syed Jehanzeb  
Secretary Procurement Committee

**From:** Syed Muhammad Rizwan / Manager Administration @ City Campus

**Sent:** Tuesday, May 26, 2015 10:24 AM

**To:** Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus

**Cc:** Procurement Committee; Khalid Javed. Rishi\ Manager Security @ Main Campus; Mansoor Ali / Network Manager @ City Campus; Dr. Ishrat Husain / Dean & Director @ IBA; Muhammad Sohail Khan /

Manager Purchase and Stores @ IBA; Dr. S. M. Faisal Iradat / Full Time Faculty (FCS); Syed Akbar Hussain Kazmi / Assistant Manager Finance (Payables) @ Main Campus; Engr. Shakil Anwer/ Manager (Projects) @ City Campus

**Subject:** RE: Item # 4: Security Surveillance Equipment

Dear Mr. Jehanzeb,

The minutes you have attached with your e-mail were not complete as we had floated the revised minutes which are being attached herewith for your ready reference further as discussed with you over telephone M/s. Global Traders was not shortlisted for the physical review of walkthrough gates by the TEC-Purchase on the basis of documents submitted by the Global Traders as the specification, which they had mentioned in their profile did not match the required specifications of tender document. Therefore only three companies were short listed and the same were called for demonstration. However M/s. Global Traders was asked to demonstrate their Surveillance System (NVR) but they did not demonstrate the same and hence Mr. Sohail has been asked to send them letter in this regard.

Further, I am enclosing herewith the minutes of the earlier meeting held on April 22<sup>nd</sup> 2015 in this regard for more clarification on the issue.

I hope that the same would satisfy your queries.

Thanks & regards,

Rizwan Rizvi

**From:** Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus

**Sent:** Saturday, May 23, 2015 11:47 AM

**To:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Syed Muhammad Rizwan / Manager Administration @ City Campus

**Cc:** Procurement Committee; Khalid Javed. Rishi\ Manager Security @ Main Campus; Mansoor Ali / Network Manager @ City Campus; Dr. Ishrat Husain / Dean & Director @ IBA

**Subject:** Item # 4: Security Surveillance Equipment

Item # 4 : Security Surveillance Equipment

Decision: The committee requested clarification on the fourth bidder i.e. M/s Global Traders who did not turn up for the Demo.

Thank You,  
Syed Jehanzeb

Meeting attended by:

1. Syed Jehanzeb
2. Asjad Asad Siddiqui
3. Haris Quershi
4. Ahmed Ali Khan
5. Syed Fahim uddin
6. Mansoor Ali
7. S M Wajeeh Zaidi
8. M. Sohail Khan
9. Khalid Javed Rishi
10. S M Rizwan Rizvi

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**Subject:** Item # 4

Thank You,  
Syed Jehanzeb

**From:** Khalid Javed. Rishi\ Manager Security @ Main Campus  
**Sent:** Friday, May 22, 2015 9:16 AM  
**To:** Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus  
**Subject:** FW: Item # 6

Dear Sir,

FYI

Regards

Khalid

**From:** Syed Muhammad Rizwan / Manager Administration @ City Campus  
**Sent:** Thursday, May 21, 2015 9:51 PM  
**To:** Dr. S. M. Faisal Iradat / Full Time Faculty (FCS); Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Engr. Shakil Anwer/ Manager (Projects) @ City Campus; Mansoor Ali / Network Manager @ City Campus; Syed Akbar Hussain Kazmi / Assistant Manager Finance (Payables) @ Main Campus  
**Cc:** Khalid Javed. Rishi\ Manager Security @ Main Campus  
**Subject:** FW: Item # 6

Dear Members,

I am enclosing herewith the draft minutes of the meeting held on 20<sup>th</sup> May 2015 for your review please.

Thanks & regards,

Rizwan Rizvi

**From:** Syed Muhammad Rizwan / Manager Administration @ City Campus

**Sent:** Tuesday, May 19, 2015 11:16 AM

**To:** Dr. S. M. Faisal Iradat / Full Time Faculty (FCS); Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Engr. Shakil Anwer/ Manager (Projects) @ City Campus; Syed Akbar Hussain Kazmi / Assistant Manager Finance (Payables) @ Main Campus; Mansoor Ali / Network Manager @ City Campus

**Cc:** Procurement Committee; Khalid Javed. Rishi\ Manager Security @ Main Campus; Muhammad Hanif / Executive I (Purchase) @ Main Campus; Amir Hussain / Manager QEC @ City Campus

**Subject:** RE: Item # 6

Dear Members,

Please ensure your presence on the given date and time so as to avoid any further delay in the matter.

Thanks & regards,

Rizwan Rizvi

**Mr. Hanif:** Kindly prepare a check list according to the tender requirements for the said purpose.

**From:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

**Sent:** Tuesday, May 19, 2015 10:49 AM

**To:** Syed Muhammad Rizwan / Manager Administration @ City Campus

**Cc:** Procurement Committee

**Subject:** RE: Item # 6

Dear Mr. Rizwan,

It's, now, requested to make convenient the availability of TEC-P members according to the day & timings

**From:** Muhammad Hanif / Executive I (Purchase) @ Main Campus

**Sent:** Tuesday, May 19, 2015 10:25 AM

**To:** Syed Muhammad Rizwan / Manager Administration @ City Campus

**Cc:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Khalid Javed. Rishi\ Manager Security @ Main Campus  
**Subject:** RE: Item # 6

Dear Mr. Rizwan;

As confirmed by all vendors/suppliers, they are agree to arrange demo for Walkthrough gates & NVR at City Campus on May 20, 2015 (Wednesday) ; timings are given below:

1. M/s Digital Links (Pvt) Ltd  
Contact Person: Rizwan Qureshi 03208006363  
at 3:00pm
2. M/s Tayabally Group  
Contact Person: Sumail Jafri 03002406522  
at 3:15pm
3. M/s Global Traders  
Contact Person: Rafay 03343667745  
at 3:30pm
4. M/s Sipka Manufacturing (Pvt) Ltd  
Contact Person: Ali Ahmad Khan 0301-8278166  
at 3:45pm
5. M/s Memon Associates Marketing  
Contact Person: Faisal 0334-0361399  
at 4:00pm

Regards

Muhammad Hanif

**From:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA  
**Sent:** Monday, May 18, 2015 11:53 AM  
**To:** Muhammad Hanif / Executive I (Purchase) @ Main Campus  
**Cc:** Syed Muhammad Rizwan / Manager Administration @ City Campus  
**Subject:** FW: Item # 6

Dear Mr. Hanif,

Kindly intimate the days & timings to the tenderer for demo under knowledge of Mr. Rizwan.

Thank you,

**From:** Syed Muhammad Rizwan / Manager Administration @ City Campus

**Sent:** Monday, May 18, 2015 11:50 AM

**To:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Dr. S. M. Faisal Iradat / Full Time Faculty (FCS); Engr. Shakil Anwer/ Manager (Projects) @ City Campus; Mansoor Ali / Network Manager @ City Campus; Syed Akbar Hussain Kazmi / Assistant Manager Finance (Payables) @ Main Campus

**Cc:** Khalid Javed. Rishi\ Manager Security @ Main Campus; Muhammad Hanif / Executive I (Purchase) @ Main Campus; Muhammad Amir Zain / Purchase Executive @ Main Campus

**Subject:** RE: Item # 6

Dear Mr. Sohail,

You can arrange the demo at City Campus at around 03:00 pm on any day from Tuesday to Thursday.

Thanks & regards,

Rizwan Rizvi

**From:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

**Sent:** Monday, May 18, 2015 11:36 AM

**To:** Syed Muhammad Rizwan / Manager Administration @ City Campus; Dr. S. M. Faisal Iradat / Full Time Faculty (FCS); Engr. Shakil Anwer/ Manager (Projects) @ City Campus; Mansoor Ali / Network Manager @ City Campus; Syed Akbar Hussain Kazmi / Assistant Manager Finance (Payables) @ Main Campus

**Cc:** Khalid Javed. Rishi\ Manager Security @ Main Campus; Muhammad Hanif / Executive I (Purchase) @ Main Campus; Muhammad Amir Zain / Purchase Executive @ Main Campus

**Subject:** RE: Item # 6

Dear Mr. Rizwan,

Kindly let us inform the availability of TEC-P members for demonstration so that we can intimate day & time to the tenderers.

Thank you,

**From:** Syed Muhammad Rizwan / Manager Administration @ City Campus

**Sent:** Monday, May 18, 2015 11:30 AM

**To:** Dr. S. M. Faisal Iradat / Full Time Faculty (FCS); Engr. Shakil Anwer/ Manager (Projects) @ City Campus; Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Mansoor Ali / Network Manager @ City Campus; Syed Akbar Hussain Kazmi / Assistant Manager Finance (Payables) @ Main Campus

**Cc:** Khalid Javed. Rishi\ Manager Security @ Main Campus; Muhammad Hanif / Executive I (Purchase) @ Main Campus; Muhammad Amir Zain / Purchase Executive @ Main Campus

**Subject:** RE: Item # 6

Dear Members,

Enclosed the draft minutes of the meeting held on 22<sup>nd</sup> April 2015 for your review and further necessary action of Manager Purchase in this regard.

Thanks & regards,

Rizwan Rizvi

**From:** Dr. S. M. Faisal Iradat / Full Time Faculty (FCS)

**Sent:** Tuesday, April 21, 2015 10:25 AM

**To:** Syed Muhammad Rizwan / Manager Administration @ City Campus; Engr. Shakil Anwer/ Manager (Projects) @ City Campus; Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Mansoor Ali / Network Manager @ City Campus; Syed Akbar Hussain Kazmi / Assistant Manager Finance (Payables) @ Main Campus

**Cc:** Ahmed Zaheer / Registrar @ IBA; Khalid Javed. Rishi\ Manager Security @ Main Campus; Muhammad Hanif / Executive I (Purchase) @ Main Campus

**Subject:** Re: Item # 6

Ack.

-FI

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**From:** Syed Muhammad Rizwan / Manager Administration @ City Campus

**Sent:** Tuesday, April 21, 2015 9:47 AM

**To:** Dr. S. M. Faisal Iradat / Full Time Faculty (FCS); Engr. Shakil Anwer/ Manager (Projects) @ City Campus; Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Mansoor Ali / Network Manager @ City Campus; Syed Akbar Hussain Kazmi / Assistant Manager Finance (Payables) @ Main Campus

**Cc:** Ahmed Zaheer / Registrar @ IBA; Khalid Javed. Rishi\ Manager Security @ Main Campus; Muhammad Hanif / Executive I (Purchase) @ Main Campus

**Subject:** RE: Item # 6

Dear Members,

Kindly make it convenient to attend the TEC-Purchase meeting on Wednesday 22<sup>nd</sup> April 2015 at 03:00 pm at City Campus to discuss the said agenda item.

Thanks & regards,

Rizwan Rizvi

**From:** Dr. S. M. Faisal Iradat / Full Time Faculty (FCS)

**Sent:** Thursday, April 16, 2015 2:48 PM

**To:** Syed Muhammad Rizwan / Manager Administration @ City Campus; Engr. Shakil Anwer/ Manager (Projects) @ City Campus; Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Mansoor Ali / Network Manager @ City Campus; Syed Akbar Hussain Kazmi / Assistant Manager Finance (Payables) @ Main Campus

**Cc:** Ahmed Zaheer / Registrar @ IBA; Khalid Javed. Rishi\ Manager Security @ Main Campus;  
Muhammad Hanif / Executive I (Purchase) @ Main Campus  
**Subject:** Re: Item # 6

Next week preferable Tue/Wed.

-FI

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**From:** Syed Muhammad Rizwan / Manager Administration @ City Campus  
**Sent:** Thursday, April 16, 2015 12:32 PM  
**To:** Dr. S. M. Faisal Iradat / Full Time Faculty (FCS); Engr. Shakil Anwer/ Manager (Projects) @ City Campus; Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Mansoor Ali / Network Manager @ City Campus; Syed Akbar Hussain Kazmi / Assistant Manager Finance (Payables) @ Main Campus  
**Cc:** Ahmed Zaheer / Registrar @ IBA; Khalid Javed. Rishi\ Manager Security @ Main Campus;  
Muhammad Hanif / Executive I (Purchase) @ Main Campus  
**Subject:** FW: Item # 6

Dear Members,

I am forwarding herewith the tread of e-mails along with all attachments, which is self-explanatory, you are therefore requested to please convey convenient date and time so that the TEC-Purchase meeting may be convened at an early date.

Thanks & regards,

Rizwan Rizvi

**From:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA  
**Sent:** Tuesday, April 14, 2015 1:48 PM  
**To:** Syed Muhammad Rizwan / Manager Administration @ City Campus  
**Cc:** Procurement Committee; Muhammad Hanif / Executive I (Purchase) @ Main Campus  
**Subject:** FW: Item # 6

Dear Mr. Rizwan,

The decision & the case of IP based camera & walkthrough gate is submitted for further necessary action, please.

Thank you,  
Sohail.

**From:** Syed Jehanzeb / Asst. Manager Finance (Projects) @ Main Campus  
**Sent:** Tuesday, April 14, 2015 1:38 PM  
**To:** Muhammad Hanif / Executive I (Purchase) @ Main Campus; Muhammad Sohail Khan / Manager Purchase and Stores @ IBA  
**Cc:** Procurement Committee  
**Subject:** Item # 6



Item # 6: Procurement of IP & Walkthrough Gates

Discussion: The committee came to a conclusion that due to varied specification the evaluation of the bids be done through TEC-Purchase.

Decision: The committee forwarded the case to TEC-Purchase

Thank You,  
Syed Jehanzeb

**From:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

**Sent:** Thursday, April 09, 2015 4:56 PM

**To:** Syed Jehanzeb / Asst. Manager Finance (Projects) @ Main Campus

**Cc:** Dr. Nasir Touheed / Professor of Computer Science, Coordinator Testing Services of IBA

**Subject:** PC Agenda as on April 11, 2015

Dear Jahanzeb,

Please find the attachments in respect to appended below items to be discussed in PC meeting being held on April 11, 2015

1. Approval for Tender ad & documents for PA System
2. Approval for Stationery Items
3. Approval for General Items
6. **Approval for IP Surveillance System & Walk Through at IBA Main Campus & City Campus**
5. Approval for Repair & Maintenance Works Staff Town A-4 & B-5

Thank you,  
Sohail.