

**APPROVAL FOR:**
☐ Purchase ☐ Works

☐ Others (pl. specify) \_\_\_\_\_

(Please mark (✓) appropriate box)

ICT-CPX-HW-118BUDGET CODEBeneficiary Department/Place of work: Store Backup toners Samsung ML 2165Description: Requirement of store backup toners**Comparative Summary:**

S. No	Description	QTY	Allied Computer	ZainTech	Mughal Computer
1.	Samsung toners ML 2165	05	26,875/-	27,450/-	34,500/-
Total			26,875/-	27,450/-	34,500/-
Add G.S.T			4,568/-	4,666/-	5,865/-
G. Total			<u>31,443/-</u>	<u>32,116/-</u>	<u>40,365/-</u>

Recommended Supplier/Vendor/Contractor: Allied ComputerApproval Amount: Rs. 31,443/-Basis of recommendation: Being lowest

Forwarded by

appropriation) \_\_\_\_\_

Approved by

(Director IBA/Director IT/Projects/Registrar/ \_\_\_\_\_)

Enclosures:

- ☐ Original Quotations along with RFQs  
☐ Requisition from the concerned person/Deptt  
☐ Copies of Tender document (if any)  
☐ Copy of tender advertisement (if any)

(Please mark (✓) appropriate boxes)

- ☐ Relevant minutes of Purchase Committee/Audit & Finance Committee/Executive Committee  
☐ Other Documents \_\_\_\_\_

Director Finance

(For Budgetary Allocation/Re-)





# Allied Computer Services



Manufacturers Plain & Pre-Printed Computer Stationery  
 Importer, Wholesaler & Supplier Printers, Photocopiers, Fax & Computer  
 Peripherals, Complete Range of Ribbons, Toners, Ink Cartridges, Drums,  
 Data Cartridges, Networking Items & Office Supplies.  
 NTN : 15-06-0901089-7 GST : 12-00-8500-690-28

Address : RB - 3/19/1, D.M. Wafai Road,  
 Near H.O. Akhbar Daily "Aman"  
 Pakistan Chowk, Karachi.  
 Phone : 92-21 32217436 32210412 32626806  
 Fax : 92-21 32621687  
 E-mail : allied.computer123@gmail.com

INSTITUTE OF BUSINESS ADMINISTRATION,  
 MAIN CAMPUS,  
 UNIVERSITY ROAD  
 KARACHI.

Date: 04.06.2016

## SUBJECT: QUOTATION FOR SAMSUNG TONER 2165

Dear Sir,

With reference to your Enquiry, regarding supply of below mentioned item.  
 We are pleased to quote our lowest Price as given below:

ITEMS	RATE EXCL. GST	GST 17%	RATE INCL. GST
Samsung Toner Cartridge No. 2165	5,375/-	914/-	Rs. 6,289/- Each

DELIVERY : Ex-Stock

Thanking you and assuring you for our best services at all times.

Yours Faithfully,  
 For ALLIED COMPUTER SERVICES



(M.UZAIR BAIG)

Members: Pakistan Association of Printing and Graphic Arts Industry  
 Karachi Chamber of Commerce & Industry



**Mr. Syed Ali Admed Naqvi**  
**Institute of Business Administration**  
**Karachi**

**Date: 05-June-2016**

Dear Sir,  
With reference to your RFQ regarding Samsung Toner 101, here we are offering  
best prices for toner. Kindly review the prices.

## **Quotation**

Sr. No	Description	Qty	Unit Price	GST	Total	Total
1	Samsung Toner 101	5	5,490	933	6,423	32,117

**Note: Price Are Included 4.5% Income Tax & 17% GST.**  
**Ready Stock**

Kind Regards,  
Abdul Saboor Khan

## **Zaintech System & Solution**

Suite # 1019, 10th Floor, UNI Plaza  
I.I. Chundrigar Road, Karachi, Pakistan  
Cell # +92333-2908862  
Tel: 0213-2464258-2413749  
NTN: 2603268-6  
GST: 1700260326816

Deals In Computer Stationery, Printer, Fax Machine, Ribbons  
Data Cartridges Tones, Ink Cartridges & General order Supplier



Attn:	Mr. Syed Ali Ahmed Naqvi
M/S:	IBA
Address:	Karachi, Pakistan

Date:	05.06.2016
GST #	17-03-8500-045-19
NTN #	2962066-0
RFQ #	Toners-04-2016-17

## QUOTATION

S. No.	Description	Qty.	Unit Price (Rs.)	Amount	GST 17%	Amount GST 17%	Amount GTS (Rs.)
01	Toner for Sumsung (101)	05	6900.00	34500.00	1173.00	5865.00	40350.00

### Terms & Conditions:

1. Prices are included of Tax.
2. Delivery Time (Ex-Stock).

  
For Mughal Computers



# RFQ-Toners-04-2016-17

Date of Issuance: June 2, 2016

Date of Opening: June 5, 2016

Contact Person Name: Syed Ali Ahmed Naqvi

Contact Details: 11-422-422 Ext 2112

Email ID: [anaqvi@iba.edu.pk](mailto:anaqvi@iba.edu.pk)

S.#	Description of Item Required	Qty	Unit Price	Total Price	Applicable Tax Amount	Grand Total
01	Toner for Samsung (101)	05	8900	34500	40365	40365

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate of item cost is final and no change what so ever will be accepted.
7. Government tax(es), levies and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
9. Invoice/bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case of item or form will be allowed.
12. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates of denomination of Purchase Order/Work Order.
13. Stamp duty 0.2% for goods against total value of Purchase Order will be levied accordingly.
14. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
15. Quotes will be opened on same date of opening (mentioned above) at IBA Main Campus ICT Procurement Office in presence of representative bidders who may care to attend.

# **RFQ-Toners-04-2016-17**

**Date of Issuance: June 2, 2016**

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