



**Institute of
Business Administration
Karachi**

Leadership and Ideas for Tomorrow

WORK ORDER

To : M/s Hamza T Contractor
Order No : IBA-MC/PD/CW/208/0075/2016-17
Date of Issue : April 19, 2017
Date of Completion of Work : May 31, 2017
Place of Execution of Work : Aman Tower
Total Amount : **Rs.666,924.00 (Including Tax)**
**(Rupees Six Hundred Sixty Six Thousand Nine
Hundred Twenty Four Only)**

S#	Description of Items	Approx Qty	Quoted Brand	Quoted Code & Specification	Rates (Rs.)	Amount (Rs.)
1	Emulsion Paint 1 x Coat Fenomastic Emulsion Primer	20696.949 Sq.ft approx.	Jotun	As mentioned in description	11.00	227,666.44
2	Hygiene Emulsion Silk Dove Grey 0117, Stone 0555, Morning Fog 9918, Snow White 5001 2 x Coat Fenomastic Hygiene Emulsion Silk	2096.995 Sq.ft approx.	Jotun	As mentioned in description	15.00	31,454.93
3	Hygiene Emulsion Silk B Base, Orange Zest 1460 2 x Coat Fenomastic Hygiene Emulsion Silk	17824.456 Sq.ft approx.	Jotun	As mentioned in description	15.00	267,366.84
4	Hygiene Emulsion Silk C Base, Royal Blue 4224 2 x Coat Fenomastic Hygiene Emulsion Silk	1048.5 Sq.ft approx.	Jotun	As mentioned in description	15.00	15,727.50
Total			Rs542,215.70			
Taxes			Rs.54,221+Rs.70,488			
Total Amount			Rs666,924.70			

Note:

Please note that works/jobs must be executed according to BoQ & amount quoted in Tender Document. Any alteration/change/addition will be communicated in writing and payment will be made only on the basis of Work Order or if any over and excess works/jobs that Variation Order will be acknowledged.

Entry & endorsement in Measurement Book for all jobs done is mandatory. The Measurement Book is to be countersigned by Maintenance Supervisor on each occurrence / daily basis.


The terms and conditions and scope of work will however, remain same as per tender document vide Tender # CW/05/16-17. Schedule of Requirement / BoQ is attached.

Special Instructions for coating anti-fungal paints;

- a. Maximum 10% Water Dilution for Primer and Top Coats.
- b. Sanding & Cleaning of All Effected Surfaces.
- c. Base Single Coat of Water Based Acrylic Primer.
- d. Application Two Coats of "Fenomastic hygiene Anit Fungus Paint".

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill & Work Order etc should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. That upon termination of this agreement the contractor shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
14. Stamp duty 0.35% against total value of Work Order will be levied accordingly.
15. All equipment, ladders / scaffoldings / platforms for any heights, plungers, brushes, application Rollers, buckets etc. will be brought by the contractors.
16. The contractor will responsible for taking all safety measures during working of his staff at any height / surfaces
17. All surfaces where work was carried out required to be cleaned from stains through related equipment / tools / materials etc.
18. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
19. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.


Sr. Manager Purchase & Stores


G.M. Admin