



**Institute of  
Business Administration  
Karachi**

*Leadership and Ideas for Tomorrow*

**WORK ORDER**

To : M/s Jummani Enterprises  
Order No : IBA-MC/PD/MISC/206/0041/2016-17  
Date of Issue : January 04, 2017  
Date of Delivery : January 31, 2017  
Place of Delivery : IBA, Boys Hostel, Main Campus  
Total Amount : **Rs.289,865.16 (Including GST)**  
(Rupees Two Hundred Eighty Nine Thousand Eight Hundred Sixty Five Only)

S#	Items	Qty	Rate	Amount
1	<b>Venetian Blinds</b> Size: 40" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	73 blinds	2,300.00	167,900.00
2	<b>Venetian Blinds</b> Size: 18" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	36 blinds	1,068.00	38,448.00
3	<b>Venetian Blinds</b> Size: 20" (width) x 93" (height) 1" Strip Color: Grey Material: Vinyl	36 blinds	1,150.00	41,400.00
<b>Total</b>			<b>Rs. 247,748.00</b>	
<b>17% GST</b>			<b>Rs. 42,117.16</b>	
<b>Total Amount</b>			<b>Rs. 289,865.16</b>	

**Note:**

Complete assembly including Nylon Lift Cord/Strings, Valance Clips, Tilt Mechanism, bottom Rails, Brackets, Cord/String Lock and Hooks & Sleeves and ancillary article must be provided in operational form.

### Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
12. Stamp duty 0.35% for Goods against total value of Purchase Order / Work Order will be levied accordingly.



Manager Purchase & Stores

20/04/17



Registrar