

TENDER NOTICE

Tender # MISC/06/14-15

Decoration & Catering Services for Convocation-2014

The Institute of Business Administration, (IBA), Karachi, invites sealed tenders from Catering & Decoration and Event Management Service Providers, registered with Sindh Sales Tax and Income Tax Departments for decoration & catering services on the occasion of Convocation-2014. The Tender Documents are comprised on "Single Stage Two Envelopes" procedure.

Tender Forms are available at the **Office of Manager Purchase & Stores, IBA Main Campus, University Road, Karachi** on any working day from **October 4, 2014** to **October 25, 2014** between **9:00am** to **3:00pm** on submission of paid fee challan of **Rs. 1000.00** being the Tender Fee. The Tender Fee should be deposited in A/c no. 003-0002-5, United Bank Ltd, Karachi University Campus Branch.

Tender Document should be dropped in Tender Box placed at Purchase Office between **9:00am** to **3:00pm** up to **October 25, 2014** and will be opened on same date & venue at **3:30pm** in the presence of representatives who may care to attend. In case of any holiday the tender shall be received/opened on next working day at same place and time.

The Financial Proposal(s) of technically qualified bidder(s) will be opened on **October 30, 2014** at **11:30am** at IBA Main Campus, University Road in the presence of bidders who may care to attend. In case of any holiday, the Financial Proposal shall be opened on the next working day, at the same place and time. The minimum qualifying percent for technical qualification is 80%.

Kindly submit 5% Bid Security in form of Pay Order or Demand Draft in the name of Institute of Business Administration, Karachi along with the Tender Documents.

Kindly mention "Tender Number" at top left corner of the envelope. IBA reserves the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.

Please feel free to contact Manager Purchase & Stores on 021-38104700 Ext: 2151 for any information and query.

Registrar

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