

*Tender Fee: Rs. 500/-  
(Non-Refundable)*

# **TENDER FORM**

**Tender # ME/12/2017-18**

## **Tender for Supply of Cordless, Collar Mic & Amplifier**

**Date of Issue : February 21 2018**

**Last Date of Submission : March 20, 2018 (3:00 PM)**

**Date of Opening of Tender : March 20, 2018 (3:30 PM)**

**Pay Order / Demand Draft # ....., Drawn on Bank.....**

**Amount of Rs..... Dated.....**

# CONTENTS

1. Introduction	Page 3
2. Instructions	Page 4
3. Bill of Quantity	Page 5
4. Bidding Data	Page 09
5. Bidder Qualification Criteria	Page 10
6. Terms & Conditions	Page 11
7. Integrity Pact	Page 13

## 1. Introduction

Dear Tenderer:

Thank you the interest you have shown in response to the IBA's advertisement which has floated in IBA & SSPRA websites on March 20, 2018 to "Tender for Supply of Cordless, Collar Mic & Amplifier".

The Institute of Business Administration, Karachi (IBA) is the oldest business school outside North America. It was established in 1955 with initial technical support provided by the Wharton School of Finance, University of Pennsylvania. Later, the University of Southern California (USC) set up various facilities at the IBA & several prominent American professors were assigned to the IBA. The course contents, the curriculum, the pedagogical tools & the assessment & testing methods were developed under the guidance of reputed scholars from these two institutions. IBA has zealously guarded the high standards & academic traditions it had inherited from Wharton & USC while adapting and adjusting them with the passage of time.

We expect to avail services/works/items of high standards meet our prime & basic specifications through this transaction.

Please contact Sr. Purchase Executive on 38104700 ext: 2150 for any information and query

Thank you.

-sd-  
**Registrar**

## **2. Instructions**

- (a) The Institute of Business Administration, Karachi (IBA) expects that aspirant manufacturers / firms / supplier / companies / distributors / dealers should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp each and every page. Moreover, attach required supporting document according to the requirement.
- (b) It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column/item blank. If you want to leave the item/column un-answered please, write 'Doesn't Apply/Doesn't Arise'. If you need more space please attach a paper & clearly mention item/column name or number etc that referred the column/item of the Tender Form.
- (c) You can collect the Tender Document from the office of Sr. Manager Procurement & Stores, Ground Floor, Fauji Foundation IBA Main Campus, University Road, Karachi from February 21, 2018 to March 20, 2018 during working 9:00 AM to 3:00 PM.
- (d) The last date of submit the Tender Document in sealed envelope in March 20, 2018 by 3:00 PM in the Office of the Sr. Manager Procurement & Stores, Ground Floor, Fauji Foundation IBA Main Campus, University Road, Karachi. The Tender will be opened on same day at 3:30 PM in the presence of representatives who may care to attend.
- (e) Bid Security of 5% of total charges will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration.
- (f) Successful bidder should provide 5% Performance Security of total value of Purchase Order / Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract.
- (g) Please attached last 3 plus years' financial turnover in terms of bank statement or financial statement.
- (h) Copy of Sales Tax & Income Tax Certificate should be attached.
- (i) Cliental list is required.
- (j) Please mention "Tender Number" at top left corner of the envelopes. IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 any may cancel the bidding Process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.

\_\_\_\_\_  
Stamp & Signature

3.

**BILL OF QUANTITY**

S.#	Specification	Quoted Brand	Quoted Model	Qty	Rate	Amount
1	<p><b>Cordless Mic</b></p> <p>Product Composition Handheld wireless microphone Diversity wireless tuner WT-5810 ..1</p> <p>Frequency Range 576 – 865 MHz I*11, UHF</p> <p>Tone Frequency 32.768 kHz</p> <p>Operating Temperature -10 °C to +50 °C 114 T to 122 T I</p> <p>Accessory AC adopter I*21 ..1, Screw driver ..1, Microphone holder W3/8" I with stand adopter) · 1, Storage case</p> <p>Wireless microphone Microphone Element Electret condenser microphone unit: Unidirectional</p> <p>Modulation Frequency modulation</p> <p>Channel Selectable 64 channels I the number of channels may differ from country to country)</p> <p>RF Carrier Power Less than 50 mW I Factory preset 10 mW ERP I</p> <p>Oscillator PLL synthesized</p> <p>Maximum Input Level 126 dB SPL</p> <p>Maximum Deviation ±40 kHz</p> <p>Audio Frequency Response 100 Hz – 15 kHz</p> <p>Battery WB-2000 rechargeable battery (option) or AA alkaline dry cell battery</p> <p>Battery Life Approx. 13 h I when the WB-2000 rechargeable battery is used) Approx. 10 h I when the alkaline battery is used I</p> <p>I indicator Power/Battery lamps</p> <p>Antenna Built-in type</p> <p>Diversity wireless tuner Power Source AC mains I supplied AC adapter must be used I Power 130 mA 112 V DC I Channel 16 channels Receiving System Double super-heterodyne Diversity System Space diversity Mixing Output MIC: -60 dB 1&lt;31, 600 Ω, balanced, XLR-3-32 type connector Mixing Input -20 dB 1&lt;31, 10 kΩ, unbalanced, phone jack Antenna Whip antenna</p>			05		

	<p>Receivina 90 dB or more, Sianol to Noise ratio 120 dBV                  Squelch 16 - 40 dBV variable                  Squelch System Using together of noise SQ, carrier SQ and tone                  Indicator ANT A/B, Audio Ipeak I, Battery alarm, Channel                  Channel Check Usable frequencies sconning                  Signal to Noise 104 dB or more IA-weight, unbalanced outpull                  Harmonic 1 % or less I typical I                  Frequency 100 Hz - 15 kHz, ±3 dB</p>				
2	<p><b>Collar Mic</b>                  Product Composition Wireless transmitter,                  Lavalier microphone YP-                  M5300                  Frequency Range 576 - 865 MHz I *II, UHF                  Tone Frequency 32.768 kHz                  Operatina Temperature -10 'C to +50 'C 114 'F to 122 'F I                  Accessory AC adapter I *2I · I, Screw driver                  "1, Storage case ...1, Neck strap · I                  Modulation Frequency modulation                  Channel Selectable 64 channels I the number of                  channels may differ from                  country to country)                  RF Carrier Power Less than 50 mW I Factory                  preset I 0 mW ERP I                  Oscillator PLL synthesized                  Maximum Input Level -14 dB to -29 dB 1 *3I                  !Audio level control: Min. to                  Max. I                  Battery WB-2000 I WB-2000-2                  contains 2 pieces)                  rechargeable battery (option)                  or                  AA alkaline dry cell battery                  Battery Life Approx. 13 h                  I when the                  WB-2000                  rechargeable                  battery is                  used I Approx.                  I 0 h I when                  the alkaline                  battery is                  used I                  Indicator Power/Battery lamps                  Antenna Built-in type                  Microphone Element Electret condenser type:                  Unidirectional                  Sensitivity -63 dB ±3 dB 10 dB = I V/0.1                  Po, I kHz I                  Cord Lenqth U m 14.27 ft I</p>			04	

Power Source	AC mains I supplied AC adapter must be used I				
Power Consumption	130 mA 112 V DC I				
Channel Selectable	16 channels				
Receiving System	Double super-heterodyne				
Diversity System	Space diversity				
Mixing Output	MIC: -50 dB I >31, 600 O, balanced, XLR-3-32 type connector LINE: -20 dB 1*31, 600 O, unbalanced, phone jack				
Mixing Input	-20 dB 1>31, 10 kO, unbalanced, phone jack				
Antenna	Whip antenna				
Receiving Sensitivity	90 dB or more, Signal to Noise ratio 120 dBV input, 40 kHz deviation I				
Squelch Sensitivity	16 - 40 dBV variable				
Squelch System	Using together of noise SQ, carrier SQ and tone SQ				
Indicator	ANT A/B, Audio I peak I, Battery alarm, Channel number				
Channel Check	Usable frequencies scanning				
Siano! to Noise Ratio	I04 dB or more IA-weight, unbalanced output!				
Harmonic Distortion	I % or less I typical I				
Frequency Response	100Hz-15kHz, +3 dB				

3	<b>Amplifier</b>	02																																																																		
<b>12. SPECIFICATIONS</b>																																																																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Power Source</td> <td colspan="3">220 – 230 V AC or 240 V AC, 50/60 Hz</td> </tr> <tr> <td>Rated Output</td> <td colspan="3">240 W</td> </tr> <tr> <td>Power Consumption</td> <td colspan="3">532 W (rated output), 220 W (EN60065)</td> </tr> <tr> <td>Frequency Response</td> <td colspan="3">50 – 20,000 Hz (<math>\pm 3</math> dB)</td> </tr> <tr> <td>Distortion</td> <td colspan="3">Under 2% at 1 kHz, rated power</td> </tr> <tr> <td>Input</td> <td colspan="3">           MIC 1 – 6: –60 dB<sup>1</sup>, 600 <math>\Omega</math>, electronically-balanced, combined type of XLR-3-31 equivalent and phone jack            AUX 1 – 2: –20 dB<sup>1</sup>, 600 <math>\Omega</math>, electronically-balanced, combined type of XLR-3-31 equivalent and phone jack            (Either MIC 5 or AUX 1, and either MIC 6 or AUX 2 selectable)            AUX 3 – 4: –20 dB<sup>1</sup>, 10 k<math>\Omega</math>, unbalanced, RCA pin jack            AUX 5: –20 dB<sup>1</sup>, 10 k<math>\Omega</math>, unbalanced, combined type of XLR-3-31 equivalent and phone jack            PWR AMP IN: 0 dB<sup>1</sup>, 600 <math>\Omega</math>, unbalanced, RCA pin jack            (An equalizer or other signal processor connectable between LINE OUT and PWR AMP IN terminals)         </td> </tr> <tr> <td>Output</td> <td colspan="3">           REC: 0 dB<sup>1</sup>, 600 <math>\Omega</math>, unbalanced, RCA pin jack            LINE: 0 dB<sup>1</sup>, 600 <math>\Omega</math>, unbalanced, RCA pin jack            SPEAKER SELECTOR: 2 zone, high impedance<sup>2</sup> (100 V line), individual selector key, M4 screw terminal<sup>3</sup>            DIRECT SPEAKER OUT: High impedance<sup>2</sup> (100 V line), M4 screw terminal<sup>3</sup>, Low impedance (4 – 16 <math>\Omega</math>), M4 screw terminal<sup>3</sup>            Note: Both Low and High impedance terminals cannot be used at the same time.         </td> </tr> <tr> <td>Phantom Power</td> <td colspan="3">ON or OFF for each MIC 1 – 6 with switch setting</td> </tr> <tr> <td>S/N Ratio (Band Pass: 20 – 20,000 Hz)</td> <td colspan="3">           Over 100 dB (Master volume: min)            Over 76 dB (Master volume: max)            Over 60 dB (MIC 1 – MIC 4)            Over 53 dB (MIC 5, MIC 6)            Over 76 dB (AUX 1 – AUX 5)         </td> </tr> <tr> <td>Tone Control</td> <td colspan="3">Bass: <math>\pm 10</math> dB at 100 Hz, Treble: <math>\pm 10</math> dB at 10 kHz</td> </tr> <tr> <td>Control Input</td> <td colspan="3">           REMOTE VOLUME: M3 screw terminal<sup>3</sup>            POWER REMOTE: No-voltage make contact input            Open voltage: 24 V DC (when the unit's power is OFF)            Short-circuit: under 10 mA, M3 screw terminal<sup>3</sup> </td> </tr> <tr> <td>Indicator</td> <td colspan="3">5-point LED output level meter, Power indicator LED, Zone indicator LEDs</td> </tr> <tr> <td>Operating Temperature</td> <td colspan="3">–10°C to +40°C</td> </tr> <tr> <td>Finish</td> <td colspan="3">Panel: ABS resin, black, hair line Case: Steel plate, black</td> </tr> <tr> <td>Dimensions</td> <td colspan="3">420 (w) x 107.7 (h) x 367 (d) mm</td> </tr> <tr> <td>Weight</td> <td colspan="3">13.5 KG</td> </tr> </table>					Power Source	220 – 230 V AC or 240 V AC, 50/60 Hz			Rated Output	240 W			Power Consumption	532 W (rated output), 220 W (EN60065)			Frequency Response	50 – 20,000 Hz ( $\pm 3$ dB)			Distortion	Under 2% at 1 kHz, rated power			Input	MIC 1 – 6: –60 dB <sup>1</sup> , 600 $\Omega$ , electronically-balanced, combined type of XLR-3-31 equivalent and phone jack AUX 1 – 2: –20 dB <sup>1</sup> , 600 $\Omega$ , electronically-balanced, combined type of XLR-3-31 equivalent and phone jack (Either MIC 5 or AUX 1, and either MIC 6 or AUX 2 selectable) AUX 3 – 4: –20 dB <sup>1</sup> , 10 k $\Omega$ , unbalanced, RCA pin jack AUX 5: –20 dB <sup>1</sup> , 10 k $\Omega$ , unbalanced, combined type of XLR-3-31 equivalent and phone jack PWR AMP IN: 0 dB <sup>1</sup> , 600 $\Omega$ , unbalanced, RCA pin jack (An equalizer or other signal processor connectable between LINE OUT and PWR AMP IN terminals)			Output	REC: 0 dB <sup>1</sup> , 600 $\Omega$ , unbalanced, RCA pin jack LINE: 0 dB <sup>1</sup> , 600 $\Omega$ , unbalanced, RCA pin jack SPEAKER SELECTOR: 2 zone, high impedance <sup>2</sup> (100 V line), individual selector key, M4 screw terminal <sup>3</sup> DIRECT SPEAKER OUT: High impedance <sup>2</sup> (100 V line), M4 screw terminal <sup>3</sup> , Low impedance (4 – 16 $\Omega$ ), M4 screw terminal <sup>3</sup> Note: Both Low and High impedance terminals cannot be used at the same time.			Phantom Power	ON or OFF for each MIC 1 – 6 with switch setting			S/N Ratio (Band Pass: 20 – 20,000 Hz)	Over 100 dB (Master volume: min) Over 76 dB (Master volume: max) Over 60 dB (MIC 1 – MIC 4) Over 53 dB (MIC 5, MIC 6) Over 76 dB (AUX 1 – AUX 5)			Tone Control	Bass: $\pm 10$ dB at 100 Hz, Treble: $\pm 10$ dB at 10 kHz			Control Input	REMOTE VOLUME: M3 screw terminal <sup>3</sup> POWER REMOTE: No-voltage make contact input Open voltage: 24 V DC (when the unit's power is OFF) Short-circuit: under 10 mA, M3 screw terminal <sup>3</sup>			Indicator	5-point LED output level meter, Power indicator LED, Zone indicator LEDs			Operating Temperature	–10°C to +40°C			Finish	Panel: ABS resin, black, hair line Case: Steel plate, black			Dimensions	420 (w) x 107.7 (h) x 367 (d) mm			Weight	13.5 KG		
Power Source	220 – 230 V AC or 240 V AC, 50/60 Hz																																																																			
Rated Output	240 W																																																																			
Power Consumption	532 W (rated output), 220 W (EN60065)																																																																			
Frequency Response	50 – 20,000 Hz ( $\pm 3$ dB)																																																																			
Distortion	Under 2% at 1 kHz, rated power																																																																			
Input	MIC 1 – 6: –60 dB <sup>1</sup> , 600 $\Omega$ , electronically-balanced, combined type of XLR-3-31 equivalent and phone jack AUX 1 – 2: –20 dB <sup>1</sup> , 600 $\Omega$ , electronically-balanced, combined type of XLR-3-31 equivalent and phone jack (Either MIC 5 or AUX 1, and either MIC 6 or AUX 2 selectable) AUX 3 – 4: –20 dB <sup>1</sup> , 10 k $\Omega$ , unbalanced, RCA pin jack AUX 5: –20 dB <sup>1</sup> , 10 k $\Omega$ , unbalanced, combined type of XLR-3-31 equivalent and phone jack PWR AMP IN: 0 dB <sup>1</sup> , 600 $\Omega$ , unbalanced, RCA pin jack (An equalizer or other signal processor connectable between LINE OUT and PWR AMP IN terminals)																																																																			
Output	REC: 0 dB <sup>1</sup> , 600 $\Omega$ , unbalanced, RCA pin jack LINE: 0 dB <sup>1</sup> , 600 $\Omega$ , unbalanced, RCA pin jack SPEAKER SELECTOR: 2 zone, high impedance <sup>2</sup> (100 V line), individual selector key, M4 screw terminal <sup>3</sup> DIRECT SPEAKER OUT: High impedance <sup>2</sup> (100 V line), M4 screw terminal <sup>3</sup> , Low impedance (4 – 16 $\Omega$ ), M4 screw terminal <sup>3</sup> Note: Both Low and High impedance terminals cannot be used at the same time.																																																																			
Phantom Power	ON or OFF for each MIC 1 – 6 with switch setting																																																																			
S/N Ratio (Band Pass: 20 – 20,000 Hz)	Over 100 dB (Master volume: min) Over 76 dB (Master volume: max) Over 60 dB (MIC 1 – MIC 4) Over 53 dB (MIC 5, MIC 6) Over 76 dB (AUX 1 – AUX 5)																																																																			
Tone Control	Bass: $\pm 10$ dB at 100 Hz, Treble: $\pm 10$ dB at 10 kHz																																																																			
Control Input	REMOTE VOLUME: M3 screw terminal <sup>3</sup> POWER REMOTE: No-voltage make contact input Open voltage: 24 V DC (when the unit's power is OFF) Short-circuit: under 10 mA, M3 screw terminal <sup>3</sup>																																																																			
Indicator	5-point LED output level meter, Power indicator LED, Zone indicator LEDs																																																																			
Operating Temperature	–10°C to +40°C																																																																			
Finish	Panel: ABS resin, black, hair line Case: Steel plate, black																																																																			
Dimensions	420 (w) x 107.7 (h) x 367 (d) mm																																																																			
Weight	13.5 KG																																																																			
<b>Total</b>																																																																				
<b>17% GST</b>																																																																				
<b>Grand Total</b>																																																																				

**Total Amount Rupees (in words)** \_\_\_\_\_

\_\_\_\_\_  
Stamp & Signature

#### 4. **BIDDING DATA**

- (a) **Name of Procuring Agency:** Institute of Business Administration, Karachi
- (b) **Brief Description of Works:** Tender for Supply of Cordless, Collar Mic & Amplifier
- (c) **Procuring Agency's address:-**Main Campus, University Road, Karachi
- (d) **Amount of Bid Security:-** Bid Security of 5% of total amount/cost will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi
- (e) **Period of Bid Validity (days):-** Ninety Days
- (f) **Performance Security Deposit:** Successful bidder should provide 5% Performance Security of total value of Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract.
- (g) **Deadline for Submission of Bids along with time :-** The last date of submit the Tender Document in sealed envelope in March 20, 2018 by 3:00 PM in the Office of the Sr. Manager Procurement & Stores, Ground Floor, Fauji Foundation IBA Main Campus, University Road, Karachi. The Tender will be opened on same day at 3:30 PM in the presence of representatives who may care to attend.
- (h) **Venue, Time, and Date of Bid Opening:-** Tender will be opened on March 20, 2018 on 3:30 PM at IBA Main Campus, University Road, Karachi.
- (i) **Time for Completion from written order of commence:-** 60 days
- (j) **Liquidity damages:-** 2% liquidity damages of the total amount will be imposed per month for which the contractor failed to complete work within the execution period.
- (k) **Deposit Receipt No: Date: Amount:(in words and figures) Pay Order / Demand Draft**  
# ....., Amount :Rs.....Drawn on Bank..... Dated.....

\_\_\_\_\_  
Stamp & Signature

## 5. BIDDER QUALIFICATION CRITERIA

S. No	Eligibility Criteria
1	Is envelop sealed
2	Required Bid Security in enclosed
3	Form of Tender Signed or not
4	Registration in GST / SBR & I. Tax
5	Turnover in terms of Financial Statement of last three years
6	Tender Fee Received
7	5 plus years' experience
8	Cliental list provided
9	Affidavit regarding any litigation or blacklisting

---

 Stamp & Signature

## 6. TERMS & CONDITIONS

The following terms of the supply are agreed by the manufacturer / supplier / distributor / firms or companies:

- (i) **Receiving / Acceptance of Purchase/Work Order:** The manufacturers / supplier / distributor will sign the copy of the Purchase/Work Order as acknowledgement.
- (ii) **Delivery Challan:** Copies of Delivery Challan on which the Order number, date of delivery execution, quantity, quality, specs, manufacturer name clearly mentioned. Non-compliance with this condition renders the goods liable to non-acceptance. After seven days, IBA will not be responsible for any claim(s) / responsibility.
- (iii) **Place of Delivery:** As specified in the Purchase/Work Order unless otherwise informed accordingly.
- (iv) **Delayed Delivery:** 2% liquidity damages of the total amount will be imposed per month for which the company/firm/agency failed to deliver within the delivery/execution period and maximum upto 10%.
- (v) **Inspection:** Physical inspection will be carried out by IBA authority. Ordered material is subject to final inspection at the time of delivery.
- (vi) **Quantity Delivered:** Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason and contractor will abide the instruction.
- (vii) **Condition of Goods:** All items must meet in all respects with the specs & conditions of the Order and must be in good condition otherwise they will be liable to reject.
- (viii) **Delivery of Goods:** All the items must be delivered to the store of the IBA who will sign the receipt with stamp on delivery note.
- (ix) **Rejection of Goods:** We reserve the right to cancel any or all the items if material is not in accordance with our specification or if the delivery is delayed.
- (x) **Sub-letting:** No sub-letting in any case and form will be acceptable.
- (xi) **Termination:** That upon termination of this agreement the service provider shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time.
- (xii) **Submission of Invoices:** Invoice / Bill should be submitted to Procurement & Stores Department.
- (xiii) **Advance Payment:** Advance Payment subject to Bank Guarantee.
- (xiv) **Validity of Bid:** Validity is for ninety (90) days.
- (xv) **Company Profile:** Company Profile be attached with this document.
- (xvi) **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA & IBA PP&P.
- (xvii) **Price / Rate:** must be quoted on Tender Form only and submitted in sealed envelope.
- (xviii) **General Sales Tax:** will be paid on applicable items only by the company/firm/agency.

---

Stamp & Signature

- (xix) **Arbitration:** In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties.
- (xx) **Bid Security:** 5% Bid Security should be deposited along with the tender form in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi.
- (xxi) **Performance Security:** Successful bidder should provide 5% Performance Security of total value of Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract / Warranty, whichever is longest.
- (xxii) **Government tax(es), levi(es) and charges(s):** It will be charged at actual as per SRO.
- (xxiii) **Rights:** IBA reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
- (xxiv) **Tender Document:** Tender Document available at the Office of Sr. Manager Procurement & Stores, Ground Floor, Fauji Foundation IBA Main Campus, University Road, Karachi.
- (xxv) **Discourage Child Labor:** All staff must have CNIC and clearly mentioned to discourage work through child labor.
- (xxvi) **Environmental Friendly Procedure:** Supplier / Manufacturer / Distributor must ensure Environmental Friendly procedure of manufacturing and avoid the use of Toxic material.
- (xxvii) **Submission of Tender:** Last date for submission is March 20, 2018 up to 3:00 PM.
- (xxviii) **Opening of Tender:** Tender will be opened on March 20, 2018 on 3:30 PM at IBA Main Campus, University Road, Karachi.
- (xxix) **Government tax(es), levi(es) and charges(s):** All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase Order.
- (xxx) **Stamp Duty:** 0.35% against total value of Work Order will be levied accordingly.
- (xxxi) **Experience:** At least 5 plus years experience required for this tender.
- (xxxii) **Turn Over:** Please attached last 3 plus years' financial turnover in terms of bank statement or financial statement.
- (xxxiii) **Blacklisted:** Vendor/Supplier is required to provide affidavit that the firm is not Black Listed from any of the government / semi government / private organization / firm /agencies / department etc.
- (xxxiv) **Sales Tax Registration Certificate:** Manufacturers / Firms / Supplier / Companies / Distributors must provide "Sales tax registration certificate with last month return copy both FBR and / or SRB" at the time of submission of bidding document.

---

 Stamp & Signature

## **7. Integrity Pact**

Declaration of Charges, Fees, Commission, Taxes, Levies etc payable by the manufacturer/supplier/distributor works;

M/s. \_\_\_\_\_, the manufacturer / supplier / distributor hereby declares that:

- (a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the manufacturer/supplier/distributor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- (c) The manufacturer/supplier/distributor accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- (d) Notwithstanding any right and remedies exercised by the IBA in this regard, manufacturer/supplier/distributor agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/supplier/agency/service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

### **Note:**

**This integrity pact is mandatory requirement other than auxiliary services / works.**

\_\_\_\_\_  
Stamp & Signature

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Tel # \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE & STAMP