



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Purchase Order

Approval Status: Approved

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Purchase Order IBA-0000000521	Issue Date 12, June, 2018	
Payment Terms 30 Days		Ship Via ROAD
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152, 2112	Currency PKR
Requestor Department Administration		

Supplier: V00503

Faisal
Trading
Corporation
R-68, Hina Banglows, Block-19,
Gulistan-e-Jouhar, Ka
Karachi
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	ELECTRIC CONTACT CLEANER 100 ML (PROMAX 400 ML)	6.00 EA	395.00	2370	21-Jun-18
2	CERAMIC HOLDER THREADED (SMALL) LARGE HID	50.00 EA	54.00	2700	21-Jun-18
3	WIRE CLIP (8 MM) 50 PACKETS	50.00 EA	102.00	5100	21-Jun-18

Total: 10170.00

GST: 1728.90

Total PO Amount: 11898.90

Amount in Words: Eleven Thousand Eight Hundred Ninety Eight and paise Ninety Only.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be

Purchase Order

charged as per applicable rates / denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.



Senior Manager Purchase & Stores



General Manager Administration

June 12/18