



DANISH AHMAD STAMP VENDOR
S.V. Lic. No. 29, Suit No. 223, IIInd Floor,
Tahir Plaza, City Courts, Karachi

19 DEC 2019

(RUPEES TWO THOUSAND ONLY)

No. 7478 DATE 19 DEC 2019
ISSUED TO WITH ADDRESS Muhammad Waris Khan Ajmeri
THROUGH WITH ADDRESS Advocate Ledger No. 3935/K3A
PURPOSE City Court, Karachi
VALUE RS. 2000 ATTACHED YES
STAMP VENDOR'S SIGNATURE [Signature]

AGREEMENT

Dismantling, Removing, Providing & Fixing of Pergola (Sun Shade) at City Campus

THIS AGREEMENT is executed at KARACHI, on this day December...23..., 2019.

BETWEEN

M/s Institute of Business Administration, Karachi through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s S. M. Saeed & Brothers, having its office at # S. 10, Noman Arcade Block-14, Gulshan-e-Iqbal, Karachi, hereinafter referred to as "**CONTRACTOR**" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. S. M. Saeed, holding CNIC No. 42000-0514292-3 on the SECOND PART.

WHEREAS "IBA" intends to obtain Dismantling, Removing, Providing & Fixing of Pergola (Sun Shade) at City Campus Works related jobs/works as assigned in accordance to the tender vide # CW/04/19-20 at the cost of **Rs.660,993.00 Inclusive all taxes**. The basis with the works/jobs of items as per tender vide # CW/04/19-20 (IBA requirement) discussions in respect of the same as per determination of scope of works will be held with Sr. Executive Administration & Sr. Manager Procurement & Stores and "THE CONTRACTOR" have offered to render all kind of works/jobs (including but not limited to the "works/jobs mentioned in Work Order") of the proposed works up to the satisfaction & handing over the project to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:



DANISH AHMAD STAMP VENDOR
S.V. Lic. No. 29, Suit No. 223, 11nd Floor,
Tahir Plaza, City Courts, Karachi

19 DEC 2019

RUPEES FIVE HUNDRED ONLY

S. No. 7407 DATE
ISSUED TO WITH ADDRESS
THROUGH WITH ADDRESS HEDAYAT MOHAMMAD KHAN
PURPOSE Advocate L. No. 4838
VALUE RS. 500 ATTACHED
STAMP VENDOR'S SIGNATURE

WITNESSETH

"IBA" hereby offer to appoint "THE CONTRACTOR" as their official work executor for the specific purpose of "Works & Services" in respect of the same with "IBA" as per the determination of scope of works/jobs on suitable scale with any/all other relevant details for Dismantling, Removing, Providing & Fixing of Pergola (Sun Shade) at City Campus. "THE CONTRACTOR" hereby agree to the offer the "IBA" in acceptance of the terms & conditions here in below forth. However, the terms and conditions of the tender document vide # CW/04/19-20 would be integral part of this agreement.

Article I: DUTIES & SCOPE OF WORK AND AGREEMENT

- 1.1 This Agreement includes, the "services & works", discussions with "IBA" as per determination of scope of services, schedule of work & time line to suitable scale with any/all other relevant details to "IBA".
- 1.2 "THE CONTRACTOR" agrees to provide any/all kind of services related to execution of work/job to "IBA" whenever and wherever is required as per the terms & conditions of this Agreement.
- 1.3 "THE CONTRACTOR" will coordinate for required/assigned works/jobs/project with Sr. Executive Administration and Sr. Manager Procurement & Stores, of the "IBA" who will advise "THE CONTRACTOR" in supervision of proposed works/jobs related.
- 1.4 "THE CONTRACTOR" is bound to provide items including machineries, equipments, goods material, gadget and manpower according to the Work Order.
- 1.5 It will be responsibility of the Contractor to remove debris/sludge/garbage/waste material/left over material, machineries, equipment and manpower from the site at their own cost after completion of works/jobs/project. However, Clearance Note / Certificate will be required from Sr. Executive Administration and Sr. Manager Procurement & Stores.

- 1.1 additional work/job, if required / necessary etc over and above/extra the Work Order, will be executed on the basis of Variation Order.
- 1.2 Dismantling, Removing, Providing & Fixing of Pergola (Sun Shade) at City Campus Works, as assigned in accordance to the tender vide # CW/04/19-20.
- 1.3 Entry & Endorsement in Measurement Book for all jobs done is mandatory. The Measurement Book is to be countersigned by Maintenance Supervisor on each occurrence / daily basis.
- 1.4 The Contract will require to obtain Entry Pass of their employee/labour/manpower etc from IBA, Security Office.
- 1.5 Any alteration/deletion/addition will only be consider if provided in writing by Sr. Manager Procurement & Stores. No verbal instruction(s) / order(s) will consider valid.

Article II
SCOPE OF PROFESSIONAL SERVICES & WORKS:

- 2.1 "THE CONTRACTOR" hereby agree and acknowledge for the periodic supervision of the works and to check the execution of works in accordance with the Description & Specification mentioned in BoQ vide Tender # CW/04/19-20.
- 2.2 "THE CONTRACTOR" hereby agree and acknowledge the acceptance of attending the meetings with the Sr. Manager Administration and Sr. Manager Procurement & Stores "IBA" as & when required.
- 2.3 Date of Completion of work/job/project is January 30, 2020.
- 2.4 Physical inspection will be carried out by IBA authority. Ordered material is subject to final inspection at the time of delivery.
- 2.5 All staff must have CNIC and clearly mentioned to discourage work through child labor.

Article III
REMUNERATION

- 3.1 The cost offered by the Contractor is Rs. 660,993.00 (inclusive of all taxes) vide tender # CW/04/19-20.
- 3.2 This Agreement includes, the "Dismantling, Removing, Providing & Fixing of Pergola (Sun Shade) at City Campus", as per "IBA" requirement mentioned in Tender BoQ.

S. #	Description	Qty	Rates	Amount (Rupees)
1	Dismantling & removing of existing front rafter providing fabricating & fixing in position Mild Steel Framing of Mild Steel hollow pipes, dimension, 2"x 2", gauge. 16 swg, painted with three coat enamel with one coat red oxide or anti rust paint. Total length : 310 ft.	1 job	584,950.00	584,950.00

<p>Poly Carbonate hollow sheet, thickness 10 mm. Special Aluminum profile for leakage with EPDM gasket anti rust epoxy paint.</p> <p>Area per piece : 7'x 14'</p> <p>Total number of pieces : 07</p> <p>Total Area : 686 sq. ft.</p> <p>Aluminum L angle, Aluminum Tape, Steel Screw. Special Weather Resistant Silicone. Special Weather Resistant Bitumen Tape</p> <p>The job will be carried out on the directions of the Sr. Executive Administration, City Campus.</p>			
Total			Rs. 584,950.00
SST			Rs. 76,043.00
Total Amount			Rs. 660,993.00

- 3.3 Payment will be made after completion of works/jobs/project and submission of bill/invoice. Clearance Note / Certificate from Sr. Executive Administration and Sr. Manager Procurement & Stores is required before process of bill/invoice.
- 3.4 Performance Security 5% of total amount of Work Order must be deposited to the IBA, Karachi. Security Deposit will be released after clearance of invoice which will be submit after completion of satisfactory work.
- 3.5 All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- 3.6 Stamp duty 0.35% for Services against total value of Work Order will be levied accordingly.
- 3.7 All rules, regulations and policies will be governed in accordance to the SPPRA & IBA PP&P.
- 3.8 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne as per SRO/Notification.
- 3.9 A liquidity damages @ 2% per month, of the total agreed payment, of the total cost will be imposed in case of delayed delivery. Penalty will be imposed after 07 days subject to services by IBA before the starting date mentioned on the Work Order.
- 3.91 IBA will not pay any charges(s) regarding cartage / carriage / transportation / food / wages / accidental etc.

Article IV: **ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this

subject matter thereof shall be referred to the Registrar of the IBA and CEO of the "THE CONTRACTOR" for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V:
TERMINATION

- 5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.
- 5.2 IBA reserve the right to accept or reject any or all agreement(s) or terminate proceedings at any stage in accordance to the rules & regulations in the relevant SBD notified framed by SPPRA.

Article VI:
INDEMNITY

- 6.1 "THE CONTRACTOR" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE CONTRACTOR", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE CONTRACTOR" which disturbs or damage the reputation, quality or the standard of services & works provided by "IBA" and any person claiming through the IBA.

Article VII:
NOTICE

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article VIII:
INTEGRITY PACT

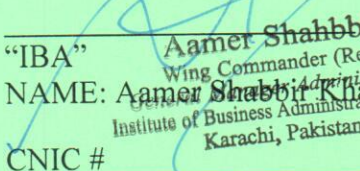
- 8.1 Its intention not to obtain the work of any contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the contractor/ manufacturer / contractor / distributor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 8.3 The contractor/ manufacturer/contractor/distributor accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, manufacturer/contractor/distributor agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts,

kickback given by the contractor / company / firm / contractor / agency / service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

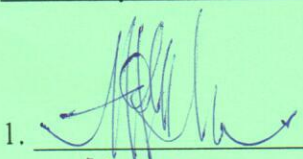
Article IX:
MISCELLANEOUS

- 8.1 Works/job/project will be handed over by the "IBA" or vet the cost with authentic stamp and signature.
- 8.2 Competent Authority reserves the right to change / alter / remove any item or reduce / enhance quantity without assigning any reason.
- 8.4 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 8.5 The validity of the contract will be effective from the date of issue of Work Order.
- 8.6 All terms and conditions of tender vide # CW/04/19-20 will be the integral part of this agreement and can't be revoked.
- 8.7 Any additional work/job, if required / necessary etc over and above/extra the Work Order, will be executed on the basis of Variation Order.
- 8.8 Entry & Endorsement in Measurement Book for all jobs done is mandatory. The Measurement Book is to be countersigned by Maintenance Supervisor on each occurrence / daily basis.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.


"IBA"
NAME: Aamer Shahbair Khan
Wing Commander (Retd)
Institute of Business Administration (IBA),
Karachi, Pakistan
CNIC # _____

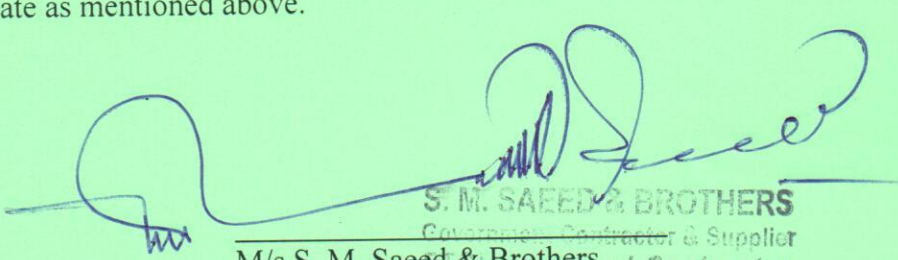
Address:
G. M. Admin Institute of Business
Administration Main Campus
University Road, Karachi

1. 
M. SOHAIL KHAN
Manager Purchase & Stores
Institute of Business Administration
Karachi-Pakistan
CNIC # _____

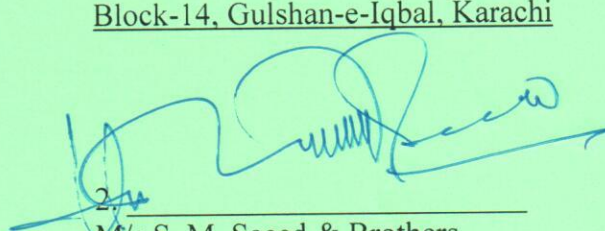
Address: _____

3. _____

Pergola (Sun Shade) at City Campus vide tender # CW/04/19-20


S. M. SAEED & BROTHERS
Government Contractor & Supplier
NAME: S. M. Saeed
CNIC # _____

Address:
S-10, Noman Arcade,
Block-14, Gulshan-e-Iqbal, Karachi

2. 
M/s S. M. Saeed & Brothers

Hammad Saeed.
CNIC# 4219-S663940-1

Address: S-10 Noman Arcade,
Block-14, Gulshan-e-Iqbal, Karachi.

4. 
M/s S. M. Saeed & Brothers

CNIC # _____

Address: _____

M. Awaiz

CNIC# _____

Address: _____
