



**Institute of
Business Administration
Karachi**

Leadership and Ideas for Tomorrow

Purchase Order

Approval Status: Approved

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Purchase Order IBA-0000000280	Issue Date 13, February, 2018
Payment Terms 30 Days	Ship Via ROAD
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152
Requestor Department Administration	Currency PKR

Supplier: V00503

Faisal
Trading
Corporation
R-68, Hina Banglows, Block-19,
Gulistan-e-Jouhar, Ka
Karachi
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	WATER FILTER REGULAR (THREAD) WATER FILTER THREAD PP YARN CARTRIDGE FILTRATION: 5 MICRON, SIZE: 10" BRAND: SO-SAFE	90.00 EA	198.90	17901	23-Feb-18
2	TUMBLER GLASS DRINKING TUMBLERS 300 ML MEDIUM SIZE, BROAD NECK MODEL # 19, BRAND: TOYO NASIC	60.00 EA	39.97	2398.2	23-Feb-18
3	ROOMI AIR FRESHENER TOILET AIR FRESHENER BRAND: ROOMI	684.00 EA	15.15	10362.6	23-Feb-18
4	DUST BIN PVC SIZE # 4 PVC DUSTBIN SIZE # 4, COLOR: LIGHT GREY / OFF WHITE BRAND: AL-KHALID	36.00 EA	108.00	3888	23-Feb-18
5	DUSTING CLOTH DUSTING CLOTH 36" X 30" PLAIN FABRIC ("A" QUALITY) AS PER SAMPLE	444.00 EA	43.90	19491.6	23-Feb-18
6	FINIS BOTTLE	30.00 EA	146.00	4380	23-Feb-18
7	MOP PAD MOP PAD 450GM / 160Z MAXIMUM WEIGHT & SIZE AS PER SAMPLE	100.00 EA	84.50	8450	23-Feb-18
8	PHENYL BALLS NAPHTHALENE BALLS 200GM (ASP)	44.00 EA	38.00	1672	23-Feb-18
9	SCOTCH BRITE SCOTCH BRITE REGULAR, BRAND: 3M	204.00 EA	19.36	3949.44	23-Feb-18

Purchase Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
--------	----------------------------------	------------	----------	-----------------	---------------

Total: 72492.84
17% GST: 12323.7828
Total PO Amount: 84816.62
Amount in Words: Eighty Four Thousand Eight Hundred Sixteen and paise Sixty Two Only.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.


 Senior Manager Purchase & Stores


 General Manager Administration

7 Feb 13/18