

Furniture Works at Staff Cafeteria, IBA Main Campus

Tender # FUR/02/25-26

MINUTES OF PRE-BID MEETING

Subject: Site Visit

Client: IBA-KHI

Dated: Mar 18, 2026

Time: 11 00 Hrs.

Venue: IBA Main Campus -Karachi.

Participants:

IBA's Representatives	Consultant's Representative
Muhammad Rameez (MR) Senior Manager Projects	Rasmia Principal Architect – M/s Lakeer designs
Shariq Ahmed (SH) Junior Engr. Civil	

S.No.	NAME OF FIRMS
1	Nextec Design
2	NH Constructors
3	Honesty Furnishes
4	HU Engineering Services

DELIBERATIONS

1. The tiles installed at the cafeteria and wash terrazzo tables shall be of same shade and pattern.
2. The long sofa and round table shall be installed in segments/portions as per design requirements.
3. The jute fabric shall be of premium quality.
4. Samples of all tables and chairs shall be assemble and prepare first for approval prior to delivery and installation.
5. A tactile texture sheet shall be applied to the rectangular tables, along with a matching edge binder.
6. Suitable gliders shall be provided and installed beneath all rectangular and circular tables.
7. The external-side table shall be cast in reinforced cement concrete (RCC) with reinforcement comprising #4 bars at 6” c/c as main reinforcement and #3 bars at 6” c/c as distribution reinforcement.
8. As per Karachi University Dispatch No. 840 dated 10/07/2024, the contractor shall pay a fee of PKR 1,000 to Karachi University prior to the entry of any dumper into the premises. Furthermore, material delivery shall be permitted exclusively through the Kaneez Fatima Gate.
9. The contractor shall be fully responsible for the repair and restoration of any utility lines damaged during the execution of the works.

Minutes Recorded By:

Shariq Ahmed

IBA Representative