



IBA Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

PURCHASE ORDER

To : M/s M. F. Brothers
Order No : IBA-MC/PD/Misc/206/0038/2016-17
Date of Issue : September 05, 2016
Date of Delivery : September 09, 2016
Place of Delivery : IBA, Main Campus
Total Amount : **Rs.159,567.41 (Including GST)**
(Rupees One Hundred Fifty Nine Thousand Five Hundred Sixty Seven & Paise Forty Nine Only)

S.#	Specification	Qty	Unit	Rate	Amount
General Items					
1	Room Air Freshener Spray Volume: 300 ml Assorted Fragrances Brand: Lotion Perfect	408	Pieces	172.80	70,502.40
2	Toilet Air Freshener Brand: Roomi	1572	Pieces	15.40	24,208.80
3	Dusting Cloth 36" x 30" Plain Fabric ("A" Quality) As per Sample	888	Pieces	38.40	34,099.20
4	Dispenser for liquid soap	18	Pieces	399.00	7,182.00
5	Plastic Dust Pan Best Quality As per sample	6	Pieces	65.00	390.00
Total				Rs. 136,382.40	
17% GST				Rs. 23,185.01	
Total Amount				Rs. 159,567.41	

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.

5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
12. Stamp duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.


Manager Purchase & Stores

Sept 05/16


Registrar