

**From:** Secretary Procurement Committee @ IBA

**Sent:** Thursday, June 23, 2016 10:34 AM

**To:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

**Cc:** Procurement-Committee; Ahmed Zaheer / Registrar @ IBA; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Manager (Finance) @ Main Campus; Dr. Mohammed Nishat / Associate Dean @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

**Subject:** Item 5: Approval for tender ad & documents for Brown Folder

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Discussion: The committee reviewed the tender documents and suggested to incorporate two additions: (a) write "Indonesia or equivalent" in third item, and (b) take per page rate of second & third item separately.

Decision: The committee approved the tender ad & documents for Designing, Composing & Printing of Brown Folder, Student Handbook & Plagiarism Policy to be uploaded on IBA & SPPRA websites, subject to addition of above suggested changes.

Attendance:

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb
3. Asjad Asad
4. Ahmed Ali Khan
5. Muhammad Hanif
6. Mushtaque Ahmed
7. Syed M. Rizwan Rizvi

Muhammad Hanif,  
Secretary Procurement Committee