



**Institute of
Business Administration
Karachi**

Leadership and Ideas for Tomorrow

Office Notes & Order

APPROVAL FOR: 72%

☐ Purchase ☐ Works

☐ Others (pl. specify) _____

(Please mark (✓) appropriate box)

ICT-CPX-HW-118

BUDGET CODE

Beneficiary Department/Place of work: Store Backup HP color 551
Description: Main Campus ICT store backup

Comparative Summary:

S. No	Description	QTY	Galaxy techno	Allied Computer	Zain tech	Imran Electronics
1.	Hp LaserJet 551 toners	1 set	58,800/-	74,200/-	61,900/-	58,871/-
	Hp Certificate		yes	Yes	Yes	yes
Total			58,800/-	74,200/-	61,900/-	58,871/-
Add G.S.T			9,996/-	12,614/-	10,523/-	10,008/-
G. Total			68,796/-	86,814/-	72,423/-	68,879/-

Recommended Supplier/Vendor/Contractor: Galaxy techno
HP toner Approval Amount: Rs. 68,796/-

Basis of recommendation: Being lowest

Forwarded by _____

appropriation) _____

Approved by

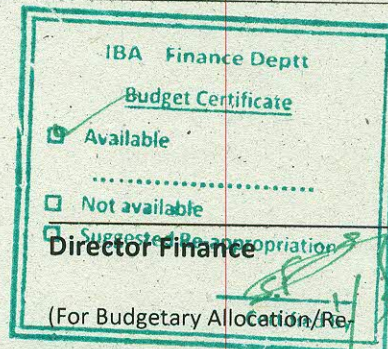
(Director IBA/Director IT/Projects/Registrar/_____)

Enclosures:

- ☐ Original Quotations along with RFQs
- ☐ Requisition from the concerned person/Deptt
- ☐ Copies of Tender document (if any)
- ☐ Copy of tender advertisement (if any)

(Please mark (✓) appropriate boxes)

- ☐ Relevant minutes of Purchase Committee/Audit & Finance Committee/Executive Committee
- ☐ Other Documents _____





GALAXY Techno Shop

One Stop Shop for : Tablets - Laptops - Desktop Pc's & Add-ons
GC 07-09 G/F TECHNO CITY H.MOHANI ROAD KARACHI. PHONE: 021 32217091

M/s : Institute of Business Administration Karachi

City Campus, University Road
KARACHI

MR. Syed Ali Ahmed Naqvi

Tel: 111-422-422 Ext 2112

QUOTATION

20/08/16

Ref # QT753

S.No	Product	Qty	Price	AMOUNT	Sales Tax 17%	Amount
1	HP TONER FOR 551 (507 SET)	1	58800	58800	9996	68796

68796

1. Prices given are exworks Karachi.
2. WH TAX already Included In Price.
3. Quoted Price are valid for 7days Only.
4. Goods are Available In Ready Stock

For Galaxy Techno

Muhammad Salman

021 32400893



Allied Computer Services



Manufacturers Plain & Pre-Printed Computer Stationery,
Importer, Wholesaler & Supplier Printers, Photocopiers, Fax & Computer
Peripherals, Complete Range of Ribbons, Toners, Ink Cartridges, Drums,
Data Cartridges, Networking Items & Office Supplies.
NTN : 15-06-0901089-7 GST : 12-00-8500-690-28

Address : RB - 3/19/1, D.M. Wafai Road,
Near H.O. Akhbar Daily "Aman"
Pakistan Chowk, Karachi.
Phone : 92-21 32217436 32210412, 32626806
Fax : 92-21 32621687
E-mail : allied.computer123@gmail.com

Aug 19, 2016

INSTITUTE OF BUSINESS ADMINISTRATION
PROCUREMENT DEPARTMENT,
IBA MAIN CAMPUS,
KARACHI

SUBJECT : QUOTATION FOR HP TONERS
RFQ - Toners / 09 / 2016-17.

Dear Sir,

With reference to your above enquiry No. regarding supply of belowmentioned items ,
we are pleased to quote our lowest prices as below :

S #	Description	Qty.	Base Price	GST 17 %	Unit Total	Total Inclusive of Taxes
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01.	HP 551 Toner (507A) Set of 04 Pcs.	01Set	@Rs 74,200/-	12614/-	86,814/-	86,814/-
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Ex- Stock
Original Quality

Thanking you and assuring you for our best services at all times.

Yours Faithfully ,
For ALLIED COMPUTER SERVICES



(UZAIR BAIG)

Members: Pakistan Association of Printing and Graphic Arts Industry
Karachi Chamber of Commerce & Industry



Mr. Syed Ali Admed Naqvi
Institute of Business Administration
Karachi

Date: 20-Aug-2016
RFQ-Toners/09/2016-17

Dear Sir,
Refer below, please note the following our best rates.

Quotation

Sr. No	Description	Qty	Unit Price	GST	Total	Grand Total
1	HP LaserJet Colour Toner 507-A (Genuine)	1 Set	61,900	10,523	72,423	72,423

Note: Price Are Included 4.5% Income Tax & 17% GST.

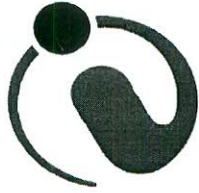
Kind Regards,
Abdul Saboor Khan

Zaintech System & Solution

Suite # 1019, 10th Floor, UNI Plaza
I.I. Chundrigar Road, Karachi, Pakistan
Cell # +92333-2908862
Tel: 0213-2464258-2413749
NTN: 2603268-6
GST: 1700260326816

Deals in Computer Stationery, Printer, Fax Machine, Ribbons
Data Cartridges Tones, Ink Cartridges & General order Supplier





IMRAN Electronics

Office # 509, 5th Floor, Uni Center, Hasrat Mohani Road, Karachi-Pakistan.
Phone : 92-21-32463394-95 Fax : 92-21-32463395 E-mail: info@imranelectronics.com
www.imranelectronics.com

Business Partner



Dated: 20-08-2016

Ref:-Toners/09/2016-17

Mr. Ali Ahmed Naqvi – Procurement Department

Institute of Business Administration

Karachi,

Quotation for HP COLOR LASERJET PRINTER & TONER SET (Main Campus)

Dear Sir,

Reference to our meeting regarding the purchase of HP Color Laser Printer & Toner set, please find prices for your kind approval and perusal.

Sno	Product	Unit Price	GST 17%	Sub Total	Qty	Grand Total
1	HP LASERJET ENTERPRISE 500	58,871.00	10,008.00	68,879.00	1set	Rs68,870.00
	TONER SET M551					
	CE400A BLACK Page yield 5,500 pages					
	CE401A CYAN Page yield 6,000 pages					
	CE402A YELLOW Page yield 6,000 pages					
	CE403A Magenta Page yield 6,000 pages					

Terms and Conditions

1. Above Quoted Prices are inclusive of 17% GST
2. Price Validity : 15 days
3. Delivery time: Toner Ex-Stock
4. Payment 25 days
5. We shall deliver the goods free of cost within the limits of Karachi. However out station courier charges will be charged at actual.
6. We are commercial importers and Income Tax has been paid at Customs, therefore no Tax will be deducted for which we will provide the necessary documents.

If you have any further queries, please do not hesitate to contact us.

For **Imran Electronics**,

Muhammad Imran Khan
Business Development Manger
0300-9265177