



**IBA** Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

### WORK ORDER

To : M/s Rajput Construction Co.  
Order No : IBA-MC/PD/P&S/208/0104/2014-15  
Date of Issue : June 11, 2015  
Date of Completion of Work : July 11, 2015  
Place of Execution of Work : Staff Town IBA, Main Campus  
Total Amount : **Rs.973,000.00 (Including GST)**  
**(Rupees Nine Hundred Seventy Three Thousand Only)**

Staff Town House # A-4

Total Amount = Rs.973,000.00 (inclusive of all taxes)  
**(Rupees Nine Hundred Seventy Three Thousand Only.)**

#### Note:

Please note that works/jobs must be executed according to BoQ & amount quoted in Tender Document. Any alteration/change/addition will be communicated in writing and payment will be made only on the basis of Work Order or if any over and excess works/jobs that Variation Order will be acknowledged.

Entry & endorsement in Measurement Book for all jobs done is mandatory. The Measurement Book is to be countersigned by Maintenance Supervisor on each occurrence / daily basis.

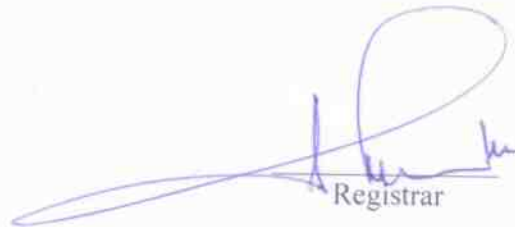
The work/jobs must be completed on or before July 11, 2015.

The terms and conditions and scope of work will however, remain same as per tender document vide Re-Tender # MISC/10/14-15. Schedule of Requirement / BoQ is attached.

#### Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill & Work Order etc should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. That upon termination of this agreement the contractor shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time

13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
14. Stamp duty 0.3% against total value of Work Order will be levied accordingly.

  
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Manager Purchase & Stores  
*June 11/15*  
\_\_\_\_\_  
Registrar