



Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

IBA-MC/PD/217/0024/2023-24

August 7, 2023

Syed Nasir Subhan

M/s. Allied Record Management Company (Pvt) Ltd.

Office 405, Plot 75, Qurtuba Mall,

Bahadur Shah Zafar Road, Bahadurabad

Karachi

Phone: 0333-2325841

**Subject: Letter of Acceptance (LoA)**

We have the pleasure to inform you that M/s. Allied Record Management Company (Pvt) Ltd. has been selected by the competent authority on quoted rates in the bidding document. The terms and conditions of the Tender Documents will be an integral part of this letter. Details are as follows:

Tender # IT/34/22-23

Caption: Documents Scanning and Digitization

Service Completion Date: September 4, 2023

We are confident that M/s. Allied Record Management Company (Pvt) Ltd. will prove its worth of experience with excellent services.

  
Syed Fahad Jawed  
Head of Procurement