

**Document Fee: Rs.1,000/-  
(Non-Refundable)**

# **DOCUMENT FORM**

Disposal of Items

OS/01/21-22

**Date of Issue : March 14, 2022**

**Last Date of Submission : March 29, 2022 (3:00 pm)**

**Date of Opening : March 29, 2022 (3:30 pm)**

**Company Name:** \_\_\_\_\_

**NTN:** \_\_\_\_\_

**Pay Order / Demand Draft # \_\_\_\_\_, Drawn on Bank \_\_\_\_\_**

**Amount of Rs. \_\_\_\_\_, Dated: \_\_\_\_\_**

Dear Participants:

Thank you for the interest shown in response to the document advertisement published in leading newspapers on March 14, 2022 vide # OS/01/21-22 to Disposal of Batteries, Tyres, Electrical & IT Related Scraps on 'as is where is' Basis.

Items may be inspected between 9:00 am to 3:00 pm on any working day from March 14, 2022 to March 29, 2022 at IBA, Main Campus. Please quote the offered value on the form attached.

Kindly deposit a Pay Order / Demand Draft of 5% of the offered amount as the Bid Security, issued in favor of the Institute of Business Administration, Karachi.

For more information, please contact Sr. Executive Purchase on 021-38104700 Ext. 2150

Thank you,

-sd-  
**Registrar**

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Stamp & Signature

## DOCUMENT FORM

### Disposal of Batteries, Tyres, Electrical & IT Related Scraps on 'as is where is' Basis

S#	LOT #	ITEM	QTY	REMARKS	<u>AMOUNT INCLUSIVE OF TAXES</u>
1	A	Geyser	3	ADMIN	
2	B	Vehicle Tyres	47	TARANSPORT	
3	C	Dry Batteries	281	ICT	
4	D	IT Server Equipment	33		
5	E	Multi Media Projector	66		
6	F	Desktop Computer	50		
7	G	Scanner	7		
		Photo Copier	4		
		HPTI Projector	1		
		Printers	14		
8	H	Laptops	13		
9	I	Smart Board	1		
10	J	Projector Screens	6		
11	K	UPS	1		
12	L	Mobile Phone	3		
13	M	Air Conditioner A/C	Lot	Electrical	

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14	N	Electric Water Cooler	16		
		Water Dispenser	2		
15	O	Exhaust & Duct Fans	Lot		
		False Ceiling Fans			
		Stand Fans			
		Ceiling Fans			
16	P	Tube Rods, Led Blubs, Energy Savers,	Lot		
17	Q	Submersible Pump	Lot		
		Sewage Pump			
18	R	Hand Dryer	3		
		Electric Tea Water Boiler	5		
		Microwave Oven	1		
		Broken Lights	4		
		Amplifier	5		
		Speakers	19		
		Paper Shredder	1		
19	S	A/C Compressors	Lot		
20	T	Filters	Lot		
		Filter Cartridge			
21	U	PVC Scrap	Lot		
		Electrical Cables			
		Empty Cans			
		V-Belts			
22	V	Capacitor Bank			
		Electrical DBS			
23	W	Genset Radiators	Lot		
		Genset Air Filters			
		Genset Parts			
		Genset Cylinder Heads			
		Genset Batteries			
24	X	Used Engine Oil (without Can)	Lot		

**Grand Total Amount Lot 'A + B + C + D + E + F + G + H + I + J + K + L + M + N + O + P + Q + R + S + T + U + V + W + X =**

**Rs.** \_\_\_\_\_

**Grand Total Amount Rupees in Words:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Stamp & Signature

**PICTURES LOT WISE**





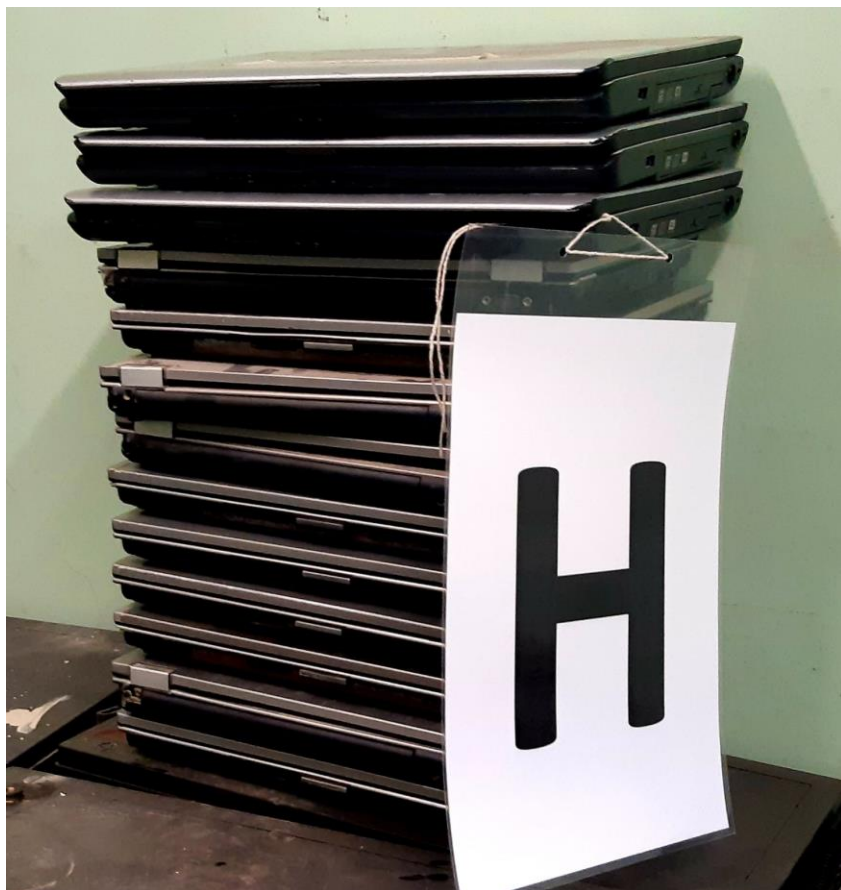




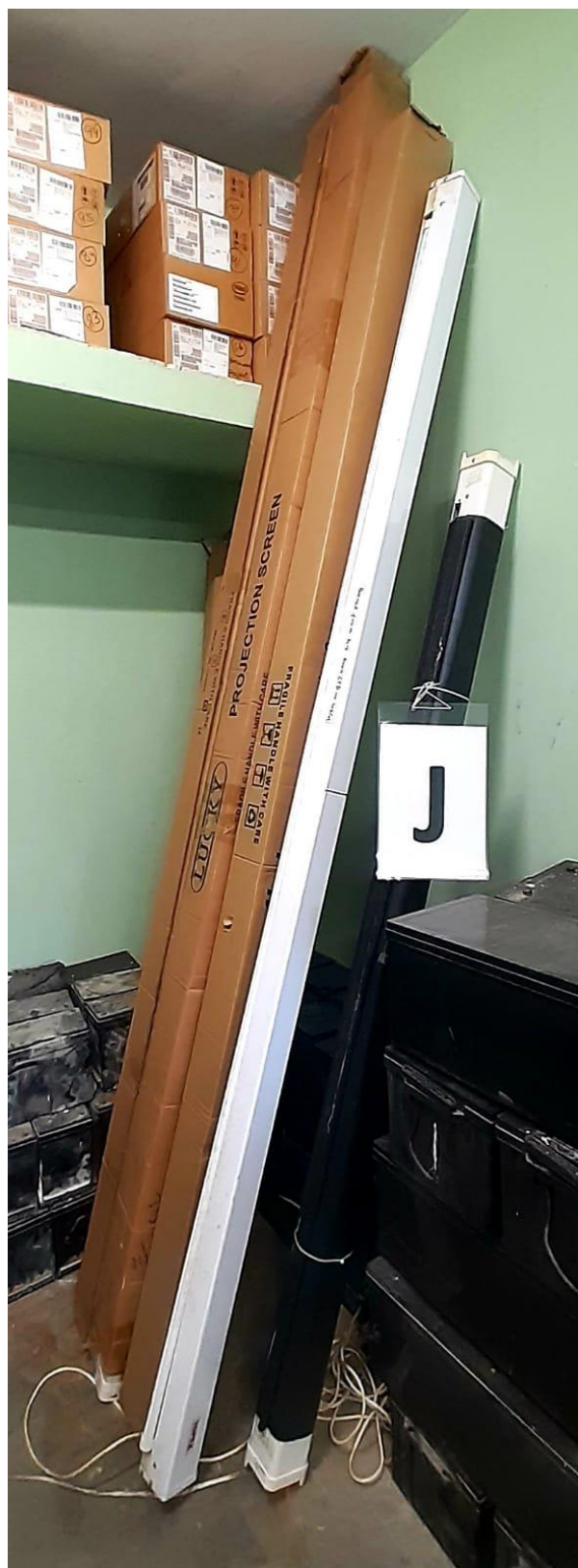




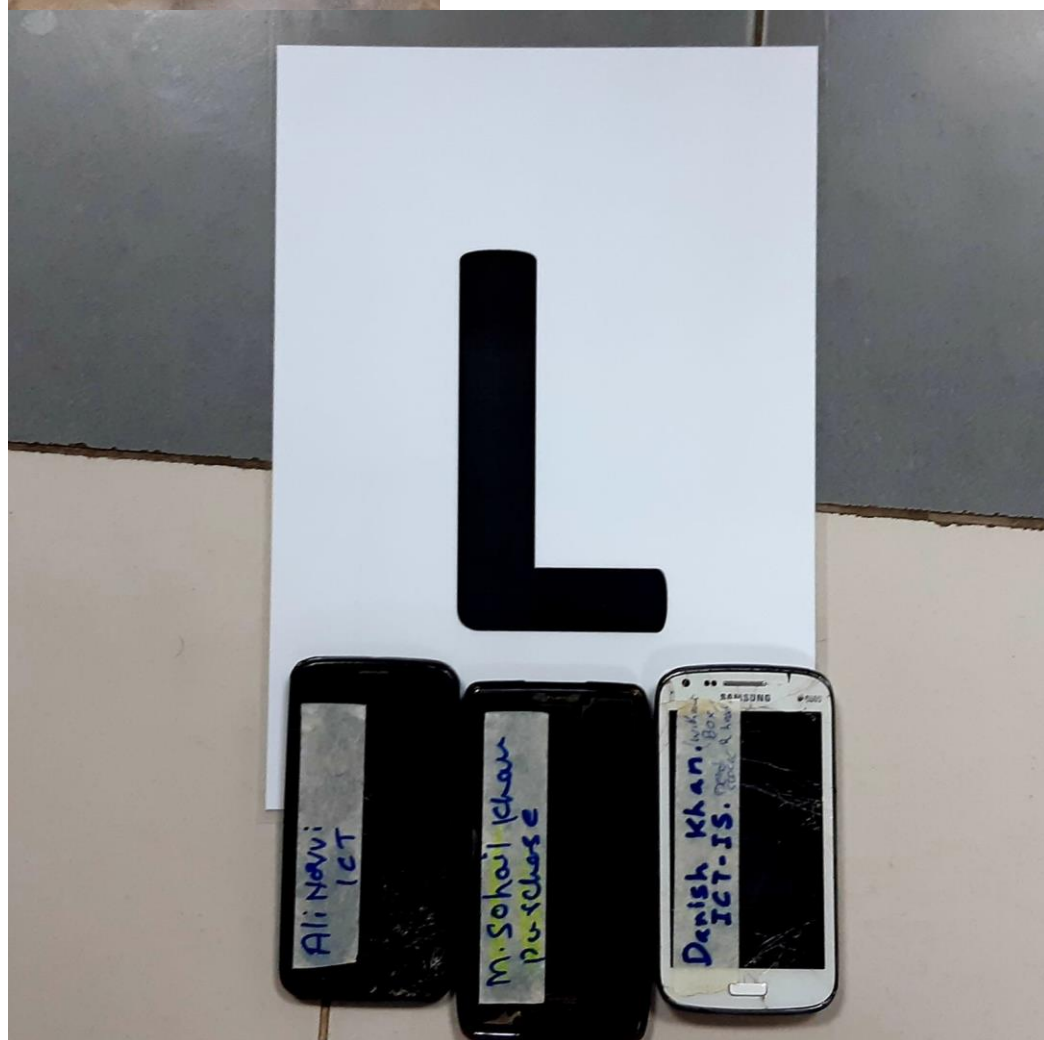




































### **TERMS & CONDITIONS**

1. All government taxes & levies etc will be borne by the buyer.
2. All applicable taxes, if any, will have to be deposited by the successful bidder over and above offered price and shall not be deductible from the offered price / value.
3. Successful buyer / company will be responsible to make full payment within seven working days and lift the item(s) on their own responsibility. Failure to which Pay Order / Demand Draft of the Security Bid will be forfeited and no claim will be acknowledge whatsoever.
4. Disposal item will be separately dispose of to the highest bidder
5. Successful bidders will be required to collect, remove and transfer / lift the concerned lot / lots within 07 days of depositing of the total amount of the bid.
6. All items, lot / lots bid for are subject on "As is Where is" basis and IBA takes no responsibility with respect to their condition / functionality thereof.
7. Preview of items may be carried out from March 14, 2022 to March 29, 2022 from 9:00 am to 3:00 pm in any working days during Monday to Friday at IBA Main Campus.
8. Document will be opened on March 29, 2022 on 3:30 pm at IBA Main Campus, University Road.
9. The IBA reserves the right to withdraw any form the lots on its sole discretion without assigning any reason.
10. 5% Bid Surety will be returned to the unsuccessful parties accordingly within 03 working days of the selection of the party.
11. Advance 10% Income Tax should be paid / deposited in form of Pay Order / Demand Draft in the name of IBA, Karachi before removing / taking over the possession of the items.



12. The quantity of items and lot(s) is tentative. These may increase / reduce / change / alter / remove at the discretion of competent authority without assigning any reason thereof.
13. Document without Bid Surety / Security will be rejected summarily and no deficiency note will be issued.
14. Kindly write 'Doesn't Apply' for the column not required.
15. IBA, reserve the right to issue Order for any single lot to different highest responsive bidders or issue Order for all the lots to any overall highest responsive bidder.

M/s \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Tel # \_\_\_\_\_ Fax # \_\_\_\_\_

Mobile # \_\_\_\_\_ e- mail: \_\_\_\_\_

CNIC # \_\_\_\_\_

\_\_\_\_\_  
Stamp & Signature