



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Tender # ES/05/24-25

Tender Fee: Rs. 1,500/-
(Non-Refundable)

TENDER FORM

Tender # ES/05/24-25

Provide & Supply Customized Souvenir Items for Convocation 2024

Date of Issue : September 13, 2024
Last Date of Submission : October 4, 2024 (3:00 PM)
Date of Opening of Tender : October 4, 2024 (3:30 PM)

Company Name: JAMAL & SONS

NTN: 0677423-7, SRB Registration Number: _____

GST Registration Number: 12-01-9999-156-91

Pay Order / Demand Draft # 27529480, Dated: 30-09-2024

Amount of Rs. 30,000/-, Drawn on Bank: HBL KMC Br. KHI

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7. Bill of Quantity:

Note: The bidder must quote rates of all items, partial bidding is not allowed.

Sr. #	Description	Qty	Rate	Amount
1.	Leather Keychain Material: Best quality PU Leather Metal: High-Quality Zinc Alloy Shape/Pattern: Rectangular Size: 2.5" x 1.25" Embossed IBA Logo on one side Stitching: High-quality stitching all around & finishing on all sides. Colour: Black <i>Note: A sample must be submitted along with the Bid</i>	700 units	Rs 125/-	Rs 87500/-
2.	Travel Holder (Wallet Type) Material: Best quality PU Leather Size: 4" x 7" (Closed size), 8.25" x 7" (Open size) Colour: Black Single Fold, 7 card pockets on one side & 1 big pocket on the other Engraving: IBA Logo (front side) High-quality stitching all around Hand-waxed, polished and precision stitched <i>Note: A sample must be submitted along with the Bid</i>	700 units	Rs 575/-	Rs 402500/-

MIRZA MUBASSIR BAIG
Member PC-B
Sr Exec Finance, IBA Karachi

SHAH AB UDDIN KHAN
Member PC-B
Manager Admin, IBA Karachi

OSAMA A. QAYOOM
External Member PC-B
Head of Biomedical Engineering
Department, Dow University

MUHAMMAD ANWAR
Chairperson PC-B
Chief Librarian, Karachi

MANSOOR ALI
Member PC-B
Manager IT, IBA Karachi

MUHAMMAD HANIF
Member PC-B
Sr. Exec Purchase, IBA Karachi

MUHAMMAD NAVEED AKHTAR
External Member PC-B
Chief Accounts Officer,
KIBGE, University Of Karachi



Stamp & Signature



Sr. #	Description	Qty	Rate	Amount
3.	Metallic Pen Silver Color & Solid Body Nib: SS Finish Printing: Digital UV printing of IBA Logo <i>Note: A Sample must be submitted along with the Bid</i>	700 units	Rs 200/-	Rs 140,000/-
4.	Lapel Pin/Coat Pin 2 cm Size: 1.25 cm, Color: Brass Shape: Square With Butterfly Clutch Engraving: IBA Logo Box <i>Note: A Sample must be submitted along with the Bid</i>	700 units	Rs 165/-	Rs 115,500/-
5.	Souvenir Box (Square Shape) Size: 7.5" x 10.3" x 1.3" Material: Cardboard with Matt Finishing Board Thickness: 3.5 mm Die Cutting with black Dori on the side Inner: Foam with cutouts for wallet, Pen, Lapel Pin and keychain, Foam should be covered with Velvet Printing: Customized print on Box at the front side	1,000 units	Rs 390/-	Rs 390,000/-
Total				1135500/-
18% GST (if applicable)				204390/-
Grand Total				1339890/-

Grand Total Rupees (in words) One Million Three Hundred Ninety nine thousand eight Hundred ninety only-

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