



Institute of  
Business Administration  
Karachi

## Purchase Order

Leadership and Ideas for Tomorrow

**IBA Karachi**  
IBA MAIN CAMPUS  
KARACHI  
Pakistan

**Approval Status:** Approved

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<b>Purchase Order</b> IBA-0000001549	<b>Issue Date</b> 18, December, 2018	
<b>Payment Terms</b> 30 Days	<b>Ship Via</b> ROAD	
<b>Buyer</b> Purchase Department	<b>Phone</b> +922138104700 Ext 2150, 2152, 2112	<b>Currency</b> PKR
<b>Requestor Department</b> Administration		

**Supplier:** V01912

THREE

STAR

ENTERPRIS

ES

ROOM NO. 10 11TH FLOOR,

SHARJAH TRADE CENTRE,

SHAHRAH-E

Karachi

Pakistan

**Ship To:** Store, IBA Main Campus, University Road

**Bill To:** Purchase Department, IBA Main Campus  
University Road, Karachi  
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	REVOLVING CHAIR COMPUTER CHAIRS  BRAND: LOCAL OF OFFISYS BY MASTER J61W STAFF CHAIR - MESH SERIES LOW BACK CHAIR CHAIR BACK IN WHITE FRAME WITH MESH FABRIC ON BACK AND SEAT WEIGHT ACTIVATED SYNCHRONIZE TILTED MECHANISM WITH ADJUSTABLE LUMBAR SUPPORT PP ARMREST, HEIGHT ADJUSTABLE WITH SWIVEL. FIVE-STAR BASE ON PA CASTORS	60.00 EA	8970.00	538200	7-Jan-19

**Total:** 538200.00

**GST:** 91494.00

**Total PO Amount:** 629694.00

**Amount in Words:** Six Lakh Twenty Nine  
Thousand Six Hundred  
Ninety Four Only.

### Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with

**Main Campus:** University Road, Karachi. Postal Code: 75270 UAN: 111-422-422 Tel: (92-21) 38104700 Fax: (92-21) 99261508

**City Campus:** Garden/Kiyani Shaheed Road, Karachi. Postal Code: 74550 Tel: (92-21) 38104701 Fax: (92-21) 38103008

**Website:** www.iba.edu.pk **E-mail:** info@iba.edu.pk

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- our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
  4. General Sales Tax will be paid on applicable items only.
  5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
  6. The rate / item cost is final and no change what so ever will be accepted.
  7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
  8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
  9. Invoice/Bill to be submitted to Purchase Department.
  10. Advance Payment subject to Bank Guarantee.
  11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase Order.
  12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.



**Senior Manager Purchase & Stores**

Dec 8/18



**General Manager Administration**