



Institute of  
Business Administration  
Karachi

## Work Order

Leadership and Ideas for Tomorrow

**IBA Karachi**  
IBA MAIN CAMPUS  
KARACHI  
Pakistan

**Approval Status:** Approved

Approval Status: Approved

<b>Purchase Order</b> IBA-0000005396	<b>Issue Date</b> 20, May, 2020	
<b>Payment Terms</b> 30 Days		<b>Ship Via</b> ROAD
<b>Buyer</b> Purchase Department	<b>Phone</b> +922138104700 Ext 2150, 2152, 2155	<b>Currency</b> PKR
<b>Requestor Department</b> Administration		

**Supplier:** V01405  
Shahnawaz  
Engg. (Pvt)  
Ltd  
Shahnawaz building 19 West Wharf  
Dockyard Road Karachi  
Karachi  
Pakistan

**Ship To:** Store, IBA Main Campus, University Road

**Bill To:** Purchase Department, IBA Main Campus  
University Road, Karachi  
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	SLA FOR OPERATION & MAINTENANCE TENDER # MAINT/03/19-20 OVERALL OPERATION & MAINTENANCE AND SUPPLY OF SPARE PARTS ON NEED BASIS OF HVAC, ELECTRICAL AND ALLIED SYSTEM FACILITIES INSTALLED AT EIGHT BUILDINGS ADAMJEE, G&T, LIBRARY, ADMIN, AMAN CED, TABBA, STUDENT CENTER & NBP BUILDING AT MAIN CAMPUS ELECTRIC CHILLER  OVERALL OPERATION AND MAINTENANCE COST OF CHILLERS AND ALL ASSOCIATED/ALLIED/AUXILIARY EQUIPMENT/DEVICES/ASSEMBLIES AS PER SCOPE OF WORK. ADAMJEE BUILDING, G&T AUDITORIUM, LIBRARY BUILDING & FAUJI BUILDING (INCLUDING OF ALL TAXES) NOTE: WORKING TIMING THE CURRENT PREVAILING OFFICE TIME IS AS FOLLOWS: 08.00 A.M TO 08.00 P.M (7 DAYS IN A WEEK / 365 DAYS IN YEAR) ANY EXTRA HOURS SHALL BE CHARGED ON PER HOUR RATE.	12.00 EA	208800.00	2505600	31-May-21
2	SLA FOR OPERATION & MAINTENANCE TENDER # MAINT/03/19-20 OVERALL OPERATION & MAINTENANCE AND SUPPLY OF SPARE PARTS ON NEED BASIS OF HVAC, ELECTRICAL AND	12.00 EA	208800.00	2505600	31-May-21

## Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	<p>ALLIED SYSTEM FACILITIES INSTALLED AT EIGHT BUILDINGS ADAMJEE, G&amp;T, LIBRARY, ADMIN, AMAN CED, TABBA, STUDENT CENTER &amp; NBP BUILDING AT MAIN CAMPUS</p> <p>VRF, SPLIT AC &amp; FLOOR STANDING AC OVERALL OPERATION AND MAINTENANCE COST OF SPLIT ACS FLOOR STANDING ACS AND ALL ASSOCIATED/ALLIED/AUXILIARY EQUIPMENT/DEVICES/ASSEMBLIES AS PER SCOPE OF WORK.</p> <p>ADAMJEE BUILDING, G&amp;T AUDITORIUM, LIBRARY BUILDING &amp; FAUJI BUILDING (INCLUDING OF ALL TAXES)</p> <p>NOTE: WORKING TIMING THE CURRENT PREVAILING OFFICE TIME IS AS FOLLOWS: 08.00 A.M TO 08.00 P.M (7 DAYS IN A WEEK / 365 DAYS IN YEAR) ANY EXTRA HOURS SHALL BE CHARGED ON PER HOUR RATE.</p>				
3	<p>SLA FOR OPERATION &amp; MAINTENANCE TENDER # MAINT/03/19-20 OVERALL OPERATION &amp; MAINTENANCE AND SUPPLY OF SPARE PARTS ON NEED BASIS OF HVAC, ELECTRICAL AND ALLIED SYSTEM FACILITIES INSTALLED AT EIGHT BUILDINGS ADAMJEE, G&amp;T, LIBRARY, ADMIN, AMAN CED, TABBA, STUDENT CENTER &amp; NBP BUILDING AT MAIN CAMPUS</p> <p>PACKAGE UNIT ACS OVERALL OPERATION AND MAINTENANCE COST OF PACKAGE UNIT ACS AND ALL ASSOCIATED/ALLIED/AUXILIARY EQUIPMENT/DEVICES/ASSEMBLIES AS PER SCOPE OF WORK.</p> <p>AMAN CED, TABBA BUILDING, STUDENT CENTER AND MP BUILDING (INCLUDING OF ALL TAXES)</p> <p>NOTE: WORKING TIMING THE CURRENT PREVAILING OFFICE TIME IS AS FOLLOWS: 08.00 A.M TO 08.00 P.M (7 DAYS IN A WEEK / 365 DAYS IN YEAR)</p> <p>ANY EXTRA HOURS SHALL BE CHARGED ON PER HOUR RATE.</p>	12.00 EA	208440.00	2501280	31-May-21
4	<p>SLA FOR OPERATION &amp; MAINTENANCE TENDER # MAINT/03/19-20</p>	12.00 EA	201240.00	2414880	31-May-21



## Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	<p>OVERALL OPERATION &amp; MAINTENANCE AND SUPPLY OF SPARE PARTS ON NEED BASIS OF HVAC, ELECTRICAL AND ALLIED SYSTEM FACILITIES INSTALLED AT EIGHT BUILDINGS ADAMJEE, G&amp;T, LIBRARY, ADMIN, AMAN CED, TABBA, STUDENT CENTER &amp; NBP BUILDING AT MAIN CAMPUS</p> <p>ELECTRICAL FACILITIES OVERALL OPERATION AND MAINTENANCE COST OF ELECTRICAL FACILITIES INCLUDING ALL ELECTRIC PANELS, MAIN DBS, SUB DBS AND ALL ASSOCIATED/ALLIED/AUXILIARY EQUIPMENT/DEVICES/ASSEMBLIES AS PER SCOPE OF WORK.</p> <p>ADAMJEE BUILDING, G&amp;T AUDITORIUM, LIBRARY BUILDING &amp; FAUJI BUILDING (INCLUDING OF ALL TAXES)</p> <p>NOTE: WORKING TIMING THE CURRENT PREVAILING OFFICE TIME IS AS FOLLOWS: 08.00 A.M TO 08.00 P.M (7 DAYS IN A WEEK / 365 DAYS IN YEAR) ANY EXTRA HOURS SHALL BE CHARGED ON PER HOUR RATE.</p>				
5	<p>SLA FOR OPERATION &amp; MAINTENANCE TENDER # MAINT/03/19-20</p> <p>OVERALL OPERATION &amp; MAINTENANCE AND SUPPLY OF SPARE PARTS ON NEED BASIS OF HVAC, ELECTRICAL AND ALLIED SYSTEM FACILITIES INSTALLED AT EIGHT BUILDINGS ADAMJEE, G&amp;T, LIBRARY, ADMIN, AMAN CED, TABBA, STUDENT CENTER &amp; NBP BUILDING AT MAIN CAMPUS</p> <p>LIFTS OVERALL OPERATION AND MONITORING COST OF LIFTS ASSOCIATED/ALLIED/AUXILIARY EQUIPMENT/DEVICES/ASSEMBLIES AS PER SCOPE OF WORK.</p> <p>ADAMJEE BUILDING, G&amp;T AUDITORIUM, LIBRARY BUILDING &amp; FAUJI BUILDING (INCLUDING OF ALL TAXES)</p> <p>NOTE: WORKING TIMING THE CURRENT PREVAILING OFFICE TIME IS AS FOLLOWS: 08.00 A.M TO 08.00 P.M (7 DAYS IN A WEEK / 365 DAYS IN YEAR) ANY EXTRA HOURS SHALL BE CHARGED ON PER HOUR RATE.</p>	12.00 EA	81360.00	976320	31-May-21

## Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
6	<p>SLA FOR OPERATION &amp; MAINTENANCE TENDER # MAINT/03/19-20 OVERALL OPERATION &amp; MAINTENANCE AND SUPPLY OF SPARE PARTS ON NEED BASIS OF HVAC, ELECTRICAL AND ALLIED SYSTEM FACILITIES INSTALLED AT EIGHT BUILDINGS ADAMJEE, G&amp;T, LIBRARY, ADMIN, AMAN CED, TABBA, STUDENT CENTER &amp; NBP BUILDING AT MAIN CAMPUS</p> <p>PA SYSTEM &amp; SOUND SYSTEM OVERALL OPERATION AND MAINTENANCE COST OF PA SYSTEM AND ALL ASSOCIATED/ALLIED/AUXILIARY EQUIPMENT/DEVICES/ASSEMBLIES AS PER SCOPE OF WORK. ADAMJEE BUILDING, G&amp;T AUDITORIUM, LIBRARY BUILDING &amp; FAUJI BUILDING (INCLUDING OF ALL TAXES) NOTE: WORKING TIMING THE CURRENT PREVAILING OFFICE TIME IS AS FOLLOWS: 08.00 A.M TO 08.00 P.M (7 DAYS IN A WEEK / 365 DAYS IN YEAR)</p> <p>ANY EXTRA HOURS SHALL BE CHARGED ON PER HOUR RATE.</p>	12.00 EA	82080.00	984960	31-May-21

**Total:** 11888640.00

**% GST:**

**Total PO Amount:** 11888640.00

**Amount in Words:** One Crore Eighteen Lakh  
Eighty Eight Thousand Six  
Hundred Forty Only.

### Terms & Conditions:

- Service / Material of this order is subject to final inspection at the time of completion / delivery.
- We reserve the right to cancel any or all the above service / items if it is not in accordance with our specification or if the delivery is delayed.
- Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
- General Sales Tax will be paid on applicable items only.
- Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
- The rate / item cost is final and no change what so ever will be accepted.
- Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
- Invoice / bill should be submitted to Purchase Department.
- Advance Payment subject to Bank Guarantee
- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied

## Work Order

accordingly.

NOTE: *This is a computer generated Purchase Order / Work Order issued in ERP system and doesn't required signature.*