



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Dated: May 17, 2014

NOTIFICATION

The competent authority is pleased to constitute following committee for upcoming tender "Procurement of Interactive Boards", IT/63/2013-14 and "Procurement of compatible toners" IT/64/2013-14.

1. Mr. Syed Jehanzeb (Project Accountant, IBA)
2. Dr. Nasir Tauheed (Professor, IBA)
3. Mr. Haris Qureshi **External Member** (PPRA Advisor, HEJ Karachi University)

TORs of committee are;

- Facilitating and recommending approval or rejection for Purchasing Authority,
- Ensure compliance with Procurement Policy and Procedures (PP&P), SPPRA rules, etc,
- Recommend procurement method in case of emergency and direct contracting, etc.
- Declaring award of contracts to the lowest evaluated responsive bidders,
- Approval / preparation of bidding documents.
- Approval / preparation of evaluation report
- Responsible for technical and financial evaluation of the bids,
- Provide views and suggestion on how procurement should be taken forward and may set general rules in advance for certain types of procurements, and,
- Acts as a source of advice on contract guidance and for specific cases raised by staff.

Regards-


IBA, Karachi

TENDER DOCUMENT

TENDER NUMBER: IT/63/2013-14

“Procurement of Interactive Boards.”

(Provide, Supply & Commissioning of said Solution)

SEAL & SIGNATURE OF THE TENDER

- Bid Amount Rs:.....
- Pay Order Number:.....
- Amount of the Pay Order Rs.

Date of Receipt / Opening of Tender 04/June/2014

Submit to: ICT Procurement Department

IBA Main Campus, Karachi University

Phone Number: 021 - 99261508



Condition of Payment

1. Amount of Bid Security: 2.5% of the tender amount.
2. Time of completion of supply/work: 07- Days after the receipt of PO
3. Liquidated damages in case of non-completion of supply/work within stipulated time. Rs.1000/- for each calendar day.
4. Limit of liquidated damages: 10% of the tendered amount.
5. Retention Money : 10% retention money of the total Bid amount will be deducted.
6. Release of Retention Money: After the successful completion of warranty period.
7. Bid validity period: 90 days.

SEAL & SIGNATURE OF THE TENDER



General Terms and Conditions

8. 2.5% Bid Security of the total amount of the bid is required to be deposited with the tender in the shape of pay order in favour of the Director Finance IBA Karachi.
9. All tenders should reach under sealed cover envelop up to 11:00am on 04/June/2014.
10. The tender will be opened on the same days at 11:30am in presence of bidders who choose to be present.
11. The items should be supplied within 07 days after the receipt of the Purchase Order **(Mandatory)**.
12. Only those suppliers should submit the tender who are registered with Sales Tax Department and quote their Sales Tax and NTN number with the copy of Sales Tax Registration Certificate.
13. Every unsuccessful tendered should be responsible to collect Bid Security's pay order within one month of the opening date of tender.
14. Income tax will be deducted as per Government Rules.
15. GST invoice should also be deposited with the original bill and Delivery Challan.
16. 20% sales tax of the total sales tax shown in the sales tax invoice shall be with held and balance will be paid to the supplier, in term of M/o Finance Notification No. SRO/660(1)/2007 dated 30-06-2007.
17. IBA Karachi may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. However, IBA Karachi shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but it is not required to justify those grounds.
18. The bids will be evaluated on the basis of lowest items rate in equipment & price of SLA keeping in view our required configuration only.
19. Only those companies can participate in this tender who have past experience in dealing with such work and valid authorize dealership/resellers certificates from the Manufacturer/Principal. **(Provide proof, mandatory)**
20. Warranty should be of five years (manufacturer) with complete parts and services. Only consumable parts not covered under this warranty.
21. The bidder must also provide the rate of the SLA with parts & consumable after the completion of warranty period **(Mandatory)**.
22. The contract will be given to the bidder who quotes the lowest prices of the equipment & SLA and also meet the desired criteria. **(Functional Demonstration of Interactive Board Solution is mandatory)**
23. Bidder will also provide comprehensive training for 03 persons on FOC.

Signature: _____

Name: _____

E-mail: _____

Tel Numbers: _____

Mobile Numbers: _____

Email Address: _____



Specification

Description	195.6 cm (77") diagonal interactive white board with pen ledge. Must include software installation and complete training.
Touch and gestures	Enables to write, erase and perform mouse functions by touching the interactive whiteboard with finger or a pen. It also features gesture capability, providing a natural and flexible way to interact with content.
Multitouch capabilities	Support for up to two simultaneous touches with interactive whiteboard using the included pen or other objects, or by using fingers to write and perform gestures.
Ink	Smooths out the appearance of the digital ink to improve the legibility of handwriting. The ink becomes an object to move and manipulate.
Pen	Two pens require
Screen surface	Hard-coated steel surface, optimized for projection and compatible with dry-erase markers.
Digitizing technology	Four-camera DviT® (Digital Vision Touch) technology or equivalent.
Frame finish	White and light gray (approximates PANTONE® Cool Gray 4C) or equivalent.
Dimensions	195.6 cm (77") diagonal.
Power requirement	Up to 1.8m (6') power cable. Power consumption less than 7 W (100 V to 240 V AC, 50/60Hz, 5V DC 2.0A) or equivalent.
Computer connection	Includes minimum 5 m (16') USB 2.0 cable. Interactive whiteboard must support one computer connection on a primary display only.
Software	Includes a software installation DVD.
Warranty	Five Years equipment warranty. Free services with parts.
Quantity	Five (05)

- Unit price exclusive of taxes:
- Unit price inclusive of taxes:

