



Institute of
Business Administration
Karachi

Work Order

Leadership and Ideas for Tomorrow

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Supplier: V00758
Inspire
Trading Co
Karachi
Karachi
Pakistan

Approval Status: Approved

Purchase Order		Issue Date	
IBA-0000001060		07, November, 2018	
Payment Terms		Ship Via	
30 Days		ROAD	
Buyer	Phone	Currency	
Purchase Department	+922138104700	PKR	
	Ext 2150, 2152,		
	2112		
Requestor Department			
CED			

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	<p>WORK STATION OFFICE TABLE. A. TOP. 16MM THICK LAMINATED PARTICLE BOARD. SIZE 120"X48". EDGES 0.4MM PVC LIPPING. B. BASE. 1½" X 1½" 16 SWG POWDER COATED PIPE. C. PARTITIONING WALL. 16MM THICK LAMINATED PARTICLE BOARD BOTH SIDE SOFT BOARD PASTING WITH FABRIC ONLY OVER OF THE TOP. UNDER OF THE TOP PLANE LAMINATED PARTICLE BOARD. ELECTRICLE WORK. A. 1 NOS 3 PIN & 1 NOS 2 PIN SOCKETS WITH WIRING. FOR EACH USER.</p> <p>WE NEED THESE WORKSTATIONS FOR INCUBATION ROOM AT HBL BUILDING AT CITY CAMPUS AND FOR G&T AUDITORIUM BACKYARD ROOMS AT MAIN CAMPUS.</p>	5.00 EA	24400.00	122000	21-Dec-18
2	<p>WORK STATION OFFICE WORKSTATION. A. PARTITIONING WALL. 16MM THICK LAMINATED PARTICLE BOARD BOTH SIDE SOFT BOARD PASTING WITH FABRIC ONLY OVER OF THE TOP. UNDER OF THE TOP PLANE LAMINATED PARTICLE BOARD. B. TOP. 16MM THICK LAMINATED PARTICLE BOARD. SIZE 33"X 19". EDGES 0.4MM PVC LIPPING. C. BASE. 1½" X 1½" 16 SWG POWDER COATED. ELECTRICAL WORK. A. 1 NOS 3 PIN & 1 NOS 2 PIN SOCKETS WITH WIRING. FOR EACH USER. WE NEED THESE WORKSTATIONS FOR</p>	10.00 EA	22200.00	222000	21-Dec-18

Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	INCUBATION ROOM AT HBL BUILDING AT CITY CAMPUS AND FOR G&T AUDITORIUM BACKYARD ROOMS AT MAIN CAMPUS.				
3	REVOLVING CHAIR • REVOLVING CHAIR • BRAND: MASTER OFFISYS OR EQUIVALENT • MODEL & SERIES: AURA LBC OR EQUIVALENT • SLEEK AND STYLISH POLYPROPYLENE ARMRESTS. • FIXED POSITION ANGLE CONTROL SYSTEM AT 2 POSITIONS. • EXTRA TORSION ADJUSTMENT CONTROL. • GUARANTEED PU MASTER MOLTY EXCEL FOAM SEAT AND BACKREST, OFF-WHITE COLOR OR EQUIVALENT MAROON COLOR REVOLVING CHAIRS. • FLEXIBILITY IN CHOICE OF UPHOLSTERY FABRIC & LEATHERETTE. • HIGH FREQUENCY COMPRESSION PROCESS ON MULTI-LAYERED VENEER SHELL, ANATOMICALLY DESIGNED FOR POSTURE SUPPORT. • 5-PRONG PRESSURE DIE-CAST ALUMINUM / NYLON WITH REINFORCED GLASS BASE FOR ADDED SEATING SUPPORT. • TWIN WHEEL CASTORS, WHICH MEET REQUIREMENTS FOR BIFMA AND DIN STANDARDS. • ADJUSTABLE SEAT HEIGHT-GAS LIFTS TYPE AND SWIVEL. • THE S-SHAPE BACKREST IS DESIGNED ACCORDING TO THE CONTOUR OF THE HUMAN SPINE TO PROVIDE OPTIMUM LUMBAR. AS PER SAMPLE	80.00 EA	10100.00	808000	21-Dec-18

Total: 1152000.00
17% GST: 195840
Total PO Amount: 1347840.00
Amount in Words: Thirteen Lakh Fourty Seven Thousand Eight Hundred Fourty Only.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance



Work Order

3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee
11. Specimen(s) and image(s) are available at Purchase Office for reference.
12. CDs / specimen should be returned to the Purchase Office.
13. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
17. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
18. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.


Senior Manager Purchase & Stores

AD-087/12


General Manager Administration