

# Design, Supply, Installation, Testing & Commissioning of 117.12 kWp Carport Grid Tied Utility Interactive Photo Voltaic Solar Power System at Staff Town IBA Karachi

## MINUTES OF MEETING

**Subject:** IBA Staff Town 117.12kWp Solar System Pre-Bid Meeting      Meeting No. :

# 01

**Client:** IBA-KHI

**Dated:** May 5, 2026

**Time:** 12 30 Hrs.

**Venue:** IBA Main Campus-Karachi.

### Participants:

IBA's Representatives
<ul style="list-style-type: none"> <li>Nasim ul Haque (Senior Manager Projects)</li> <li>Hassan Ilyas (Assistant Electrical Engineer)</li> </ul>

**Institute of Business Administration, Karachi**

Mandatory Site Visit	Time:
May 5, 2026	
Tender # CW/27/25-26	Design, Supply, Installation, Testing & Commissioning of 117.12 kWp Carport Grid Tied Utility Interactive Photo Voltaic Solar Power System at Staff Town IBA Karachi

IBA Representative:  
Hassan Ilyas  
Nasim-ul-Haque

S.No.	Company Name	Name of Contractors / Representative	Email Address	Contact Number	Contractors / Representative Signature
1	Energy Solution Limited	M. Waniq Khan	waniq@eslpk.com	0700-2144362	
2	Organic Energy Solutions	Tayyab Malik	kinnwa@oesprtd.com	0335-0332888	
3	Ideal Power Solutions (Pvt) Ltd.	Asim Naveed	Asim.naveed@1p4pk.co	0345-2407667	
4	Nizam Energy Pvt. Ltd.	Muhammad Adeel	adeel.nizam1024@gmail.com	03018245398	
5	Creative Electronics (Pvt) Ltd	Ayaz Mirza	gm.sales.khi@creativegroup.com	0322-8187185	
6	Neavage Fire (Pvt) Ltd	Fahad Shaikh	Fahad.Shaikh2001@gmail.com	0334-1223993	
7	KESTEC INTERNATIONAL	Asif Jodi	malikmansoor@kestecinternational.com		

S.No.	Company Name	Name of Contractors / Representative	Email Address	Contact Number	Contractors / Representative Signature
8	Hitech Networks PVE L.P.	Umex	umex.ali@hnl.com.pk	0333-2617803	M. Ali
9	Iceberg Industries	Ahmed Hussain	no.ahmed.hussain	2860@gmail.com	Ahmed
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### Deliberations:

#### 1. Mobilization Advance Guarantee

- A bank guarantee is required for mobilization advance.
- Insurance guarantees will not be accepted.

#### 2. Mandatory Requirements Compliance

- All mandatory documentation and information must be provided.
- Failure to comply will lead to disqualification of the bid.

#### 3. Project Timeline

- The project timeline begins from the date of receiving the LOA (Letter of Award) by the contractor.

#### 4. Payment Terms

- Running bill payments will be processed within 30 working days following verification from the project department.

#### 5. Bid Submission Deadline

- Final date: **May 13th, 2026**
- Time: **9:00 A.M to 3:00 P.M**
- Bids submitted after 3:00 P.M will not be accepted.

#### 6. Bid Submission Format

- Bids must be submitted both on EPAD and as a hard copy at IBA Main Campus.

#### 7. Operation & Maintenance

- O&M period will commence upon submission of commissioning documents.

## 8. Mounting Clamps Cost

- The contractor must include the cost of mounting clamps in their bid, strictly in accordance with the specifications outlined in the tender documents

## 9. Earth Pit:

- Bidders must quote rates for earth pits (AC/DC) based on the Bill of Quantities (BOQ).
- All related aspects listed in the BOQ must be considered.

## 10. Existing Solar System Details:

- The following PV system is already installed:
- Jinko 550W x 182 panels = 100.1 kWp
- Jinko 580W x 72 panels = 41.76 kWp
- Jinko 580W x 93 panels = 53.94 kWp
- Jinko Bifacial 575W x 124 panels = 71.3 kWp
- Trina Bifacial 620W x 306 Panels= 189.72kWp
- Total System Size: 456.82 kWp
- Inverters: Huawei 115KTL x 3 units, Huawei 50KTL x 1

## 11. Working Hours

- Standard working hours: **8:00 A.M to 6:00 P.M.**

## 12. Contact Information for Project Queries:

For any queries regarding project details, please contact:

- **[nmalik@iba.edu.pk](mailto:nmalik@iba.edu.pk)**
- **[hilyas@iba.edu.pk](mailto:hilyas@iba.edu.pk)**
- **[mhanif@iba.edu.pk](mailto:mhanif@iba.edu.pk)**

Minutes Recorded By:

Hassan Ilyas

IBA Representative