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JAVED AKHLAQ STAMP VENDOR
Licence # 100 Form # 412, 4th Floor,
Tahir Plaza, C-1, D-1, Karachi

13 NOV 2021

S.No. 3229 DATE: SYED ASIF ALI
ISSUED TO WITH ADDRESS: Advocate High Court
THROUGH WITH ADDRESS: Reg # 17537BA
PURPOSE: ATTACHED
VALUE RS. ATTACHED
*TAMP VENDOR'S SIGNATURE: [Signature]

(RUPEES ONE HUNDRED ONLY)

AGREEMENT

Establishment of Finance Lab at Aman CED Building Main Campus

THIS AGREEMENT is executed at KARACHI, on this day of December 23, 2021.

BETWEEN

M/s Institute of Business Administration, Karachi through its Registrar, located at **Main Campus, University Enclave, Karachi**, hereinafter called and referred to as **IBA** (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns).

AND

M/s Kaim Khani Construction & Builders, having its office at **L-253, L-Area, Korangi-4, Korangi Town, Karachi**, hereinafter referred to as **THE CONTRACTOR** (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor **Mr. Atiq-ur-Rehman**, holding CNIC No. 41303-5293039-3.

WHEREAS IBA intends Establishment of Finance Lab at Aman CED Building Main Campus and related jobs/works as assigned in accordance to the tender vide # CW/06/21-22 at the cost of Rs. **2,973,835/- Inclusive all taxes**. The basis with the works/jobs of items as per tender vide # CW/06/21-22 (IBA requirement) discussions in respect of the same as per determination of scope of works will be held with Main Campus. **THE CONTRACTOR** have offered to render all kind of works/jobs (including but not limited to the works/jobs mentioned in Work Order) of the proposed works up to the satisfaction & handing over the project to the IBA having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

WITNESSETH

IBA hereby offer to appoint THE CONTRACTOR as their official work executor for the specific purpose of Works in respect of the same with IBA as per the determination of scope of works/jobs on suitable scale with any/all other relevant details for Establishment of Finance Lab at Aman CED Building Main Campus. THE CONTRACTOR hereby agree to the offer the IBA in acceptance of the terms & conditions here in below forth. However, the terms and conditions of the tender document vide # CW/06/21-22 would be integral part of this agreement.

Article I

DUTIES & SCOPE OF WORK & AGREEMENT

- 1.1 This Agreement includes, the services & works , discussions with IBA as per determination of scope of services, schedule of work & time line to suitable scale with any/all other relevant details to IBA .
- 1.2 THE CONTRACTOR agrees to provide any/all kind of services related to execution of work/job to IBA whenever and wherever is required as per the terms & conditions of this Agreement.
- 1.3 THE CONTRACTOR will coordinate for required/assigned works/jobs/project with Manager Administration and Head of Procurement, of the IBA who will advise THE CONTRACTOR in supervision of proposed works/jobs related.
- 1.4 THE CONTRACTOR is bound to provide items including machineries, equipment, goods material, gadget and manpower according to the Work Order.
- 1.5 It will be responsibility of THE CONTRACTOR to remove debris /sludge /garbage / waste material/left over material, machineries, equipment and manpower from the site at their own cost after completion of works/jobs/project. However, Clearance Note / Certificate will be required from Manager Administration and Maintenance.
- 1.6 Any additional work/job, if required / necessary etc over and above/extra the Work Order, will be executed on the basis of Variation Order.
- 1.7 Establishment of Finance Lab at Aman CED Building Main Campus, as assigned in accordance to the tender vide # CW/06/21-22.
- 1.8 Entry & Endorsement in Measurement Book for all jobs done is mandatory. The Measurement Book is to be countersigned by Maintenance Supervisor on each occurrence / daily basis.
- 1.9 THE CONTRACTOR will require to obtain Entry Pass of their employee / labour / manpower etc from IBA, Security Office.
- 1.10 Any alteration/deletion/addition will only be consider if provided in writing by Manager Administration and Maintenance. No verbal instruction(s) / order(s) will consider valid.
- 1.11 THE CONTRACTOR must adopt Environmental Friendly procedure and avoid the use of Toxic material used in printing works.
- 1.12 THE CONTRACTOR is responsible for the safety of all its activities including protection of the life & environment on and off the site. IBA is no smoking zone. IBA will not be responsible for any mishap.
- 1.13 Life Insurance / Security of worker will be the responsibility of contractor.

Article II
SCOPE OF PROFESSIONAL SERVICES & WORKS

- 2.1 THE CONTRACTOR hereby agree and acknowledge for the routine supervision of the works and to check the execution of works in accordance with the Description & Specification vide Tender # CW/06/21-22.
- 2.2 THE CONTRACTOR hereby agree and acknowledge the acceptance of attending the meetings with the IBA officials as & when required.
- 2.3 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 2.4 Maintenance Dept s subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access. Physical inspection will be carried out by Maintenance Department and Head of Procurement. Ordered material is subjected to final inspection at the time of delivery at Store validated by delivery challan by concern authorized dealer.
- 2.5 THE CONTRACTOR shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense.
- 2.6 Date of Completion of work / job / project will be **March 01, 2022**.

Article III
REMUNERATION

- 3.1 The cost offered by THE CONTRACTOR is Rs. 2,973,835/- (inclusive of all taxes) vide tender # CW/06/21-22. The cost is inclusive of labor / transportation / supplies / etc. The breakup is appended below

				M/s. Kaim Khani Construction & Builders	
S. No	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
1	Providing, laying & Installation of False ceiling using gypsum board with aluminum framing as per design & drawing and specifications complete.	1442	SFT	Rs. 220.00	Rs. 317,240.00
2	Providing & installation of Workstation as per drawing & design using ¾ thick 20mm Laminated high density plywood fixed over white soft wood frame complete as per drawing & design and specifications	51	Nos	Rs. 10,389.00	Rs. 529,839.00
3	Providing, laying and installation of Electrical Cable, wires, DB board, switches etc complete as per drawing, design complete <i>Pakistan Cable & Schneider or Equivalent</i>	1311	SFT	Rs. 154.00	Rs. 201,894.00
4	Providing, laying, commissioning Networking (for work station) as per drawing & design and specification	51 nos	Each	Rs. 1,599.00	Rs. 81,549.00

5	Demolish Block Masonry & Concrete existing structure and removal of Debris as per drawing & design complete	1	Lump Sump	Rs. 51,000.00	Rs. 51,000.00
6	Proving, laying, installation, testing & Commissioning of Electrical Luminaries LED SMD Lights by Philips or equivalent	8	Each	Rs. 1,695.00	Rs. 13,560.00
7	Proving, laying, installation, testing & Commissioning of Electrical Luminaries LED COBI Lights by Philips or equivalent	12	Each	Rs. 1,313.00	Rs. 15,756.00
8	Providing, laying, installing raised wooden Floor using 3.4 thick High density Plywood over Soft wood frame properly treated against Termite and having Carpet tile floor over wooden surface as per drawing and design & specification complete.	1150	SFT	Rs. 949.00	Rs. 1,091,350.00
9	Providing & applying wall matt finish in approved make and shade by ICI or equivalent complete as per drawing & design.	3250	SFT	Rs. 63.00	Rs. 204,750.00
1	3M or equivalent Cat6 Cable	4000	SFT	Rs. 45.00	Rs. 180,000.00
2	3M or equivalent I/O	116	Nos	Rs. 935.00	Rs. 108,460.00
3	3M or equivalent Single shutter Phase plate with Back Box	58	Nos	Rs. 503.00	Rs. 29,174.00
5	3M or equivalent Cable manager	2	Nos	Rs. 3,953.00	Rs. 7,906.00
6	8 Port PDU	1	Nos	Rs. 4,267.00	Rs. 4,267.00
7	Channel Duct Adamjee or equivalent 25x25	30	Feet	Rs. 69.00	Rs. 2,070.00
	Channel Duct Adamjee or equivalent 40x40	150	Feet	Rs. 101.00	Rs. 15,150.00
8	Aluminum Plate	20	Feet	Rs. 1,633.00	Rs. 32,660.00
	Flexible Pipe 1	50	Feet	Rs. 27.00	Rs. 1,350.00
9	Flexible Pipe 1 ½	20	Feet	Rs. 43.00	Rs. 860.00
10	Other accessories	1	Lumsum	Rs. 15,000.00	Rs. 15,000.00
11	Cable laying and installation all related items I/O Punching Phase plate back box and tagging Aluminum plate fixing and cutting etc.	4000	Lumsum	Rs. 70,000.00	Rs. 70,000.00
Total Amount Inclusive all Taxes				Rs. 2,973,835.00	

3.2 The Contractor is required to submit the work Schedule based on such a criteria to create a least disturbance and noise during the working hours.

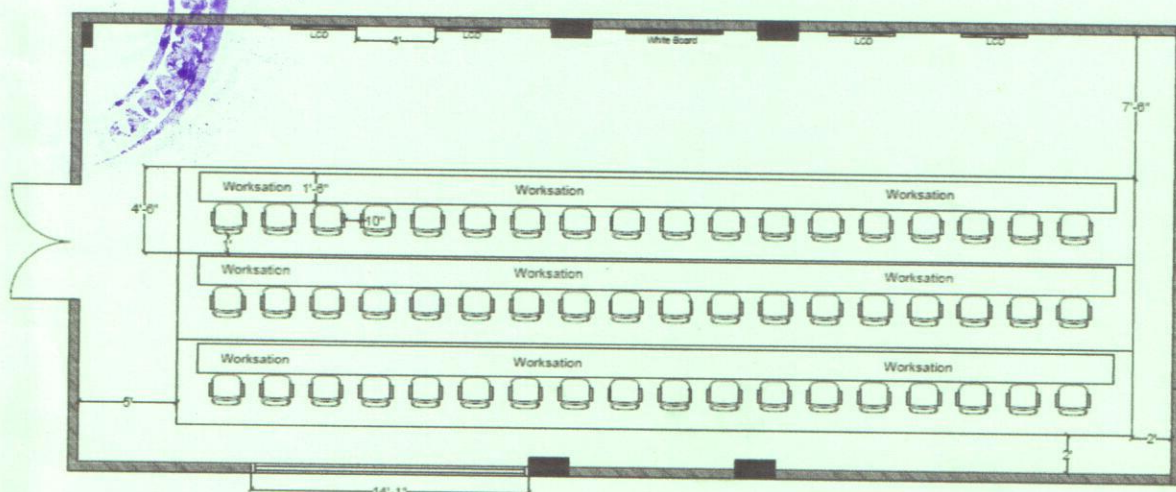
3.3 This Agreement includes, the Establishment of Finance Lab at Aman CED Building Main Campus , as per IBA requirement mentioned in Tender BoQ.

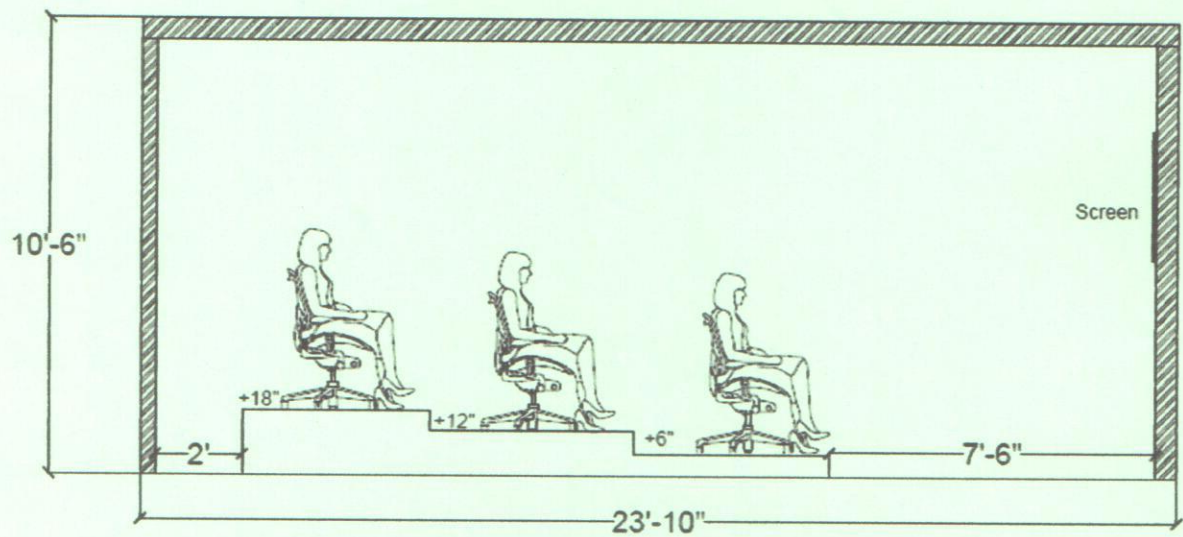
- 3.4 Payment will be made after completion of works/jobs/project and submission of bill/invoice. Complete Measurement with Clearance Note / Certificate endorsed from Maintenance Department is required before process of bill/invoice.
- 3.5 Performance Security @5% of total amount of Work Order must be deposited to the IBA, Karachi. Security Deposit will be released after completion of satisfactory work and submission of certificate thereof.
- 3.6 All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- 3.7 Stamp duty 0.35% for Services against total value of Work Order will be levied accordingly.
- 3.8 All rules, regulations and policies will be governed in accordance to the SPPRA & IBA PP&P.
- 3.9 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by M/s Kaim Khani Construction & Builders as per SRO/Notification.
- 3.10 A liquidity damages @5% per month, of the total agreed payment, of the total cost will be imposed in case of delayed work. Penalty will be imposed after 15 days subject to services by IBA before the starting date mentioned on the Work Order.
- 3.11 THE CONTRACTOR will provide minimum one supervisor with 4-5 workers at one site. Work start from external area first and complete after completion of external area complete internal area as identified by Maintenance dept. However, salary /wages /payment /remuneration etc to the manpower/ labour/ workforce will be paid borned by THE CONTRACTOR.
- 3.12 The contractor shall bear all costs/ expenses associated with the preparation of this Agreement and the Procuring Agency shall in no case be responsible for those expenses.
- 3.13 IBA will not pay any charges(s) regarding cartage / carriage / transportation / food / wages / accidental etc.
- 3.14 THE CONTRACTOR of the product should only be done by Professional applicators as recommended by the Manufacturer/Supplier of the Product.
- 3.15 The tiles should be laid soon after curing of the material and flood test carried out.

DRAWING

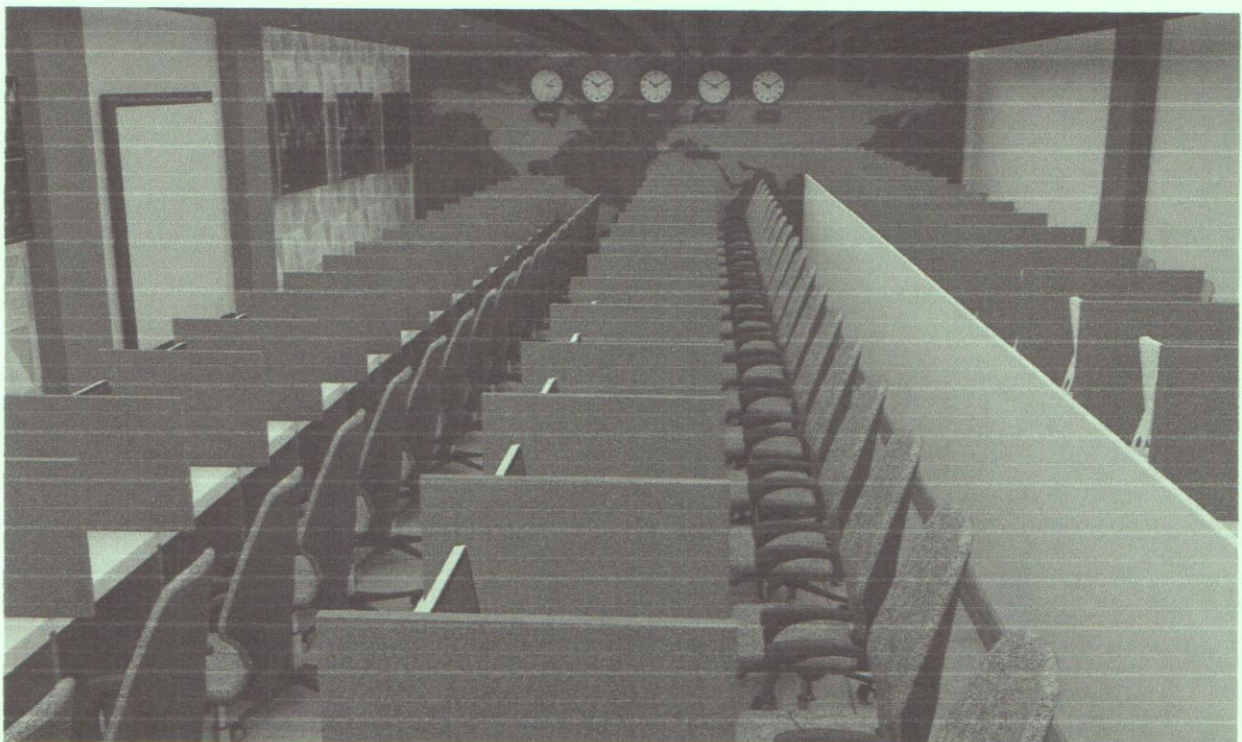
Finance Lab Model-1

Finance Lab Section Model

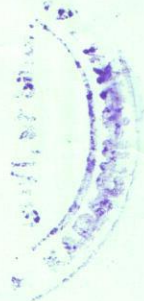


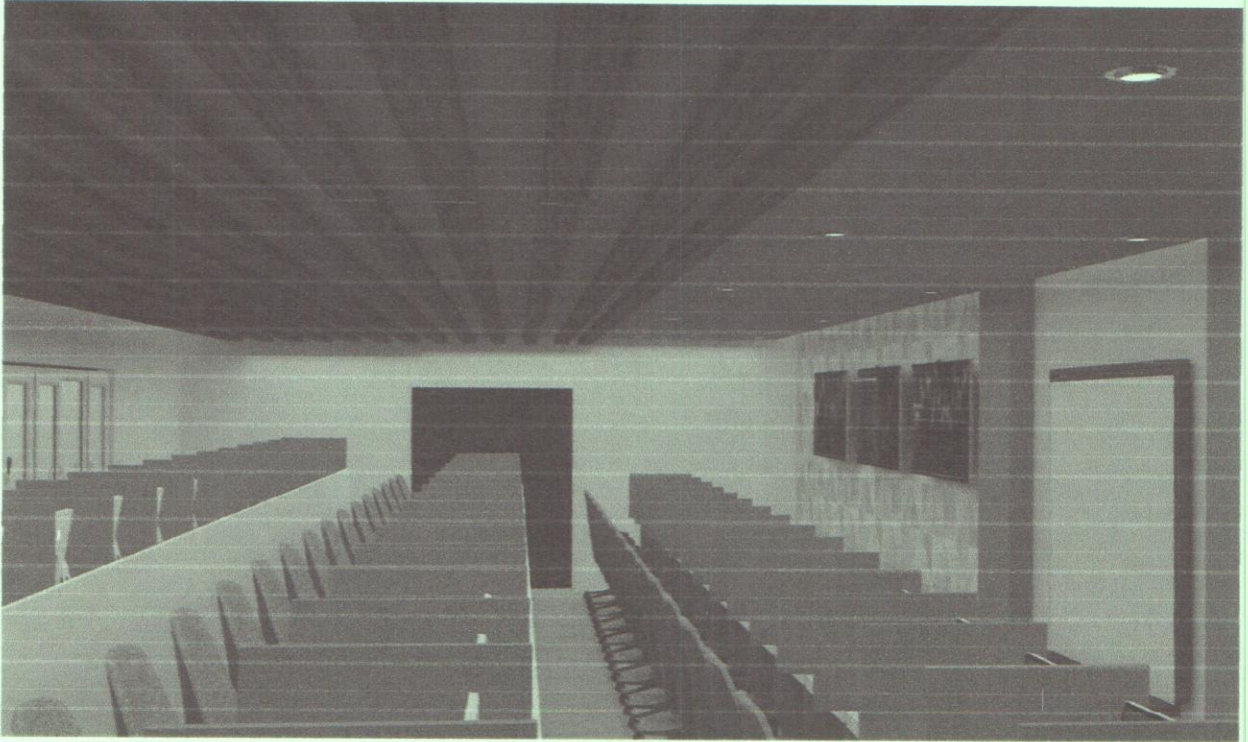


Lab-1

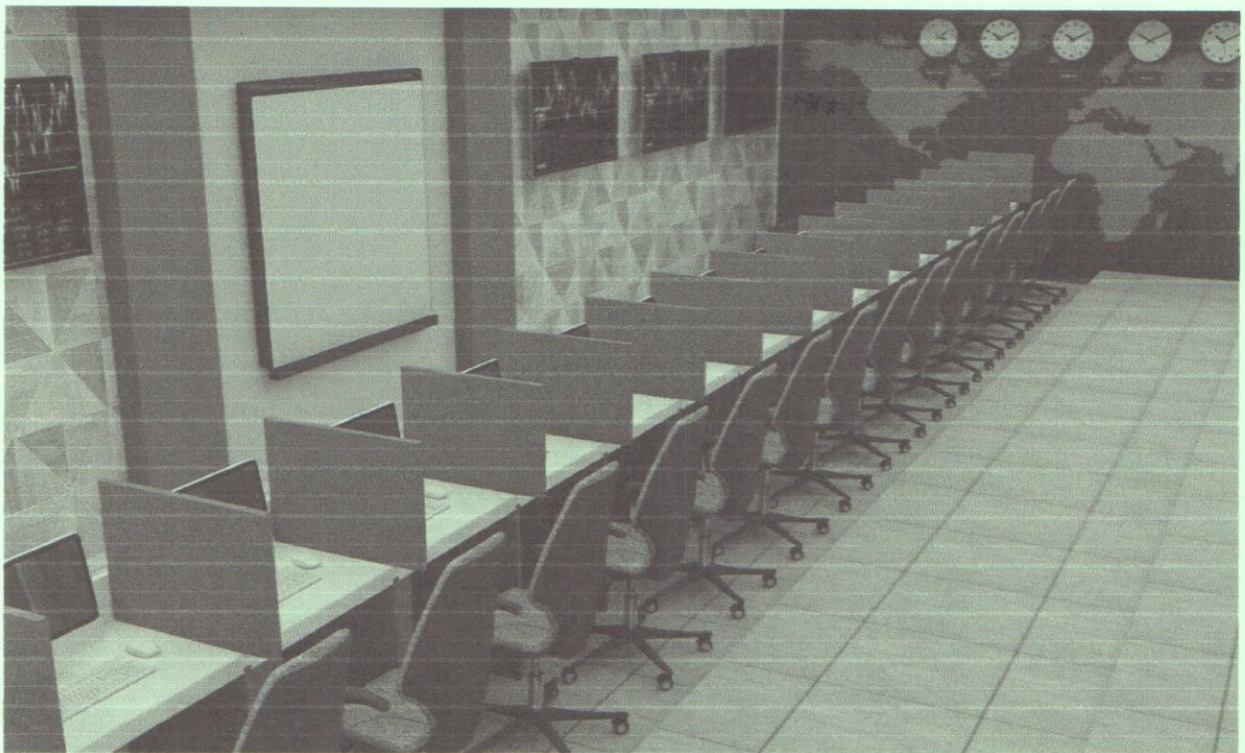


Lab-2

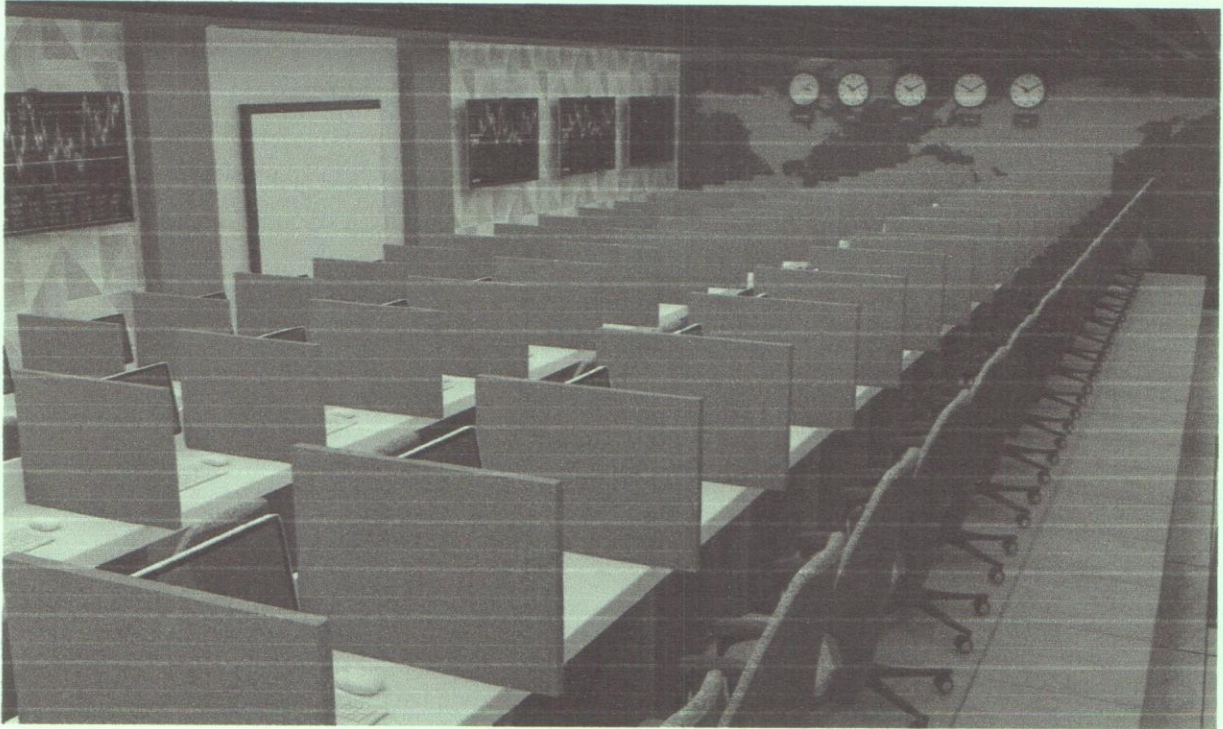




Lab-3



Lab-4



Lab-5



Article IV **ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the THE CONTRACTOR" for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V
TERMINATION

- 5.1 IBA may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day s notice.
- 5.2 IBA reserve the right to accept or reject any or all agreement(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.

Article VI
INDEMNITY

- 6.1 THE CONTRACTOR in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by THE CONTRACTOR , as a result of any defect in the title of IBA or any fault, neglect or omission by the THE CONTRACTOR which disturbs or damage the reputation, quality or the standard of services & works provided by IBA and any person claiming through the IBA.

Article VII
NOTICE

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article VIII
INTEGRITY PACT

- 8.1 Its intention not to obtain the work of any contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing THE CONTRACTOR represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 8.3 THE CONTRACTOR accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, contractor agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by THE CONTRACTOR as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

Article IX
SEVERABILITY

9.1 If any terms covenant or condition of this agreement shall be deemed invalid or unenforceable in a court of law or equity, the remainder of this agreement shall be valid & enforced to the fullest extent permitted by prevailing law.

Article X
WARRANTY

10.1 Establishment of Finance Lab at Aman CED Building Main Campus as mentioned in BoQ, 05 years warranty should be provided by The Contractor.

Article XI
MISCELLANEOUS

11.1 Works/job/project will be handed over by the IBA or vet the cost with authentic stamp and signature.

11.2 Competent Authority reserves the right to change / alter / remove any item or reduce / enhance quantity without assigning any reason. Over and above the Work Order if any alteration(s), arise charges will be paid on mutually agreed upon under the clause of Direct Contracting of SPPRA.

11.3 That upon termination of this agreement THE CONTRACTOR shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time.

11.4 All equipment, ladders / scaffoldings / platforms for any heights, plungers, brushes, application Rollers, buckets etc. will be brought by THE CONTRACTOR as per standard safety regulations.

11.5 THE CONTRACTOR will responsible for taking all safety measures during working of his staff at any height / surfaces. Proper safety kept / harness will be applied by the CONTRACTOR.

11.6 All surfaces where work was carried out required to be cleaned from stains through related equipment / tools / materials etc.

11.7 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.

11.8 The validity of the contract will be effective from the date of issue of Work Order.

11.9 All terms and conditions of Work Order and bidding document will be the integral part of this agreement and can't be revoked.

11.10 Any additional work/job, if required / necessary etc over and above/extra the Work Order, will be executed on the basis of Variation Order.

Article XII
GENERAL CONDITIONS OF CONTRACT

12.1 Contract

The IBA, Karachi will, after receipt of the performance security from the successful contractor send the Agreement provided in the Tender Document, to the successful contractor. Within seven working days of the receipts of such Agreement the contractor shall sign and date the contract and return it to the IBA, Karachi.

12.2 Contract documents and information

The contractor shall not, without the IBA, Karachi's prior written consent, make use of the Agreement, or any provision thereof, or any document(s), specifications, drawing(s), pattern(s), sample(s) or information furnished by or on behalf of the IBA, Karachi in connection herewith except for purposes of performing the Agreement or disclose the same to any person other than a person employed by the Agreement or in the performance of the Agreement. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

12.3 Standards

Establishment of Finance Lab at Aman CED Building Main Campus under this agreement shall conform the specs provided in the bidding document.

12.4 Patent Right

The contractor shall indemnify and hold the department harmless against all third party claims of infringement of patent, trademark or industrial design rights arising from any part thereof.

12.5 Price

The contractor is bound to Establishment of Finance Lab at Aman CED Building Main Campus on the basis of approved rates vide tender # CW/06/21-22

12.6 Contract Amendment

The IBA, Karachi may, at any time, by written notice served on the contractor, alter, amend, omit, increase, decrease or otherwise change the nature, quality, quantity and scope, of all/ any with the percentage as prescribed in Work Order. The contractor shall not execute the change until and unless the IBA, Karachi has allowed the said change, by written order served on the contractor. The change, mutually agreed upon, shall constitute part of the obligations under this Agreement, and the provisions of the Agreement shall apply to the said Change. No variation in or modification in the Agreement shall be made, except by written amendment signed by both the IBA, Karachi and the contractor.

12.7 Assignment/ Sub Contract

The contractor shall not assignor sub-contract its obligations under this Agreement, in whole or impart, except with the IBA, Karachi prior written consent. The contractor shall guarantee that any and all assignees or sub contractor of the Agreement shall, for performance of any part under the Agreement, comply fully with the terms and conditions of the Agreement applicable to such part of the Agreement

12.8 Liquidated Damages

If the contractor fails/ delays in performance of any of the obligations, under the Agreement/ violates any of the provisions of the Agreement/ commits breach of any of the terms and conditions of the Agreement the IBA, Karachi may, without prejudice to any other right of action/ remedy it may have, deduct from the Agreement Price, as liquidated damages.

12.9 Blacklisting

If the contractor fails/ delays in performance of any of the obligations, under the contract/ violates any of the provisions of the contract / commits breach of any of the terms and conditions of the contract the IBA, Karachi may, at any time, without prejudice to any other right of action it may have, black list the contractor, either indefinitely or for a stated period, for further tenders in public sector. If the contractor is found to have engaged in corrupt or fraudulent practices in competing for the without prejudice to any other right of action it may have, black list the contractor, either indefinitely or for a stated period, for further tenders in public sector.

12.10 Forfeiture of Performance Security

If the contractor fails/ delays in performance of any of the obligations, under the Agreement/ violates any of the provisions of the contract / commits breach of any of the terms and conditions of the contract the IBA, Karachi may without prejudice to any other right of action it may have, forfeit performance security of the contractor. Failure to supply required services within the specified time period will invoke penalty as specified in this document. In addition to that, performance security amount will be forfeited and the contractor will not be allowed to participate in future tenders as well.

12.11 Termination for Default

If the contractor fails/ delays in performance of any of the obligations, under the Agreement/ violates any of the provisions of the Agreement / commits breach of any of the terms and conditions of the Agreement the IBA, Karachi may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Agreement indicate the nature of the default(s) and terminate the Agreement, in whole or in part, without any compensation to the contractor. Provided that the termination of the contract shall be resorted to only if the contractor does not cure its failure/ delay, within fifteen (15) working days (or such longer period as the IBA, Karachi may allow in writing), after receipt of the such notice.

12.12 Termination of Insolvency

If the contractor becomes bankrupt or otherwise insolvent, the IBA, Karachi, at anytime, without prejudice to any other right of action/ remedy it may have, by written notice served on the contractor, indicate the nature of the insolvency and terminate the Agreement, in whole or in part, without any compensation to the contractor.

12.13 Termination for Convenience

The IBA, Karachi may at any time by written notice served on the contractor to terminate the Agreement in whole or in part for its any compensation to the contractor.

12.14 Force Majeure

The contractor shall not be liable for liquidated damages, forfeiture of its performance security, blacklisting for future tenders, termination for default, if and to the extent his failure/ delay in performance/ discharge of obligations under the contract is the result of an event of force majeure. If a force majeure situation arises, the contractor shall, by written notice served on the IBA, Karachi indicating such condition and the cause thereof. Unless otherwise directed by the IBA, Karachi in writing, the contractor shall continue to perform under the Agreement as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

12.15 Taxes And Duties

The contractor shall be entirely responsible for all the taxes, duties and other such levies imposed and shall make inquiries with the concerned authorities of Income Tax and Sindh Revenue Board.

12.16 Extension in Time For Performance of Obligations Under The Agreement

If the Agreement encounters conditions impeding timely performance of any of the obligations, under the contract, at any time, the contractor shall, by the written notice served on the IBA, Karachi promptly indicating the facts of the delay, its likely duration and its cause(s). As soon as practicable after receipt of such notice, the IBA, Karachi shall evaluate the situation and may, at its exclusive discretion, without prejudice to any other remedy it may have, by written order served on the contractor, extend the Agreement's time for performance of its obligations under the Agreement.

12.17 Statutes And Regulations

The Agreement shall be governed by and interpreted in accordance with the laws of Pakistan. The contractor shall, in all matters arising in the performance of the Agreement, conform, in all respects, with the provisions of all Central, Provincial and Local Laws, Statutes, Regulations and By-Laws in force in Pakistan, and shall give all notices and pay all fees required to be given or paid and shall keep the IBA, Karachi indemnified against all penalties and Liability(ies) of any kind for breach of any of the same.

12.18 Governing law and Jurisdiction

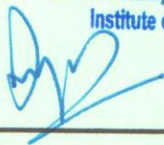
This Agreement shall be governed, construed and interpreted in accordance with the laws of Islamic Republic of Pakistan. The Courts at Karachi shall have the exclusive territorial jurisdiction in respect of any dispute or difference of any kind arising out of or in connection with the Agreement.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

Dr. Mohammad Asad Ilyas

Registrar

Former Chairperson Accounting & Law Department
Institute of Business Administration (IBA),
Karachi, Pakistan



IBA

Name: **Dr. Muhammad Asad Ilyas**

CNIC: _____

Address: **Registrar, Institute of Business
Administration Main Campus
University Road, Karachi.**

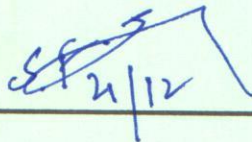
**M/s. Kaim Khani Construction &
Builders**

Name: **Mr. Atiq-ur-Rehman**

CNIC: **41303-5293039-3**

Address: **L-253, L-Area, Korangi-4,
Korangi Town, Karachi.**

WITNESS:



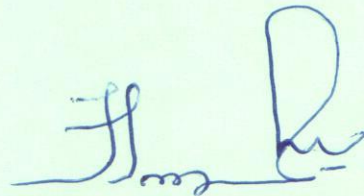
Name: **Syed Fahad Jawed**

CNIC: **42201-9125136-3**

Address: **Head of Procurement
Institute of Business
Administration Main Campus
University Road, Karachi.**

Focal Person IBA

Ms. Nasimulhaque Malik.



**M/s. Kaim Khani Construction &
Builders**

Name: **Mr. Saadat Israr**

CNIC: **41304-3898195-9**

Address: **Flat #. C-24 4th Floor, 4th Floor
Sanco Apartment, BS-71 F.B Area
Karachi.**