

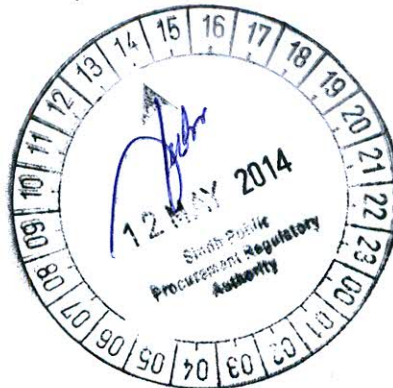


Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

Dated: May 10, 2014

Mr. Junaid Ahmed  
Manager (Enforcement – II)  
SPPRA, Karachi.



Subject: NIT Ref No: IT/54/2013-14 SPPRA-Sr.ID 19522

Dear Mr. Junaid Ahmed

In the compliance of SPPRA rule 50, you are requested to please upload the following details on SPPRA website.

- 1- Bid Evaluation Report.
- 2- Form of Contract Evaluation and letter of Award.
- 3- BOQ, agreement signing is in process and soon deliver to you.

Thanking you in anticipation.

Sincerely yours

IBA, Karachi

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial
- 3) TITLE OF CONTRACT Support & Services Require for ERP System
- 4) TENDER NUMBER IT/54/2013-14
- 5) BRIEF DESCRIPTION OF CONTRACT Support & Services Require for ERP System
- 6) FORUM THAT APPROVED THE SCHEME Central Purchase Committee (CPC)
- 7) TENDER ESTIMATED VALUE PKR 2,500,000/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) One Year
- 10) TENDER OPENED ON (DATE & TIME) 14-April- 2014 / 11:30AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD Available on IBA website  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 02 (Two)
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02
- 14) BID EVALUATION REPORT  
(Enclose a copy) \_\_\_\_\_
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s.Addvantum Innovative Technologies
- 16) CONTRACT AWARD PRICE Rs.1,480,850/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1st M/s.Addvantum Innovative Technologies

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic ☒ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.  
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of  
Authorized Officer Mr. Imran Batada (Head of ICT)

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**

**Tele: 021-9205356; 021-9205369 & Fax: 021-9206291**

Print

Save

Reset



19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S.No 19522 / 25 March 2014
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Dawn (English), Jang (Urdu) & Aas (Sindhi) 25-March-2014
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

Ref: IT/54/2013-14

Dated: 06-05-2014

M/s. Advantum Innovative Technologies  
Arfa Software Technology Park,  
Office # 17, Floor # 10,  
346-B Ferozepur Road,  
Tel: 042-35972005

Attn: Mr. Ali

Subj: INSTITUTE OF BUSINESS ADMINISTRATION – KARACHI  
(Support & Services Require for ERP System, IBA KARACHI)  
"LETTER OF AWARD"

Dear Mr. Ali,

This is in reference to your bid submitted on 14 April, 2014 for the subject work. The Management is pleased to inform you that your bid has been approved for award of subject work to your firm at price of Rs.1,480,850/- (Inclusive of Taxes) for Support & Services Require for ERP System, IBA KARACHI.

This letter of award is based on the following documents and following terms and conditions which form its part thereof and are the governing documents of the contract:

- a. Tender Documents
- b. Priced Bill of Quantity
- c. Tender Drawings. (If apply)
- d. Your bid letter submitted on April 14, 2014

All other Technical and contractual matters are as per Tender Documents and Drawings. You are advised to please return the duplicate copy of this Letter of Award duly signed as an acknowledgment of its receipt as well as your unqualified acceptance of the same.

Thanking you.

Yours sincerely  
for Institute of Business Administration Karachi

Head of ICT

Imran Batada  
Head of ICT  
Institute of Business Administration  
Karachi, Pakistan



Received and Accepted on behalf of M/s.

AON RANA  
MANAGING DIRECTOR

**From:** rizwan.rashid@advantum.com  
**Sent:** Wednesday, May 07, 2014 2:22 PM  
**To:** Imran Batada - Head of ICT @ IBA; Asjad Asad Siddiqi / Manager Procurement & Customer Support @ IBA  
**Cc:** Pervaiz Jassani; Aon Rana  
**Subject:** RE: ERP Support  
**Attachments:** contract award letter.jpg

**Importance:** High

Gentlemen:

PFA the LOA duly signed and stamped.

We look forward to signing the contract soonest so that we can raise the invoice for the first quarter. We will start engagement with IBA once the payment for the first quarter has been processed.

We will also appreciate if we are provided credentials to access your network through VPN for support purposes once the engagement begins.

Take care and best wishes

Rizwan..

----- Original Message -----

**Subject:** ERP Support  
**From:** "Imran Batada - Head of ICT @ IBA" <iarahman@iba.edu.pk>  
**Date:** Mon, May 05, 2014 9:41 am  
**To:** "rizwan.rashid@advantum.com" <rizwan.rashid@advantum.com>  
**Cc:** "Aon Rana (aon.rana@advantum.com)" <aon.rana@advantum.com>, "Asjad Asad Siddiqi / Manager Procurement & Customer Support @ IBA" <aasad@iba.edu.pk>

Dear Mr. Rizwan,

Hope you got the soft copy of LOA, the original can be collected from our Procurement Office.

As discussed, I would like to move forward and suggest that you get the environment ready for the support. We can provide you VM.

We have a couple of urgent tasks and would appreciate if you could align the resources.

Regards

Imran

**From:** Asjad Asad Siddiqi / Manager Procurement & Customer Support @ IBA  
**Sent:** Monday, May 05, 2014 9:28 PM  
**To:** Pervaiz Jassani; [rizwan.rashid@advantum.com](mailto:rizwan.rashid@advantum.com) Aon Rana; Pervaiz Jassani  
**Cc:** Imran Batada - Head of ICT @ IBA  
**Subject:** Fwd: RE: LOA\_NewTech\_IT47.doc

Dear Mr.Rizwan

Please find the Letter of Award.You are requested to sign & stamp it and send me