



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

## Purchase Order

Approval Status: Approved

IBA Karachi  
IBA MAIN CAMPUS  
KARACHI  
Pakistan

<b>Purchase Order</b> IBA-0000000616	<b>Issue Date</b> 05, June, 2018
<b>Payment Terms</b> 30 Days	<b>Ship Via</b> ROAD
<b>Buyer</b> Purchase Department	<b>Phone</b>  <b>Currency</b> PKR
<b>Requestor Department</b> ICT DEPARTMENT REQUESTER	

**Supplier:**

V01123  
Otho  
1st  
floor, Syed  
house G.P.O  
Box 1129, I.I  
chundrigar  
road  
Karachi  
Pakistan

**Ship To:** Store, IBA Main Campus, University Road  
**Bill To:** Purchase Department, IBA Main Campus  
University Road, Karachi  
Pakistan

S. No.	Item / Description	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	LAPTOP MAKE & MODEL BRANDED (HP) SERIES BUSINESS SERIES OPERATING SYSTEM FREE DOS PROCESSOR INTEL® CORE™ I7-8550U OR HIGHER CHIPSET INTEGRATED IN CPU GRAPHICS INTEL® UHD GRAPHICS 620 OR HIGHER RAM INSTALLED 16 GB (DDR4), EXTENDABLE UP TO 32 GB (DDR4) HDD 1 TB HDD, SUPPORTS DUAL DRIVES 256 GB SSD OR HIGHER DISPLAY 15" DIAGONAL LED-BACKLIT HD ANTI-GLARE OR HIGHER COMMUNICATIONS WIFI, BLUETOOTH, INTEGRATED GIGABIT ETHERNET WITH WWAN SUPPORT CAMERA HD WEBCAM WITH DIGITAL MICROPHONE OR HIGHER AUDIO & SPEAKERS YES REQUIRED BATTERY POWER 3-CELL (42 WHR)LITHIUM ION – WITH 3YEARS PRINCIPAL WARRANTY PORTS, SLOTS HDMI, RJ-45, 10/100, USB 3.0, USB 2.0 SLOTS/PORTS : 1 * USB-C 3.0, 2 * USB 3.0, HDMI / VGA, SD CARD, RJ 45 SECURITY MANAGEMENT TRUSTED PLATFORM MODULE TPM 2.0	2.00 EA	118000.00	236000	20-Jun-18

## Purchase Order

S. No.	Item / Description	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	MULTI-MEDIA CARD READER YES REQUIRED CD/DVD DRIVE YES, REQUIRED CARRY BAG + MOUSE ORIGINAL MANUFACTURE BRANDED BAG & OPTICAL MOUSE SOFTWARE DRIVERS CD/DVD YES REQUIRED POWER ADAPTER YES SMART AC ADAPTER WARRANTY 03 YEARS COMPLETE WITH PARTS & FREE SERVICE AT CUSTOMER PREMISES.				

**Total:** 236000.00

**% GST:** Inclusive All Taxes

**Total PO Amount:** 236000.00

**Amount in Words:** Two Lakh Thirty Six  
Thousand Only.

### Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.

  
Senior Manager Purchase & Stores

  
General Manager Administration

*June 05/18*