



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Purchase Order

Approval Status: Approved

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Purchase Order IBA-0000000405	Issue Date 06, April, 2018	
Payment Terms 30 Days		Ship Via ROAD
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152	Currency PKR
Requestor Department Administration		

Supplier: V00758

Inspire
Trading Co
Karachi
Karachi
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	TABLET CHAIRS TABLET CHAIR LEATHERETTE UPHOLSTERED SEAT & BACK CUSHION WITH MOLDED POLYEUTHERANE FOAM OF DENSITY 55 KGS / CU M (TYPE USED IN AUTOMOBILE CHAIRS) LAMINATED OVER BOLTED PLY SHELF WITHIN SEAT RIVETED CLAVE NUTS FOR FIXATION, MILD STEEL SQUARE PIPE ¾ INCH 16 GAUGE DULY TREATED FOR DE-RUSTING & DEGREASING PRIOR TO HIGH GRADE EPOXY COATED WITH HEAVY DUTY FLOOR LEVEL GLIDES & PVC END CAPS. BOOK RACK AND MOBILE PHONE HANGER IN SOLID MILD STEEL RODS WELDED WITH SQUARE PIPE FRAME AND EPOXY COATED CAGE. LARGE SIZE TABLET IN ¾ INCH PLY WOOD DOUBLE SIDE FORMICA LAMINATED. FORMITTE CODE FOR THE TABLET : 7417 AND IN SET RIVETED CLAVE NUTS FOR FIXATION WITH DURABILITY AND SYNTHETIC LIPPING ALL ROUND. TABLET SPECIALLY DESIGNED FOR USE OF COMPUTER NOTE BOCK BY GRADUATE LEVEL STUDENTS WITH EXTRA ROOM FOR COMFCRTABLE SEATING DURING EXTENDED LONG HOURS SEATING. THE METAL WORK SHOULD BE A DARKER SHADE OF GREY, WITH TEXTURE FINISH, AS THAT OF THE CHAIR APPROVED BY THE IBA. THE UNDERSIDE OF THE TABLET SHOULD BE FINISHED WITH LAMINATE AS	200.00 EA	3840.00	768000	30-May-18

Purchase Order

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	APPROVED AND DECIDED. THE BALANCE OF CHAIR SHOULD BE ALIGNED AND GOOD QUALITY RUBBER STUDS BE USED. WELDING MARKS SHOULD BE SMOOTHLY RIGGED AS BRIEFED, DISCUSSED AND IDENTIFIED. THE BRACING METAL PLATE SHOULD BE REPLACE BY AN ELBOW AS DISCUSSED AND IDENTIFIED. SCREWS SHOULD BE SUNK AS IDENTIFIED AND BRIEFED. THE TABLET CHAIR QUALITY & DIMENSIONS SHOULD CONFORM TO THE SAMPLE PROVIDED BY THE PURCHASE OFFICE.				

Total: 768000.00


17% GST: 130560

Total PO Amount: 898560.00

Amount in Words: Eight Lakh Ninety Eight Thousand Five Hundred Sixty Only.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.


Senior Manager Purchase & Stores


General Manager Administration

Apr 06/18