

3. Bill of Quantity

**Catering Services for Convocation  
Set-up for 4000 Guest (One Day)**

S. #	Description	Qty	Rate	Amount
<b>(A) Dinner setup: (including crockery &amp; cutlery)</b>				
1	a) VVIP guests' enclosure (round table 8 seats / chairs setup for 96 persons) 1. Crystal Chairs should be arranged 2. Hand Sanitizer should be placed each table 3. Menu Card should be placed on each table 4. Tissue Boxes on each table 5. Tallies should be placed in front of each Serving Dish 6. Chiffon Dishes (Glass Top) for buffet. 7. Fresh Flower vase on each table. 8. Carpet to cover the entire VVIP Dinner area.	12	1120	11200/-
2	b) Guests/ Faculty / Students / Parents enclosure (buffet set-up)	3,900	392	1528800/-
3	Acrylic Chair	1,500	224	336000/-
4	Round Table Setup with Acrylic chairs With under layer Carpet	800	313	250400/-
5	Crockery & Cutlery according to 1.5x number of persons	One Setup		
6	No. of Buffet	45		
7	Service Bearer	140		
8	Luminaries according to the requirement of the theme INCLUDING WIRING	One Setup	33600	33600/-
9	Counters/Table for Cold Drinks, Mineral Water & Juices <b>Note:</b> IBA Will provide all type of Beverages	18	10080	10080/-
10	Cocktail Tables with Cover	30	1725	51750/-
11	Ice & Tub to chill the Beverages	Tub = 70 Ice Block = 30	Total 90720	90720/-
<b>Sub Total (A)</b>				2413350/-

**M. HARIS QURESHI**  
External Member - PC  
Procurement Specialist - HEJ  
University of Karachi

**Syed Akbar Hussain Kazmi**  
Member - PC  
Manager Finance (Payable)  
IBA Karachi

**DR. SHAHID MIR**  
Chairman - PC  
Assistant Professor - Management  
IBA Karachi

(B) Dinner Menu for 4,000 Graduates & Guests				
S. No.	Food Item	Qty	Rate	Amount
1	Chicken Karahi (Live)	520 kg (min.)	1537	799240/-
2	Beef Biryani (Boneless) 1.25 beef	360 kg rice 450 kg beef 3 kg bones in each daig for cooked (max 8 kg of daig) Total 45 Daig	2900	1044000/-
3	Chicken Tikka (Golden Pieces)	960 kg (min.)	1262	1211520/-
4	Gajar Halwa with Dry Fruits	500 kg (min.)	1466	733000/-
5	Mix Vegetable / Palak Paneer	200 kg (min.)	944	188800/-
6	Milky Naan	3,200 Pieces	50	160000/-
7	Chappati (For 100 guests)	200 pieces	20	4000/-
8	Salad Bar Carrot (-kg), tomato (-kg), onion (-kg), beet root (-kg), cucumber (-kg), radish(- kg), ice berg (- kg)	10x10 kg / stall x 18 stalls Total = 180 kg	4000	720000/-
	Raita	80 Kg	500	40000/-
9	Live Tea (Doodh Patti) & Green Tea + Gur + Podina + Adrak	2,000 tea 1,000 green tea	70	210000/-
Sub Total (B)				4458560/-
Sub Total (A) + (B)				6871910/-
15% SST				1030786/50
Grand Total Amount				7901696/50

M. HARIQ QURESHI  
External Member - PC

Procurement Specialist - HEJ

Grand Total Amount (in words)

Seventy nine Lakh one thousand Six hundred ninety six Rupees and Fifty Paise

DR. SHAHID MIR  
Chairman - PC  
Assistant Professor - Management  
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Syed Akbar Hussain Kazmi  
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Stamp & Signature

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