

3. **TENDER FORM**
Decoration & Catering Services for Farewell Dinner-2016
Set-up for 400 (approx.)

S. #	Description	Quantity	Rate	Amount
(a)	Frill marquee setup with round table & chairs at Main Campus with complete decoration should be ready at 6:00pm on March 12, 2015	Setup for 400 guests	240/-	96,000/-
i	Tent, Pole Cover, Frill Marque should be same color		30/-	12,000/-
ii	Luminaries required according to the theme of function		30/-	12,000/-
Total Amount (a)				120,000/-
(b)	March 12, 2016 (Buffet Setup with Round Table & Chairs) In Marquee with Full Plate, Half Plate, Quarter Plate, Goblets, Table Fork, Tea Spoon and allied Crockery & Cutlery Dinner * at 8:00pm		Rate	Amount
i.	Welcome Drinks	400 guests	26/-	10,400/-
ii	Salad Bar	400 guests	20/-	8,000/-
iii.	Chicken White Korma	400 guests	79/-	31,600/-
iv.	Sheermal / Nan (Live Tandoor)	400 guests	30/-	12,000/-
v.	Finger Fish	400 guests	154/-	62,400/-
vi.	Beef Biryani	400 guests	66/-	26,400/-
vii.	Loki Halwa	400 guests	59/-	23,600/-
Viii	Gulab Jamun	400 guests	40/-	16,000/-
ix	Kashmiri Tea with grinded dried fruits	400 guests	32/-	12,800/-
x.	Mineral Bottle 1.5ltr Nestle or equivalent (on actual consumption)*	400 guests	10/-	4,000/-
Sub Total (b)				207,200/-
Total (a) + (b)				327,200/-
14% SST				45,808/-
Grand Total Amount				373,008/-

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Grand Total Amount (in words) Three lac Seventy Three Thousand
and Eight Rupees Only

* Mineral Water 1.5ltr bottle will be served on actual consumption at Per Bottle Rate Rs: 70/-
(inclusive of GST)

Important Note:

1. Complete setup with round table in all respect i.e., decoration, electrification, luminaries, sheds, seating arrangement crockery, cutlery and allied make-up will be provided as per Work Order descriptions and should be ready on or before March 12th, 2016 at 4:00pm
2. Round table setup for 08 persons each table.
3. Marque / Pole Cover should be of mono color preferably beige color.
4. Endorsement of deliveries will be made by Manager Purchase & Stores.
5. Sufficient numbers of well dressed butlers for service are required according to numbers of guests to serve the refreshment.
6. Electricity will be available in main lines at IBA, premises. It will be the responsibility of decorator/service provider to provide wire/cable and extend upto the connection points as and where required through their own cable/wire.
7. All the decoration, catering and luminaries / electrical items must be removed by the service provider after conclusion of the event upto March 13, 2016 by 4:00pm which ever occurred later. Penalty of Rs. 1000/- per day will be imposed if any items found present at IBA premises on March 14, 2016 onwards.
8. Dumping of goods / items is prohibited
9. All furniture items must be covered with table covers, covers & skirting where required of high quality.

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