



Institute of
Business Administration
Karachi

Work Order

Leadership and Ideas for Tomorrow

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Approval Status: Approved

Purchase Order IBA-0000007812	Issue Date 25, May, 2021	
Payment Terms 30 Days	Ship Via ROAD	
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152, 2155	Currency PKR
Requestor Department Administration		

Supplier: V02160

I.K
ENTERPRIS
ES & CO
A-148, BL-4, DECENT VILLAS
KARACHI
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	Unit Price	Total Amount	Delivery Date
1	PAINT WORKS PAINTING WORKS AT JS AUDITORIUM TENDER # CW/13/20-21 SCRAPPING THE AFFECTED / DAMAGED AREAS	2000.00 EA	10.00	20,000.00	10-Jun-21
2	PAINT WORKS REPAIRING / FILLING OF ALL CRACKS WITH SAME COLOR PORTLAND CEMENT	2000.00 EA	10.00	20,000.00	10-Jun-21
3	PAINT WORKS APPLICATION OF PRIMER -- CRYSTALLIZED LIQUID COAT OF SODIUM SILICATE OR EQUIVALENT CHEMICALS SURFACES PREPARED SMOOTH WITH SANDPAPER, FILLING THE DEPRESSIONS WITH RELEVANT PREFERABLY EQUIVALENT PUTTY FILLING ETC. COMPLETE IN ALL RESPECT	10000.00 EA	18.00	180,000.00	10-Jun-21
4	PAINT WORKS APPLICATION OF (2 OR 3 LAYERS AS REQUIRED) NATURAL COLOR / TRANSPARENT COATS OF SODIUM SILICATE OR APPROVED EQUIVALENT CHEMICAL USED FOR WATER PROOFING / RESTORATION OF FAIR FACE SURFACES (IMPORTED OR PROVEN LOCAL BRANDS) NOTE: ON SITE SURVEY IF DEEMED NECESSARY SHALL BE CARRIED OUT ON THE INSTRUCTION OF SR MANAGER ADMIN & MAINTENANCE, IBA CITY CAMPUS M/S I. K. ENTERPRISES WILL TAKE THE APPROVAL ON SAMPLE FROM IBA. SAMPLE APPROVAL PAINT AREA SHOULD BE 5'-0" X 5'-	10000.00 EA	38.00	380,000.00	10-Jun-21

Work Order

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	0".				

Total: 600,000.00

13% GST: 78,000.00

Total PO Amount: 678,000.00

Amount in Words: Six hundred seventy-eight thousand and xx/100 Only.

Terms & Conditions:

1. Material / quantities of this order is subject to final inspection at the time of delivery and calculations by IBA Maintenance / Project Department
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill & Work Order etc should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. That upon termination of this agreement the contractor shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
14. Stamp duty 0.35% against total value of Work Order will be levied accordingly.
15. All equipment, ladders for any heights, plungers, brushes, buckets etc. will be brought by the contractor.
16. The contractor will responsible for taking all safety measures during working of his staff at any height / surfaces
17. All surfaces where work was carried out required to be cleaned from related materials and stains.
18. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
19. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.

NOTE: This is a computer generated Purchase Order / Work Order issued in ERP system and doesn't required signature.