



Institute of
Business Administration
Karachi

Work Order

Leadership and Ideas for Tomorrow

Approval Status: Approved

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Purchase Order IBA-0000007309	Issue Date 15, March, 2021	
Payment Terms 30 Days	Ship Via ROAD	
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152, 2155	Currency PKR
Requestor Department Administration		

Supplier: V02414

KAIM KHANI
CONSTRUC
TION &
BUILDERS
HOUSE # L-253
KARACHI
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	Unit Price	Total Amount	Delivery Date
1	<p>Removal of Granite Cladding Location Aman Tower, City Campus As per attached BOQ</p> <p>Work will be carried out in coordination with the Projects Department TENDER # CW/08/20-21 REMOVAL OF GRANITE CLADDING WORKS AT AMAN TOWER THE JOB INCLUDES THE FOLLOWING: A. SCAFFOLDING SUPPLY, FIXING, ERECTING WORKING PLATFORM AND THEN DISASSEMBLING THE SAME AFTER COMPLETION OF THE JOB.</p> <ul style="list-style-type: none">• THE SYSTEM SHALL BE ERECTED ON EXISTING PATIO AT GROUND LEVEL UP TO 5TH FLOOR HEIGHT USING SCAFFOLDING MS PIPES WITH COUPLED & UNCOUPLED JOINTING SYSTEM STRONG ENOUGH TO ACT AS WORKING PLATFORM SUPPORTED PROPERLY WITH BRACING TO RESIST AIR/ WIND AND WORKING PRESSURE ETC.• WOODEN PLANK FOR PLATFORM ON MS PIPES SHALL BE PLACED TO ENSURE WORK SAFETY. THE WORKING PLATFORM SHOULD BE SHIELDED WITH GREEN NYLON NET. THE WORKING AREA SHALL BE CORDONED OFF PROPERLY AS PER DIRECTION.• THE WORK MEN (LABOUR) SHALL BE EQUIPPED WITH NECESSARY SAFETY ARRANGEMENTS AS PER DIRECTION.• THE CONTRACTOR SHALL SUBMIT DETAILED DRAWINGS, DESIGN AND ETC BEFORE EXECUTION OF THE JOB. <p>NB: INSTALLATION SHALL BE CARRIED OUT</p>	20000.00 EA	80.00	1,600,000.00	10-Jun-21

Main Campus: University Road, Karachi. Postal Code: 75270 UAN: 111-422-422 Tel: (92-21) 38104700 Fax: (92-21) 38103007

City Campus: Garden/Kiyani Shaheed Road, Karachi. Postal Code: 74400 Tel: (92-21) 38104701 Fax : (92-21) 38103008

Website: www.iba.edu.pk **Email:** info@iba.edu.pk

Work Order

S. No.	Item / Description Specification	Qty. (UOM)	Unit Price	Total Amount	Delivery Date
	WITHOUT CAUSING ANY DAMAGE TO EXISTING FLOOR B. UPON COMPLETION THE SCAFFOLDING PIPES AND JOINTS SHALL BE MOVED OUTSIDE THE IBA PREMISES.				
2	Removal of Granite TENDER # CW/08/20-21 REMOVAL OF GRANITE CLADDING WORKS AT AMAN TOWER REMOVAL OF GRANITE TILES SAFELY FROM EXISTING CLADDING SURFACE BY CUTTING USING HAND GRINDER AND THE EXISTING INSTALLED BOLTS & WIRES. THE REMOVED TILES SHALL BE PROPERLY STACKED WITHOUT ANY DAMAGE. ALL THE STACKED TILES SHALL BE PROMPTLY MOVED SAFELY FROM IBA CITY CAMPUS TO THE DESIGNATED SITE AT IBA STAFF TOWN WITHOUT ANY DAMAGE.	20000.00 EA	120.00	2,400,000.00	10-Jun-21
3	Removal of Granite TENDER # CW/08/20-21 REMOVAL OF GRANITE CLADDING WORKS AT AMAN TOWER DISPOSAL OF ALL DEBRIS OUTSIDE THE IBA PREMISES. IBA TEAM SHALL VISIT THE WAREHOUSE TO ENSURE THAT THE AVAILABILITY OF SCAFFOLDING.	1.00 EA	100,000.00	100,000.00	10-Jun-21

Total: 4,100,000.00

13% GST: 533,000.00

Total PO Amount: 4,633,000.00

Amount in Words: Four million six hundred thirty-three thousand and xx/100 Only.

Terms & Conditions:

1. Material / quantities of this order is subject to final inspection at the time of delivery and calculations by IBA Maintenance / Project Department
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill & Work Order etc should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. That upon termination of this agreement the contractor shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time

Work Order

13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
14. Stamp duty 0.35% against total value of Work Order will be levied accordingly.
15. All equipment, ladders for any heights, plungers, brushes, buckets etc. will be brought by the contractor.
16. The contractor will responsible for taking all safety measures during working of his staff at any height / surfaces
17. All surfaces where work was carried out required to be cleaned from related materials and stains.
18. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
19. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.

NOTE: *This is a computer generated Purchase Order / Work Order issued in ERP system and doesn't required signature.*