

**MINUTES OF PRE-BID MEETING**  
**Waterproofing Works at Adamjee & Tabba Buildings at IBA Main Campus vide tender #**  
**CW/17/20-21**

**Meeting date & time:**

Friday, July 16, 2021 at 11:00 am

**Venue:**

Room # G-13, Aman CED, Main Campus IBA, Karachi

**Meeting Participants:**

- Manager Administration - Main Campus – IBA, Karachi
- Manager Contracts (Projects) – IBA, Karachi
- Mr. Hammad – M/s SM Saeed & Brothers
- Mr. Burhanuddin - M/s Patsa Pakistan Ltd
- Mr. Talha Arshad – M/s Continental Enterprises
- Mr. Muhammad Ali – M/s Maralex

**Agenda:**

Site visit of waterproofing works at Adamjee & Tabba Building at IBA main campus vide tender # CW/17/20-21

**Conclusive Summary of the meeting:**

- The contractors were advised not to use any other material except the material which is mentioned in the BoQ for waterproofing.
- Dismantling, scrubbing, cleaning & shifting of debris outside premises of the IBA is the responsibility of the contractor.
- Waterproofing material shall be coated on walls at least 6 inches high from the slab. Should be from the junction of wall & slab. The applicable rates will be as per the same rates quoted in BoQ.