



Institute of  
Business Administration  
Karachi

## Work Order

Leadership and Ideas for Tomorrow

**IBA Karachi**  
IBA MAIN CAMPUS  
KARACHI  
Pakistan

**Supplier:** V00622  
Hamza T  
Contractor &  
General  
Order Suppl  
House 97/2 Area 1D Landhi No  
Karachi  
Karachi  
Pakistan

**Approval Status:** Approved

<b>Purchase Order</b> IBA-0000002690	<b>Issue Date</b> 13, June, 2019	
<b>Payment Terms</b> 30 Days	<b>Ship Via</b> ROAD	
<b>Buyer</b> Purchase Department	<b>Phone</b> +922138104700 Ext 2150, 2152, 2112	<b>Currency</b> PKR
<b>Requestor Department</b> Administration		

**Ship To:** Store, IBA Main Campus, University Road

**Bill To:** Purchase Department, IBA Main Campus  
University Road, Karachi  
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	RENOVATION OF STAFF TOWN HOUSES M/S HAMZA T CONTRACTOR & GENERAL ORDER SUPPLIER QTY RATE AMOUNT MASONRY / PLASTER WORK S# PLACE 1 PLASTER REPAIR WORKS 800 SFT 70 56,000.00 PROVIDING AND APPLYING AT ANY HEIGHT CEMENT AND SAND PLASTER (1:6) TO WALLS, ROOF, BEAMS ETC., MAKING EDGES AND CORNERS INCLUDING PREPARATION OF SURFACE BEFORE PLASTERING FINISHING CURING ETC COMPLETE IN ALL RESPECT (INCLUDING COST OF ALL USABLE INSTRUMENTS / EQUIPMENT) (ACTUAL QUANTITIES AS PER SITE REQUIREMENT) 2 DISMANTLING / DEMOLITION / REMOVAL OF MASONRY WORKS 1000 SFT 25 25,000.00 DISMANTLING / CUTTING / REMOVAL OF EXISTING MASONRY WALLS, FLOORS / MOSAICS INCLUDING WALL CHIPPING, PARTITIONS, FALSE CEILINGS, INCLUDING REMOVAL OF DEBRIS FROM SITE AND HANDING OVER IBA PROPERTIES TO IBA REP ETC COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENTS	1.00 EA	677050.00	677050	30-Sep-19

## Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	<p>(ACTUAL QUANTITIES AS PER SITE REQUIREMENT)</p> <p>APPROXIMATE TOTAL 81,000.00</p> <p>REPAIR RENOVATION OF KITCHEN</p> <p>S# DETAIL OF WORK QTY RATES AMOUNT</p> <p>1 PROVIDING AND FIXING IN POSITION CABINETS OF THE FOLLOWING TYPES CONSISTING OF ¾ INCH THICK MDF LAMINATED BOARD BOXING, TUFF FORMICA FINISHED SHUTTERS, PARTIAL WOOD FRAMES / LIPPING / BEADING, LACQUER POLISH TO WOOD SURFACES INCLUDING ALL HARDWARE AND ACCESSORIES COMPLETE IN ALL RESPECT AS PER APPROVED SHADE / COLOR; DRAWING OR AS INDICATED BY MAINTENANCE MANAGER AS PER SITE REQUIREMENTS</p> <p>1. FIXING OF DOORS WITH FRAME TO STRUCTURE</p> <p>2. HANGING CABINETS 16 INCH DEEP 24 INCH HIGH</p> <p>16 S / FT 150 2,400.00</p> <p>31 S FT 750 23,250.00</p> <p>2 PROVIDING / FIXING TILES (IMPORTED CHINA MADE TILES BASIC PRICE RS 750/00 PER SQ METERS) OR EQUIVALENT STANDARD / QUALITY OF SIZE 10 X 13 INCH SIZE ABOVE SLABS AND FLOORS / WALLS INCLUDING ALL COSTS OF MATERIAL / BONDS GROUTING ETC. COMPLETE IN ALL RESPECT AS INSTRUCTED BY MAINTENANCE DEPT. 300 S FT 175 52,500.00</p> <p>3 PROVIDING AND FIXING SS KITCHEN SINK INTO MARBLE SLAB (34X14) INCH OR IN SIMILAR LENGTH X BREADTH) STAINLESS STEEL, MATT SURFACE, DOUBLE BOWL INCLUDING ALL ACCESSORIES SUCH UPVC WASTE PIPE, COUPLING BRACKET SET, AND ALL JOINTS TO SERVICE AND DRAINS PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT OR INSTRUCTIONS OF MAINTENANCE DEPARTMENT. 1 SET 7950 7,950.00</p> <p>4 PROVIDING AND FIXING IN POSITION MARBLE SLABS / COUNTER TOPS AS PER GIVEN SIZE AND EXITING MARBLE</p>				

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## Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	<p>CUTTING. (TIPPY OR EQUIVALENT) WITH 2 INCH SKIRTING PASTED WITH CHEMICAL JELLY / BOND 16'X2' 400 12,800.00</p> <p>5 PROVIDING AND FIXING IN KITCHEN 1 SET 6000 6,000.00</p> <p>1X KITCHEN HOT / COLD WATER MIXTURES LOCAL MADE HIGH NECK WITH BRASS SPINDLES STAINLESS STEEL CHROME FINISH ETC (BASIC PRICE RS 3,500/00 PER SET) INCLUDING ALL JOINTS TO SERVICE / PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT OR INSTRUCTIONS OF MAINTENANCE DEPARTMENT.</p> <p>APPROX TOTAL 104,900.00</p> <p>REPAIR RENOVATION OF BATHROOMS</p> <p>S # DETAIL OF WORK QTY RATE AMOUNT</p> <p>1 PROVIDING / FIXING TILES (IMPORTED CHINA MADE TILES BASIC PRICE RS 750/00 PER SQ METERS) OR EQUIVALENT STANDARD / QUALITY OF SIZE 10 X 13 IN SIZE ABOVE SLABS AND FLOORS / WALLS INCLUDING ALL COSTS OF MATERIAL / BONDS GROUTING ETC. COMPLETE IN ALL RESPECT AS INSTRUCTED BY MAINTENANCE DEPT. 600 S FT 175 105,000.00</p> <p>2 PROVIDING AND FIXING WESTERN / ENGLISH WC ONE PIECE TYPE (OF APPROVED LOCAL HIGH QUALITY AND COLOR; BASIC PRICE RS 6,000/00 PER SINGLE PIECE) WITH COMMODE SEAT, FLUSH TANK, INCLUDING FITTINGS, FLUSHING PIPE, THIMBLE, MAKING ALL JOINTS TO SERVICES AND DRAINS; PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT 1 SET 12000 12,000.00</p> <p>2 PROVIDING AND FIXING WESTERN / ENGLISH WC ONE PIECE TYPE (OF APPROVED LOCAL HIGH QUALITY AND COLOR; BASIC PRICE RS 6,000/00 PER SINGLE PIECE) WITH COMMODE SEAT, FLUSH TANK, INCLUDING FITTINGS, FLUSHING PIPE, THIMBLE, MAKING ALL</p>				

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S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	<p>JOINTS TO SERVICES AND DRAINS; PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT 2 SET 12000 24,000.00</p> <p>3 PROVIDING AND FIXING WASH BASIN WITH PEDESTAL (OF APPROVED LOCAL HIGH QUALITY AND COLOR; BASIC PRICE RS 4,000/00 PER SINGLE PIECE) ALL ACCESSORIES SUCH AS BASIN MIXTURE, TEE STOP COCK WITH CHECK NUTS, CP, FLEXIBLE PIPE, UPVC WASTE PIPE, WASTE COUPLING BRACKET SET, CP BOTTLE TRAP AND SILICON SEALANT, ALL JOINTS TO SERVICES AND DRAIN, PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE ETC, COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT 3 SET 7000 21,000.00</p> <p>4 PROVIDING AND FIXING IN BATHROOMS: 3 SET PROVIDING AND FIXING BATHROOM SANITARY SETS WITH ACCESSORIES INCLUDING FIXING WITH ROWEL PLUG OF APPROVED QUALITY COMPLETE IN ALL RESPECT</p> <p>3XBATHROOM SHOWER SETS LOCAL MADE BRASS SPINDLES (7 PIECES) AS PER APPROVED QUALITY / COLOR (BASIC PRICE RS 4,500/00 PER SET) COMPLETE IN ALL RESPECT PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE ETC, COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT 10000 30,000.00</p> <p>3XBATHROOM ACCESSORIES SET (PLASTIC OR SS) 7 PIECES EACH AS PER APPROVED QUALITY / COLOR (BASIC PRICE RS 1,900/00 PER SET) 3500 10,500.00</p> <p>5 PROVIDING &amp; FIXING, JOINTING , TESTING OF PPR PIPE INCLUDING SPECIALS FITTINGS SUCH AS HANGING SYSTEM, SOCKET, TEES, ELBOW, BENDS, REDUCERS, PLUGS AND UNIONS ETC SUPPORTED OR BURIED IN WALLS / FLOOR OR SUSPENDED FROM ROOF SLAB AS PER SPECIFICATION COMPLETE IN ALL RESPECT.</p> <p>1. ¾ INCH DIA 150 R / FT 80 12,000.00 2. 1 INCH DIA 150 R / FT 120 18,000.00</p>				





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S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	<p>APPROX TOTAL 232,500.00</p> <p>CARPENTRY JOBS (PROVIDING AND FIXING INCLUDING REPAIR JOBS S# DETAIL OF WORK QTTY RATE AMOUNT 1 REPAIR AND MAINTENANCE OF ALL EXISTING DOOR / WINDOWS AND CABINET DOOR INCLUDING REPLACEMENT OF BROKEN WOOD, PARTS, SCRUBBING / PAINTING (ICI- WHITE) AND PROVIDING AND FIXING OF HINGES / TOWER BOLTS ETC AS PER SITE REQUIREMENT OR AS DIRECTED BY MAINTENANCE DEPARTMENT OR SITE REQUIREMENT DOORS 12 NOS 2000 24,000.00 WINDOWS 10 NOS 1500 15,000.00 VENTILATORS 4 NOS 1000 4,000.00 2 PROVIDING AND FIXING 5 MM THICK GLASS IN EXISTING WINDOWS, VENTILATOR ETC (GHANI OR EQUIVALENT) COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT 150 SFT 200 30,000.00 APPROX TOTAL 73,000.00</p> <p>REPAIR MAINTENANCE OF SEWERAGE LINES / MANHOLES S# DETAIL OF WORK APPROX. QTTY RATE AMOUNT 1 PROVIDING AND FIXING UPVC CLASS "B" PIPE FOR SEWER SYSTEM INCLUDING EXCAVATION PREPARATION OF SMOOTH BED AND BACK FILLING COMPLETE IN ALL RESPECT 375 18,750.00 1. 6 INCH DIA</p> <p>50 R / FT 2 MAKING / ARRANGEMENT SEWER / WATER SUPPLY CONNECTION WITH EXISTING MAIN WATER / SEWER LINE COMPLETE IN ALL RESPECT AS NECESSARY FOR MAKING THE CONNECTION TO BUILDING / TOILETS / KITCHEN 300 18,000.00 1. 4 INCH DIA 60 R / FT APPROX TOTAL 36,750.00</p> <p>REPAIR MAINTENANCE OF NATURAL GAS LINE S# DETAIL OF WORK APPROX. QTTY</p>				

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## Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	<p>RATE AMOUNT</p> <p>1 PROVIDING AND FIXING JOINTING GI PIPE LINES FOR GAS SUPPLY MEDIUM QUALITY IIL. INCLUDING SPECIAL SOCKETS, TEE, ELBOW, BEND, REDUCER PLUG AND UNION ETC.) SUPPORTED ON WALLS OR SUSPENDED FROM ROOF SLAB, INCLUDING PROTECTIVE COATING OR BLACK TAPPING COMPLETE IN ALL RESPECT AS PER AVAILABLE DRAWING OR AS DIRECTED. 20 R/FT 150 3,000.00</p> <p>1. ½ INCH DIA.</p> <p>2 PROVIDING AND FIXING GAS COCKS OF APPROVED QUALITY OF GAS COMPANY INCLUDING ALL ACCESSORIES COMPLETE IN ALL RESPECT 02 NOS 200 400.00</p> <p>2. ½ INCH DIA</p> <p>APPROX TOTAL 3,400.00</p> <p>PATHWAY PAVERS OR GARDEN TILES (CLAY TYPE)</p> <p>S# DETAIL OF WORK APPROX. QTTY RATE / RFT AMOUNT</p> <p>1 THE SIDES ALONGSIDE BOUNDARY WALLS AND MAIN PATHWAY TO BE PROVIDED WITH GARDEN TILES 1X1 FT. OF APPROVED DESIGN JOINED WITH CEMENT ETC COMPLETE IN ALL RESPECT. 100 R / FT 175 17,500.00</p> <p>APPROX TOTAL 17,500.00</p> <p>REPAIR AND MAINTENANCE OF MOSAIC FLOORS</p> <p>S# DETAIL OF WORK APPROX. QTTY RATE / SQ FT AMOUNT</p> <p>1 ALL HOUSE MOSAIC FLOOR, REPAIR / MAINTENANCE INCLUDING GROUTING AND POLISHING WORKS COMPLETE IN ALL RESPECT 1600 SQ FT 80 128,000.00</p> <p>APPROX TOTAL 128,000.00</p> <p>TOTAL AMOUNT INCLUDING TAX RS. 677,050.00</p>				

**Total:** 677050.00

**% GST:** 0

**Total PO Amount:** 677050.00

**Amount in Words:** Six Lakh Seventy Seven Thousand Fifty Only.

**Terms & Conditions:**



## Work Order

1. Material / quantities of this order is subject to final inspection at the time of delivery and calculations by IBA Maintenance / Project Department
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill & Work Order etc should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. That upon termination of this agreement the contractor shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
14. Stamp duty 0.35% against total value of Work Order will be levied accordingly.
15. All equipment, ladders for any heights, plungers, brushes, buckets etc. will be brought by the contractor.
16. The contractor will responsible for taking all safety measures during working of his staff at any height / surfaces
17. All surfaces where work was carried out required to be cleaned from related materials and stains.
18. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
19. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.

  
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**Senior Manager Purchase & Stores**

  
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**General Manager Administration**

*June 14/19*