



**Institute of  
Business Administration  
Karachi**

*Leadership and Ideas for Tomorrow*

Dated: February 22, 2016

**NOTIFICATION**

The competent authority is pleased to constitute following committee for upcoming all the tenders of ICT department for 2015-16.

1. Mr. Syed Jehanzeb (Project Accountant, IBA)
2. Dr. Nasir Tauheed (Professor, IBA)
3. Mr. Haris Qureshi **External Member** (PPRA Advisor, HEJ Karachi University)

TORs of committee are;

- Facilitating and recommending approval or rejection for Purchasing Authority,
- Ensure compliance with Procurement Policy and Procedures (PP&P), SPPRA rules, etc,
- Recommend procurement method in case of emergency and direct contracting, etc.
- Declaring award of contracts to the lowest evaluated responsive bidders,
- Approval / preparation of bidding documents.
- Approval / preparation of evaluation report
- Responsible for technical and financial evaluation of the bids,
- Provide views and suggestion on how procurement should be taken forward and may set general rules in advance for certain types of procurements, and,
- Acts as a source of advice on contract guidance and for specific cases raised by staff.

Regards-

Dr. Nasir Tauheed  
Chairman ( Procurement Committee)  
IBA, Karachi



March 29, 2016

## NOTIFICATION

This is to inform all concerned departments that as per the requirement of the SPPRA, the Acting Dean & Director IBA has constituted the following Complaint Re-dressal Committee:

| S# | Name of Member                | Designation                | Organization             | Capacity        |
|----|-------------------------------|----------------------------|--------------------------|-----------------|
| 1  | Mr. Abdul Wajed Khan          | Controller of Examinations | IBA, Karachi             | Chairman        |
| 2  | Mr. Khurram Khalid            | Manager Internal Audit     | IBA, Karachi             | Member          |
| 3  | Mr. Fahad Jawed               | Manager Finance            | IBA, Karachi             | Member          |
| 4  | Mr. Muhammad Mabroor Khan     | Admin Officer              | CEMB, Karachi University | External Member |
| 5  | Representative from AG Sindh* |                            | Accountant General Sindh | External Member |

\*Nomination request sent to AG Sindh is attached.

The purpose of this committee is to review and give its deliberations on the complaints / objections raised by the contesting vendors / contractors on IBA tenders.

Thank you

  
Adnan Hameed  
Head of HR



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# INSTITUTE OF BUSINESS ADMINISTRATION, KARACHI

## ANNUAL PROCUREMENT PLAN

### ICT PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2015-16 TO BE ADVERTISED ON SPRA WEBSITE (REVISED SEPT 2015)

| Sr.# | Description of Items  | Procurement Method           | Remarks/Quantity | Anticipated/Actual Date of Start | Anticipated/Actual Date of Completion |
|------|---|------------------------------|------------------|----------------------------------|---------------------------------------|
| 01   | Procurement of Computers  | Single Stage Single Envelope | Qty : 120        | 01-09-2015                       | 28-02-2016                            |
| 02   | Procurement of CISCO Core Switch with supervisor Engine   | Do                           | Qty : 01         | 01-07-2015                       | 28-02-2016                            |
| 03   | Procurement of RFID Solution (Smart Card) PROJECT   | Single Stage Two Envelope    | Qty : 01         | Do                               | Do                                    |
| 04   | Fire Suppression for Main Campus Server Room PROJECT  | Single Stage Two Envelope    | Qty : 01         | 10-10-2015                       | 28-02-2016                            |
| 05   | Procurement of Smart Cards (Aman Tower / Hostels) PROJECT   | Single Stage Two Envelope    | Qty : 01         | Do                               | Do                                    |
| 06   | Procurement of CISCO router for internet & firewall PROJECT   | Single Stage Two Envelope    | Qty : 01         | 01-07-2015                       | 28-02-2016                            |
| 07   | Procurement of Active Networking Equipment's for Boys Hostel New Extension PROJECT & Procurement of IP Phones | Single Stage Two Envelope    | Qty : 01         | 14-09-2015                       | Do                                    |
| 08   | Procurement of Multimedia   | Single Stage Single Envelope | Qty : 20         | 01-09-2015                       | Do                                    |
| 09   | Procurement of Hardware Lab equipment's PROJECT   | Single Stage Two Envelope    | Qty : 01         | Do                               | Do                                    |
| 10   | Procurement of Data Storage NAS PROJECT   | Single Stage Two Envelope    | Qty : 01         | 15-10-2015                       | 31-03-2016                            |
| 11   | Procurement of Lecture Recording System for CEE Aman Tower PROJECT  | Direct Contracting           | Qty : 01         | Do                               | Do                                    |



|    |  |                              |          |            |            |
|----|--|------------------------------|----------|------------|------------|
| 12 | Procurement of Smart Boards / Interactive Multimedia's           | Single Stage Single Envelope | Qty : 05 | Do         | Do         |
| 13 | Procurement of Mid -Range workstations for Web Sciences & AI lab | Single Stage Single Envelope | Qty : 04 | Do         | Do         |
| 14 | Procurement of Hardware for IRL Lab PROJECT                      | Single Stage Single Envelope | Qty : 01 | Do         | Do         |
| 15 | Procurement of UPS Batteries (Replacement) of different volts    | Single Stage Single Envelope | Qty : 40 | 01-07-2015 | 15-11-2015 |
| 16 | Service Level Agreement of Video Conferencing equipment's        | Single Stage Single Envelope | Qty : 02 | 01-09-2015 | 30-11-2015 |
| 17 | Procurement of UPS Batteries of different volts                  | Single Stage Single Envelope | Qty : 19 | 01-09-2015 | 31-12-2015 |
| 18 | Procurement of UPS Batteries of different volts                  | Single Stage Single Envelope | Qty : 64 | 15-11-2015 | 30-04-2016 |

Imran Batada  
Head of ICT

