

*Tender Fee: Rs. 2,000/-  
(Non-Refundable)*

# **TENDER FORM**

**Tender # IT/06/21-22**

## **Provision of Desktops, Laptops and LED Monitors on C&F Basis**

**Date of Issue** : **September 21, 2021**

**Last Date of Submission** : **October 06, 2021 (3:00 PM)**

**Date of Opening of Tender** : **October 06, 2021 (3:30 PM)**

**Company Name:** \_\_\_\_\_

**Name of Representative** \_\_\_\_\_

**Amount in Foreign Currency (C&F):** \_\_\_\_\_, SBPs selling

**Rate of Exchange Seven Days before Opening of Bids:** \_\_\_\_\_, Converted

**Amount in PKR:** \_\_\_\_\_, **Dated:** \_\_\_\_\_

**Bid Security Pay Order Number:** \_\_\_\_\_,

**Bid Security Pay Order Dated:** \_\_\_\_\_,

**Bid Security Amount:** \_\_\_\_\_

## Notice Invitation Tender (NIT)

### Tender Notice

The Institute of Business Administration, Karachi (IBA) invites sealed bids from active taxpayers of manufacturers / firms / companies / distributors / suppliers registered with relevant tax authorities (whichever is applicable) for the following tender.

Tender Title (Ref. No.)	Procedure	Bid Security
Provision of Desktops, Laptops and LED Monitors on C&F Basis IT/06/21-22	Singe Stage One Envelope	2%
<b>Tender Fee &amp; Dates</b>		
Fee: Rs.2,000/- Issuance start date: September 21, 2021 at 9am Issuance end date & time: October 06, 2021 at 3pm Submission date & time: September 21, 2021 to October 06, 2021 from 9am to 3pm Opening date & time: October 06, 2021 at 3:30pm		

Tender Document may be collected after submission of paid fee challan from the Office of **Head of Procurement, Fauji Foundation Building, IBA Main Campus, University Enclave, Karachi** on any working day (Monday to Friday). Alternatively, the tender document can be downloaded from the website. The Tender fee challan is to be generated from the IBA website <https://www.iba.edu.pk/tenders/> which may be deposited in any branch of Meezan Bank Ltd. Sealed bids should be dropped in Tender Box placed at the Security Office, Gate # 4, IBA Main Campus University Enclave Karachi and will be opened on same date & venue in the presence of the bidders representatives who may wish to attend. In case of holiday the tender shall be opened / received on the next working day at same place and time. Bid Security in form of Pay Order or Demand Draft, in favor of "IBA Karachi" along with the Tender Documents have to be submitted.

Kindly mention "Tender Number" at top left corner of the envelope.

**N.B.** IBA Karachi reserves the right to reject any bid or cancel the bidding process subject to relevant provision of SPP Rules 2010.

#### **REGISTRAR**

IBA, Main Campus, Univeristy Enclave, Karachi 75270

111-422-422 Fax (92-21) 99261508

Contact Person Sr. Executive Purchase on 38104700 ext: 2150

Email [tenders@iba.edu.pk](mailto:tenders@iba.edu.pk) Website <https://www.iba.edu.pk/tenders/>

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## **1. Introduction:**

Dear Bidder:

Thank you for your interest in participating in IBA tender “Provision of Desktops, Laptops and LED Monitors on C&F Basis”. The advertisement will be available on IBA & SPPRA websites and leading newspapers on September 21, 2021.

The Institute of Business Administration, Karachi (IBA) is the oldest business school outside North America. It was established in 1955 with initial technical support provided by the Wharton School of Finance, University of Pennsylvania. Later, the University of Southern California (USC) set up various facilities at the IBA & several prominent American professors were assigned to the IBA. The course contents, the curriculum, the pedagogical tools & the assessment & testing methods were developed under the guidance of reputed scholars from these two institutions. IBA has zealously guarded the high standards & academic traditions it had inherited from Wharton & USC while adapting and adjusting them with the passage of time.

We expect to avail services/works/items of high standards meet our prime & basic specifications through this transaction.

Please contact Executive Purchase-ICT on 38104700 ext: 2155 for any information and query

Thank you.

-sd-

**Registrar**

## 2. Instructions:

### (a) Sign & Stamp

The Institute of Business Administration, Karachi (IBA) expects that aspirant bidder contactor manufacturers / firms / Bidder / companies / distributors / dealers should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp each page. Moreover, attach required supporting document according to the requirement. The tender document will be accepted ONLY on the IBA's prescribed Tender Document available on IBA's Website. Any overwriting / crossing etc. appearing in the offer, may be properly signed by the person signing the tender.

### (b) Filling of Tender Form

It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column/item blank. If you want to leave the item/column un-answered please, write 'Doesn't Apply/Doesn't Arise'. If you need more space, please attach a paper & clearly mention item/column name or number etc. that referred the column/item of the Tender Form.

### (c) Collection of Tender

You can collect the Tender Document from the office of Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi from September 21, 2021, to October 06, 2021, during working 9:00 AM to 3:00 PM.

### (d) Submission of Tender

The last date of submit the Tender Document in sealed envelope on October 06, 2021, by 3:00 PM in the Office of the Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi. The Tender will be opened on same day at 3:30 PM in the presence of representatives who may care to attend.

### (e) Bid Price

Bid Price should include the following:

- a. Cost & Freight of Goods
- b. Insurance charges
- c. Charges for Custom Clearance at Karachi Port including levies and duties at port
- d. Sellers LC charges
- e. Transportation charges from Port to IBA Campus

### (f) Letter of Credit (LC)

- a. IBA shall open 90 days Usance LC where the LC charges (client-side) will be borne and paid by IBA, Karachi.

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Stamp & Signature

- b. IBA being is exempt from the whole of customs-duties (specified in the First Schedule to the Customs Act, 1969 (IV of 1969)), and the whole of sales tax on the goods imported in the name of IBA Karachi. IBA shall provide necessary documentation to claim the exemption.
- c. Supplier should clearly indicate the name and full address of their principals/authorized distributor in whose favor LC shall be opened. In case of distributor, the authorization certificate from Principal for specific bid shall be obtained.

**(g) Name & Address of Principal/Authorized Distributer**

Bidders should clearly indicate the name and full address of their principals/authorized distributor in whose favour LC shall be opened. In case of distributor, the authorization certificate from Principal for specific bid shall be obtained.

**(h) Bidder’s Responsibility**

Bidder shall be responsible for transportation of complete consignment to IBA, Karachi premises. This would include cost of labour for unloading consignment to the designated warehouse. Labour will be provided by the bidder.

**(i) Tender Number**

Please mention “Tender Number” at top left corner of the envelopes. IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 and may cancel the bidding Process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.

**(j) Communication**

Any request for clarification regarding technical specification should be submitted in writing to:

Contact Person (IBA):           Executive Procurement ICT  
  Institute of Business Administration,  
  Main Campus, University Enclave, Karachi

Tel # :                               021 38104700; Ext 2155

Email:                               [tenders@iba.edu.pk](mailto:tenders@iba.edu.pk)

**(k) Submission of Documents and Address**

Separate envelopes clearly labeled for ‘Original Document’, ‘Copy’ and ‘Bid Security’ must be submitted on or before last date to submit the tender documents. Tender Document can be dropped by hand or courier in Tender Box placed at the office of Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi by the last date indicated for submission. **Tender Document received by fax or email will not be accepted.**

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**(l) Submission of Tender**

The complete tender document should be submitted by 3:00 PM on October 06, 2021 at the office of Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi.

The manufacturer/firms/companies/distributors/Bidders shall deliver two copies of the bids which include IBA tender documents.

**(m) Date of Opening of Tender**

Bid will be opened on October 06, 2021, at 3:30 pm at Office of the Head of Procurement IBA Main Campus in presence of representative bidders who may care to attend.

**(n) Rights**

Competent authorities reserve the rights to accept or reject any bid as per prevailing SPP Rules.

**(o) Mode of Deliveries**

Supply will be delivered at IBA Store Main Campus University Enclave, Karachi within 12 weeks of establishment of LC.

**(p) Clarification / Proof**

Please submit copies of certificates of registration with Sales Tax and Income Tax departments. The manufacturer /firms/companies /distributors/ Bidders should also provide copy (ies) of certificate(s) etc as proof of their claim.

### **3. Bidding Data**

**(a) Name of Procuring Agency**

Institute of Business Administration, Karachi.

**(b) Brief Description of procurement**

Provision of Desktops, Laptops and LED Monitors on C&F Basis.

**(c) Procuring Agency's address**

Main Campus, University Enclave, Karachi.

**(d) Amount of Bid Security**

Bid Security of 2% (converted amount in PKR) of total amount/cost will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi.

**(e) Period of Bid Validity (days)**

One Hundred- and Twenty-Days Bidders are asked to quote validity period of quotation on authority letter of OEM. However, at least 90 days validity after the opening date of bid is required.

**(f) Deadline for Submission of Bids along with time**

The last date of submit the Tender Document in sealed envelope on October 06, 2021, by 3:00 PM in the Office of the Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi. The Tender will be opened on same day at 3:30 PM in the presence of representatives who may care to attend.

**(g) Venue, Time, and Date of Bid Opening**

Tender will be opened on October 06, 2021 on 3:30 PM at IBA Main Campus, University Enclave, Karachi.

**(h) Delivery Period**

8 to 12 weeks from the LC establishment.

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**(i) Liquidated damages**

In the event of delay in delivery at supplier fault, the supplier shall inform the purchaser before expiry of such period giving reasons or justification for delay. However, purchaser reserves the right to take following actions:

- i. Evaluate the request for extension in delivery period as per its merit and may consider extension in delivery period or otherwise.
- ii. May cancel the contract.
- iii. Liquidated damages (if imposed) will be recovered at the rate of up to 2% per month and shall not exceed 10% of the total value of the contract.

**(j) Document to Submit**

- i. Income & Sales tax, and SRB certificates along with the record of GST deposited in the last one year.
- ii. Company profile.
- iii. Bank statement of last 3 Years.
- iv. Relevant experience of last 3 years
- v. Clientele list where subject supply provided in last 5 years (where required).
- vi. Quality Certification (if any).
- vii. OEM Authority letter (where required).
- viii. Non-black listing record certificate of Notary Public on Stamp Paper.

**(k) Contract Agreement**

Contract Agreement shall be assigned to the successful bidder on Stamp Paper comprising stamp duty of **0.35%** (converted amount in PKR) of total value of Bid offered in response to the tender. Stamp duty will be paid by the bidder.

**Deposit Receipt No: Date: Amount:(in words and figures) Pay Order / Demand Draft**

**# ....., Amount: PKR.....Drawn on Bank: ..... Dated: .....**

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Stamp & Signature

## **4. Terms & Conditions:**

### **(a) Bid Security**

Bid Security of 2% (converted amount in PKR) of total charges will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration. Bid Security should be enclosed in a separate envelope, labelled as 'Bid Security, and which should be sealed. Proof of Sales Tax registration and NTN numbers should also be provided. (Please provide photocopies of relevant documents).

### **(b) Performance Security**

Successful bidder should provide 5% (converted amount in PKR) Performance Security of total value of Purchase Order / Work Order in the form of Pay Order or bank guarantee along with Order Confirmation.

The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract.

### **(c) Terms of Payment**

- i. All payments will be made through LC in the name of Principal / authorized distributor.
- ii. LC value will be released on 90 days usance terms and issuance of Acceptance Certificate after delivery of goods at IBA, Karachi premises. In case there is any delay in shipment beyond the LC period, the vendor would provide necessary guarantee.

### **(d) Currency**

All currency in the proposal shall be quoted in foreign currency. For comparison of bids quoted in different currencies, price shall be converted into a single currency specified in the bidding documents. The rate of exchange shall be the selling rate prevailing seven working days before the date of opening of the bids specified in the bidding documents, as notified by the State Bank of Pakistan.

### **(e) Source and Nationality Requirements:**

The country for this procurement is Pakistan. Bidder may not offer or supply any commodities or services that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the country i.e., INDIA & ISRAEL.

### **(f) Shipping/Dispatch Instructions**

Shipping will be made by the supplier preferably through the National Vessel/Airline. Shipment by INDIA nor ISRAELI Vessel/Airline is not allowed.

The partial shipment of stores shall not be allowed; the complete stores will be shipped as one consignment.

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Stamp & Signature

**(g) Inspection/Testing**

Head of Procurement in coordination of technical department will inspect the items as per specifications after arrival at Stores and will carry out necessary testing of equipment and render a Certificate of Correctness.

Material of this order is subject to final inspection from Competent Authority Technical Team at the time of delivery.

**(h) Ownership**

The ownership of all products and services rendered under any contract arising as a result of this tender will be the sole property of IBA, Karachi.

**(i) Secrecy & Confidentiality**

All stakeholders will be responsible to maintain secrecy/ confidentiality of information /Data shared during all stages of Bidding/ Contract.

**(j) Arbitration and Governing Law**

This tender and any contract executed pursuant to this tender shall be governed by and construed in accordance with the laws of Pakistan. The IBA and all Manufacturer / firms / companies / distributors / Bidders responding to this tender and parties to any contract executed pursuant to this tender shall submit to the exclusive jurisdiction of the Pakistani Courts. The arbitration proceeding will be governed by the Arbitration Act, 1940, and the substantive and procedural law of Pakistan. The venue shall be Karachi.

**(k) Packing & Transportation**

All Equipment shall be individually packed in standard packing provided by the manufacturer for onwards transportation and delivery. Any item damaged during transportation will be replaced by the bidders at their own cost.

**(l) Cancellation**

IBA reserves the right to cancel any or all of the above items if material is not in accordance with its specifications.

**(m) Default**

If the Bidder fails to timely deliver items/services as per BoQ, IBA, Karachi reserves the right to penalize and may also terminate the contract.

**(n) Tool Kits/Accessories**

Standard sets of General toolkit/ accessories supplied with equipment shall be provided by the successful bidder with no additional cost.

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**(o) Force Majeure**

The Supplier shall not be held liable in the event of their failure to comply with the delivery schedule of the ordered items(s) for reasons of Force Majeure including to war and other instabilities invasion, act of foreign enemies, embargo, civil war etc.

**(p) Increase in Price**

No increase in the value of above-mentioned items will be accepted on account of either unit price, total price, any or all other charges, duties, taxes, scope of supply and or any other head of account shall be allowed.

**(q) Invoice**

Invoice / bill should be submitted to Purchase Department.

**(r) Stamp Duty**

Stamp duty 0.35% (converted amount in PKR) against total value of Purchase Order will be levied accordingly and born by the successful bidder.

## 5. Integrity Pact:

Declaration of Charges, Fees, Commission, Taxes, Levies etc. payable by the Bidder;

M/s. \_\_\_\_\_, the Bidder hereby declares that:

- (a) Its intention not to obtain the Provide & Supply work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the Bidder represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the Provide & Supply or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- (c) The Bidder accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts, or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- (d) Notwithstanding any right and remedies exercised by the IBA in this regard, Bidder agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/Bidder/agency/bidder as aforesaid for the purpose of obtaining or inducing Provide & Supply/work/service or other obligation or benefit in whatsoever from the IBA.

### Note:

**This integrity pact is mandatory requirement other than auxiliary services / works.**

\_\_\_\_\_  
Stamp & Signature

### 6. Bill of Quantity:

S. No.	Product Features	Description	Compliance (Y/N)	Make & Model	Qty	Rate	Amount
<b>A. DESKTOPS (CORE i7)</b>							
1	Make	Branded (Dell, HP or equivalent)			125		
	Form Factor / Height	Micro Form Factor					
	Processor	Intel® Core i7-10700T Processor					
	Processor Speed	up to 4.5 Ghz or higher					
	Intel Cache Smart	Up to 16 MB cache					
	Memory Installed	Installed 16 GB (DDR4), extendable up to 32 GB (DDR4)					
	Hard Disk Drives	512 GB Solid State Drive PCIe NVME Class 40 – Dual Storage Support					
	Network Interface	Ethernet (RJ-45) (integrated)					
	Ports / slots	1 Universal Audio Jack					
		1 USB 3.2 Gen 2x1 Type-C® port					
		1 USB 3.2 Gen 1 Type-A port with Power Share					
		1 RJ45 Ethernet port					
		3 USB 3.2 Gen 1 Type-A port					
		1 USB 3.2 Gen 1 Type-A port with Smart Power on					
		2 DisplayPort 1.4 ports					
		1 HDMI					
		1 M.2 2230/2280 slot for SSD/Intel Optane					
Power Supply	90W with 87% efficient or higher						
OS Support	Windows 10 Pro 64 or later						
Operating System	Free DOS						
Peripherals	Branded USB Standard Keyboard USB 2-button optical scroll mouse DisplayPort to VGA converter DisplayPort to HDMI converter						

Intel Chipset	Intel Q570 or equivalent				
Image Load	IBA image load in BIOS Service by manufacturer.				
Graphics	Intel UHD Graphics 630 or equivalent				
Security	Standard lock slot required				
LED/Monitor Release Kit / Attachment	Quoted Model should be VESA Compliant Micro PC mounting bracket behind monitor (with 60 PCs out of 125 PCs)			60	
Pedestal stand	Micro vertical stand to support / hold the PC in standalone vertical position independent of monitor (with 65 PCs out of 125 PCs)			65	
Warranty	5 years' comprehensive, with parts & labor, warranty from the principal (back-to-back).				
Total Amount C&F Value (please refer to "instructions" clause "e")					

S.No.	Product Features	Description	Compliance (Y/N)	Make & Model	Qty	Rate	Amount
<b>B. LAPTOPS - High End Configuration</b>							
2	Make	Branded (Dell, HP or equivalent)			36		
	Series	Business Series					
	Operating	Free Dos					
	Processor	11th Intel® Core i7-1165G7 or higher					
	Chipset	Integrated in CPU					
	Graphics	Nvidia MX450 2GB GDDR5 or Equivalent					
	RAM	Installed 32 GB 3200 MHz (DDR4)					
	HDD	512 GB SSD -(Dual Storage Support)					
	Display	15.6 FHD AG 250 Nits					
	Communications	Wi-Fi 802.11ac- 2 x 2, Bluetooth 5.0, Integrated Gigabit Ethernet required					
	Camera	HD webcam with shutter and digital microphone or higher					
	Audio & Speakers	Yes required					

Battery Power	3 cell 41Whr Battery with 5 Years principal Warranty				
Ports	1 USB 3.2 Gen 2x2 Type-C port with DisplayPort alt mode/Power Delivery 3 USB Ports				
	1 HDMI 1.4a port				
	1 RJ-45 Ethernet port 1 Universal audio port				
	1-barrel power adapter port 1microSD 3.0 card slot				
	Energy Star				
	EPEAT Registered Silver				
Security Management	Trusted Platform Module TPM 2.0				
Multi-media Card Reader	Yes required				
Carry Bag + Mouse	Original Manufacture Branded Bag & Optical Mouse				
Power Adapter	Smart 65 W External AC power adapter. or equivalent				
Warranty	5 years' comprehensive, with parts & labor, warranty from the principal (back to back).				
Total Amount C&F Value (please refer to "instructions" clause "e")					

S.No.	Product Features	Description	Compliance (Y/N)	Make & Model	Qty	Rate	Amount
<b>C. LAPTOPS - Normal Configuration</b>							
3	Make	Branded (Dell, HP or equivalent)			30		
	Series	Business Series					
	Operating System	Free Dos					
	Processor	11 <sup>th</sup> Intel® Core i7-1165G7 or higher					
	Chipset	Integrated in CPU					
	Graphics	Intel IRIS XE Graphics or Equivalent					
	RAM	Installed 16 GB 3200 MHz (DDR4), extendable up to 32 GB (DDR4)					
	HDD	1 TB SATA or higher					
	Display	15.6 FHD AG 250 Nits					



Communications	Wi-Fi 802.11ac- 2 x 2, Bluetooth 5.0, Integrated Gigabit Ethernet required				
Camera	HD webcam with shutter and digital microphone or higher				
Audio & Speakers	Yes required				
Battery Power	3 cell 41Whr Battery with 5 Years principal Warranty				
Ports	1 USB 3.2 Gen 2x2 Type-C port with DisplayPort alt mode/Power Delivery				
	3 USB Ports				
	1 HDMI 1.4a port				
	1 RJ-45 Ethernet port 1 Universal audio port				
	1-barrel power adapter port 1microSD 3.0 card slot				
	Energy Star				
	EPEAT Registered Silver				
Security Management	Trusted Platform Module TPM 2.0				
Multi-media Card Reader	Yes required				
Carry Bag + Mouse	Original Manufacture Branded Bag & Optical Mouse				
Power Adapter	Smart 65 W External AC power adapter. or equivalent				
Warranty	5 years' comprehensive, with parts & labor, warranty from the principal (back to back).				
Total Amount C&F Value (please refer to "instructions" clause "e")					

S.No.	Product Features	Description	Compliance (Y/N)	Make & Model	Qty	Rate	Amount
<b>D. LED Monitors</b>							
4	Diagonal Viewing Size	60.45 cm (21.5 inches)			30		
	Resolution	1920 x 1080 at 60 Hz					
	Aspect Ratio	16:09					
	Brightness	250 cd/m <sup>2</sup>					
	Viewing Angle	160°/170°					
	Display Screen Coating	Anti-Glare					
	Backlight Technology	LED					

Connectivity interface	1 x VGA, 1 x DisplayPort 1.2, 1 x HDMI				
Cables	DP cable, Power Cable				
Adjustability	Tilt Only (-5° to 21°)				
Warranty	5 Years' Advanced Exchange Service				
Total Amount C&F Value (please refer to "instructions" clause "e")					

<b>Total Amount A + B + C + D (C&amp;F Foreign Currency)</b>	
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**Total Amount C&F Foreign Currency (in words)** \_\_\_\_\_

\_\_\_\_\_

**To be filled by IBA, Karachi (as per clause 4(a))**

**Total Amount PKR (in words)** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Stamp & Signature

## 7. Bidder Qualification Criteria

Only those bidders can apply in this tender who fulfil the mandatory criteria. Please attach supporting documents / evidence of your claim(s).

S. No.	Mandatory Eligibility Criteria (Attach Supporting Document)	Remarks Yes / No
1	Bidder must be an original equipment manufacturer (OEM) or an authorized tier-1 agent/partner of principal in Pakistan.	
2	Bid must be accompanied by Manufacturer's authorization letter from principal for desktops & laptops and LED monitors.	
3	Minimum 03 years of relevant experience in Pakistan.	
4	Last 3 years' turn over with minimum 80 million (per year) as bank statement or financial statement.	
5	Bidder must provide "Sales tax registration certificate both FBR and / or SRB" and NTN certificates at the time of submission of bid.	

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Stamp & Signature

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Tel # \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_ email \_\_\_\_\_

\_\_\_\_\_  
Stamp & Signature