



**IBA** Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

**WORK ORDER**


To : M/s Al-Waqad Enterprises  
Order No : IBA-MC/PD/P&S/208/0092/2014-15  
Date of Issue : April 30, 2015  
Date of Delivery : May 26, 2015  
Place of Delivery : IBA, Main Campus  
Total Amount : **Rs.592,839.00 (Including GST)**  
**(Rupees Five Hundred Ninety Two Thousand Eight Hundred Thirty Nine Only)**

S. #	Description	Qty	Rate Rs.	Amount Rs.
1	<b>Single Bed with Mattress &amp; Pillow</b> Size: 3'0 x 6'0 Head Board and foot Board made of MDF boards. 1 1/2" thick, to be made by pressing tow boards of 3/4" thick each. Texture Formica pasted, 1/2" thick and 1 1/2" wide Beach wood lapping all around the boards. Framing made of partal wood size: 3" x 3/4". Side support section 3 1/2" x 1 1/2", all edges covered with Beach wood lapping, polished with standing sealer and lacquer complete in all respect including hardware and fitting required.	30 beds	10,050.00	301,500.00
2	Complete with mattress and pillow from MASTER ALPHA SPRING MATTRESS (SADA) as per sample and as approved by IBA. Standard OEM Warranty	30 mattress with pillow	6,840.00	205,200.00
<b>Total</b>			Rs. 506,700.00	
<b>17% GST</b>			Rs. 86,139.00	
<b>Total Amount</b>			Rs. 592,839.00	

**Terms & Conditions:**

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.

4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
12. Stamp duty 0.3% for Goods against total value of Purchase Order will be levied accordingly.
13. Furniture's material / design and texture in finished form & complete in all respect will be same as the items available in, IBA Boys Hostel.
14. Sample must be provided to Purchase Office for approval before start of work.
15. Technical article of beds including mattress with pillow and their specification must be as same as existing sample at IBA, Boys Hostel.

  
Manager Purchase & Stores  
Apr 30/15

  
Registrar