

MUHAMMAD SHOAIB AKRIN Stamp Vendor
 1/No. 11-B-4, Flat No. 103 Zubair Nadeem Plaza
 7 hand 10th Road, Wazirpur, Wazirpur, City Courts Karachi
 S. No. 4328 Date: 05 NOV 2019
 issued to With Address: [Signature]
 through With Address: [Signature]
 Purpose: [Signature]
 Stamp Vendor's Signature: [Signature]

AGREEMENT Convocation Dinner-2019

THIS AGREEMENT is executed at KARACHI, on this day November 08, 2019.

BETWEEN

M/s Institute of Business Administration, Karachi through its G.M. Admin, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s Manzoor Sons, having its office at 1st Supper Centre, ST-13, Block-9, Khayaban-e-Jami, Clifton, Karachi hereinafter referred to as "THE SERVICE PROVIDER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its Owner, Mr. M. Hassan holding CNIC No. on the SECOND PART.

WHEREAS "IBA" intends to obtain Catering Services for Convocation Dinner-2019 vide Tender # MISC/03/19-20.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

WITNESSETH

"IBA" hereby offer to appoint M/s Manzoor Sons as their official Services Provider for the specific purpose of "Catering Services for Convocation Dinner-2019" in respect of the same with "IBA" before the determination of scope of services on suitable scale with any/all other relevant details as suggested & advised for Catering Services for Convocation Dinner-2019. "THE SERVICE PROVIDER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

Manzoor



MUHAMMAD SHUAIB ARKAT Stamp Vendor
 L/No. 10-4, 1st Flr. 103 Zafar Nadeem Plaza
 2nd Hand Bldg Road, Market Wari Chak, City Chauris karnant

05 NOV 2019

(RUPEES ONE THOUSAND ONLY)

4330
 [Signature]

Article I:

DUTIES & SCOPE OF WORK AND AGREEMENT

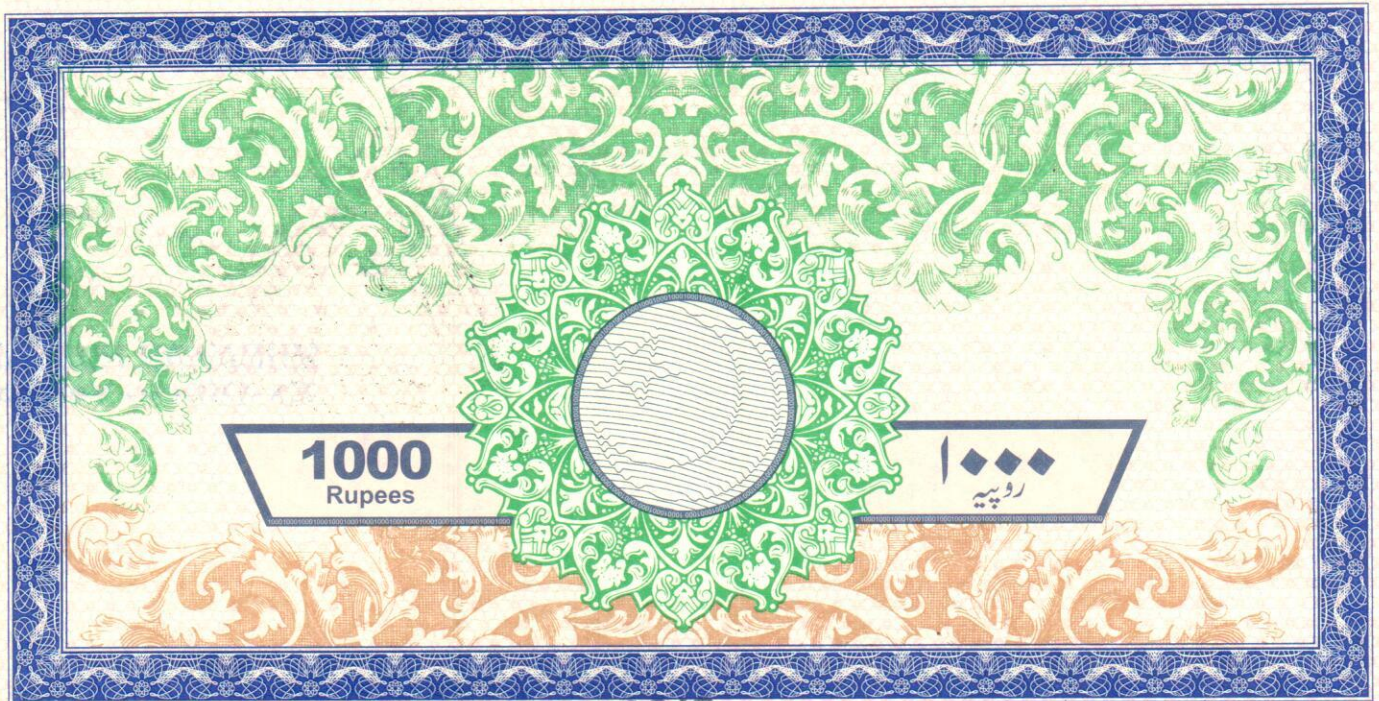
- 1.1 "THE SERVICE PROVIDER" agrees to provide any/all kind of decoration services to "IBA" whenever and wherever required as per the terms & conditions of this Agreement.
- 1.2 "THE SERVICE PROVIDER" will coordinate their work with Sr. Manager Procurement & Stores, of the "IBA" who will assist "THE SERVICE PROVIDER" in supervision of proposed service(s)/work(s).
- 1.3 "THE SERVICE PROVIDER" is bound to provide items according to the terms & conditions vide Tender # MISC/03/19-20.
- 1.4 The scope of work and services may varies and the Service Provider will provide the same in accordance to the Variation Order.
- 1.5 Transportation/Cartage/Deliveries will be the responsibility of the services provider.
- 1.6 All terms & conditions vide re-tender # MISC/03/19-20 will be the integral part of this agreement.

Article II

SCOPE OF PROFESSIONAL SERVICES:

- 2.1 THE SERVICE PROVIDER" hereby agree and acknowledge for the periodic supervision of the services and to check the execution of services in accordance with the Description & Specification vide Tender # MISC/03/19-20.
- 2.2 "THE SERVICE PROVIDER" hereby agree and acknowledge the acceptance of attending the meetings with the Sr. Manager Procurement & Stores "IBA" as & when required.

Handwritten signature in blue ink.



MUHAMMAD SHOAIB AHMED Stamp Vendor
1/No. 8 B-4, Flat No. 103 Zubair Nadeem Plaza
Chand Bili Road, Wapah Wara Qura City Courts Karachi

05 NOV 2019

(RUPEES ONE THOUSAND ONLY)

- 2.3 Food quality, fresh ingredients, adulteration, contamination, potential hazardous, expired foodie foods discouraged.
- 2.4 PSQCA approved ingredient should be used.
- 2.5 THE SERVICE PROVIDER must ensure Environmental Friendly procedure to make the all food items.
- 2.6 Good quality cutlery, crockery and water set.
- 2.7 Quality of Furniture Items should be matched as per BoQ mentioned in the bidding documents.

Article III MANPOWER REQUIREMENT

- 3.1 Adequate manpower will be provided by Service Provider for smooth running of functions and its upkeep. Number of manpower will be adjusted/deployed with consultation of Sr. Manager Procurement & Stores.
- 3.2 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 3.3 All bearers & service staff should be in proper neat & clean uniform.

Article IV REMUNERATION

- 4.1 The cost offered by the Service Provider is Rs. 1,983,150.00 (inclusive of all taxes) for Catering & Decoration Services for Convocation Dinner-2018 but limited to in tender vide # MISC/03/19-20 variation may occurred.

Handwritten signature in blue ink.

966352



MUHAMMAD SHOAIB ARAIN Stamp Vendor/
 1/No. 1, 2-3, 4th No. 103 Gulshan-e-Nadeem Plaza
 5th and 6th Floor, Wazir Wala Qada, City Courts Karachi

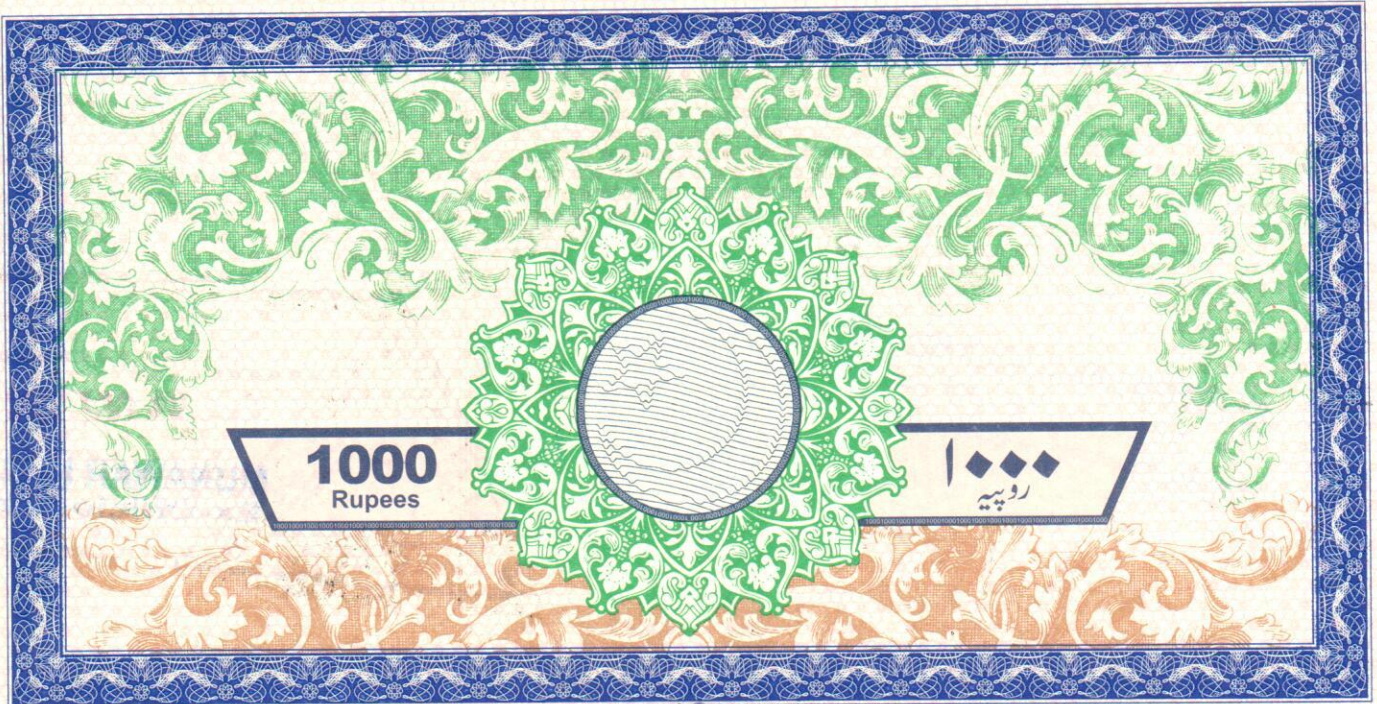
05 NOV 2019

(RUPEES ONE THOUSAND ONLY)

- 4.2 Liquidity damages 10% of the total amount will be imposed for which the M/s Manzoor Sons failed to deliver as per standard or in accordance to the entitlement / authorization.
- 4.3 Payment will be made after submission of invoice. Advance Payment subject to Bank Guarantee.
- 4.4 Performance Security 5% of total amount should be submitted in shape Pay Order before signing of Contract Agreement.
- 4.5 All Government taxes (including Income tax and stamp duties), levies and charges will be charged as per applicable rates / denomination.
- 4.6 Stamp duty 0.35% for Services against total annual value of Work will be levied accordingly.
- 4.7 This Agreement includes, the "Catering Services for Convocation Dinner-2019", discussions with "IBA" before the determination of scope of work with any/all other relevant details for presentation to "IBA". The description/BoQ is appended below:

S. #	Description	Qty	Day	Rate (Rs.)	Amount (Rs.)
(A) Dinner setup: (including crockery & cutlery)					
1	a) VVIP guests enclosure (round table 8 seats / chairs set-up) 1. Crystal Chairs should be arranged 2. Hand Sanitizer should be placed each table 3. Menu Card should be placed on each table 4. Tissue Boxes on each table 5. Tallies should be placed in front of each Serving Dish 6. Flower vase on each table	12	1		50,000.00

M. H. Aman



MUHAMMAD SHOAIB AKRIN Stamp Vendor
L/No. 4, 1-4, Plot No. 103 Zohair Nadeem Plaza
4 Road Dost Road, Wazirpur, P.O. Box 10000, Islamabad

05 NOV 2019

(RUPEES ONE THOUSAND ONLY)

2	b) Guests/ Faculty enclosure (buffet set-up)	700	1		100,000.00
3	c) Students / Parents enclosure (buffet set-up)	1800	1		350,000.00
4	White Cover - Low Back Chair	400	1		25,000.00
5	Crockery & Cutlery according to 1.5 each person - Deluxe serving Dishes with both side opening	One Setup	1		-
6	Tea / Coffee Dispenser	15	1		28,000.00
7	No. of Buffet	40	1		8,000.00
8	Bearer Services	70	1		60,000.00
9	Luminaries according to the requirement of the theme	One Setup	1		-
10	Counters/Table for Cold Drinks, Mineral Water & Juices	25	1		12,000.00
11	Cocktail Tables with Cover	24			9,000.00
12	Ice & Tub to chill the Beverages - Tubs = 30 - Ice Block = 25				35,000.00
Sub Total (A)					677,000.00
(B) Dinner Menu for 3000 Graduates & Guests					
1	Chicken Karahi	290kg (min.)			145,000.00
2	Chicken Biryani	288kg (min.) (max. 8 Kg Daig of each)			177,000.00
3	Chicken Tikka	650 kg (min.)			300,000.00
4	Gajar Halwa	270 kg (min.)			150,000.00
5	Palak Paneer	100 kg (min.)			35,000.00
6	Naan	700 Nan			10,000.00

27 Jan 2020



DANISH AHMAD STAMP VENDOR

S.V. Lic. No. 29, Suit No. 223, 11nd Floor,
Tahir Plaza, City Courts, Karachi

05 NOV 2019

(RUPEES FOUR HUNDRED ONLY)

S. No. 439 DATE: SYED KHAWAR MEHBOOB

ISSUED TO WITH ADDRESS: Advocate

THROUGH WITH ADDRESS: Ledger No. 17149 - LC

PURPOSE: VALUE RS. 400 ATTACHED:

STAMP VENDOR'S SIGNATURE:

7	Taftan	700 Taftan	20,000.00
8	Chappati	100 Chappati for VIP Area	1,000.00
9	Salad Bar Carrot (2kg), tomato (1kg), onion (1kg), beet root (1 1/2 kg), cucumber (3kg), radish(1 kg), ice berg (1/2 kg)	10 kg / stall time x 10 stalls = 100kg	20,000.00
10	Tea	200 liters	60,000.00
11	Coffee	200 liters	110,000.00
12	Green Tea	200 liters	50,000.00
Sub Total (B)			Rs. 1,078,000.00
Total (A) + (B)			Rs. 1,755,000.00
13% SST			Rs. 228,150.00
Grand Total Amount			Rs. 1,983,150.00

4.8 All rules, regulations and policies will be governed in accordance to the SPPRA & IBA PP&P.

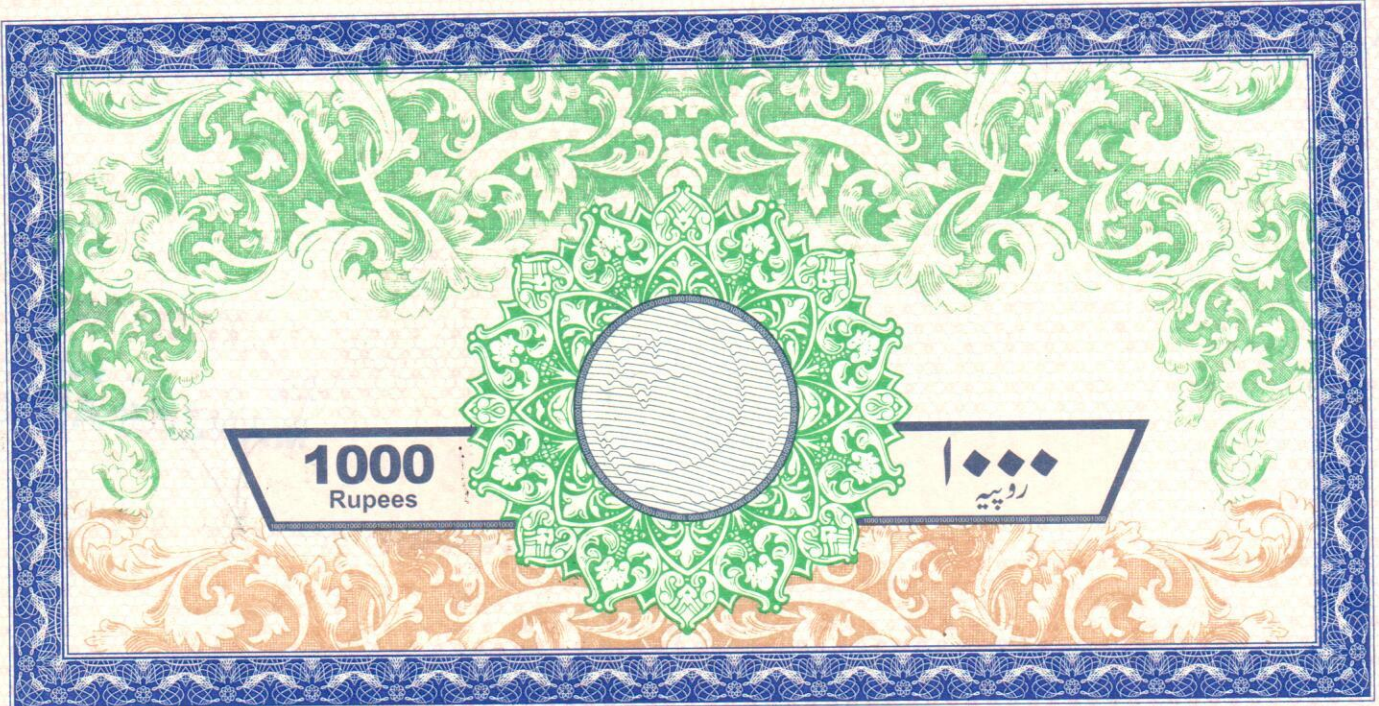
4.9 IBA reserve the right to accept or reject any or all agreement(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.

4.10 Charges will be same as per offered vide Tender # MISC/03/19-20.

Article V: ARBITRATION

5.1 In case of any dispute, difference or question which may at time arise between the parties hereto or any person claiming under them, touching or arising out in respect of this agreement or this subject matter thereof shall be referred to the arbitration and an Arbitrator will be appointed by mutual consent, whose decision and findings will be final and binding on both the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Handwritten signature: N. Aman



MUHAMMAD SHOAIB AKRAM STAMP VENDOR

L/No. 104, Flat No. 104, Nadeem Plaza

7, near Baitullah, Nadeem Plaza, City Courts Karachi

S. No. 4334

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Article VI: TERMINATION

- 6.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime.

Article VII: INDEMNITY

- 7.1 "THE SERVICE PROVIDER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SERVICE PROVIDER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SERVICE PROVIDER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.
- 7.2 Any / all in toward incident(s) / accident(s) / mishap(s) is / are the responsibilities of the Service Provider and its indemnification.

Article VII: NOTICE

- 8.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article IX: INTEGRITY PACT

- 9.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).

Handwritten signature



DANISH AHMAD STAMP VENDOR
S.V. Lic. No. 29, Suit No. 223, IInd Floor,
Tahir Plaza, City Courts, Karachi

05 NOV 2019

(RUPEES FOUR HUNDRED ONLY)
Karachi

S. No. 3486 DATE
ISSUED TO WITH ADDRESS
THROUGH WITH ADDRESS
PURPOSE
VALUE RS. 400 ATTACHED
STAMP VENDOR'S SIGNATURE

Abdul Latif Shaikh
Advocate High Court
No. 6271/HC

-1 NOV 2019

9.2 Without limiting the generality of the forgoing the Service Provider represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.

9.3 The Service Provider accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.

9.4 Notwithstanding any right and remedies exercised by the IBA in this regard, the Service Provider agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the Service Provider as aforesaid for the purpose of obtaining or inducing work/service or other obligation or benefit in whatsoever from the IBA.

Article X: MISCELLANEOUS

- 10.1 Any addition & alteration(s) made in the Work Order / Contract Agreement as required which entail extra time & labor and material on part of the services, shall be charged separately/extra on 'Quantum Merit' basis before & on final services handed over to the "IBA". After FINAL WORKS if any alteration(s) arise charges will be paid on mutually agreed upon as per Variation Order.
- 10.2 Competent Authority reserves the right to change / alter / remove any item or reduce / enhance quantity without assigning any reason.
- 10.3 This agreement will be enforced and effective with immediate effect as per Work Order.

Handwritten signature: N. Ahmad

252872



DANISH AHMAD STAMP VENDOR
S.V. Lic. No.29, Suit No. 223, 11nd Floor,
Tabir Plaza, City Courts, Karachi

05 NOV 2019

(RUPEES FOUR HUNDRED ONLY)

-1 NOV 2019

S. No. 3435 DATE.....
ISSUED TO WITH ADDRESS..... Abdul Latif Shaikh
THROUGH WITH ADDRESS..... Advocate High Court
PURPOSE..... C No 6271/HC
VALUE RS. 400 ATTACHED.....
STAMP VENDOR'S SIGNATURE.....

10.4 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

Aamer Shahbbir
Wing Commander (Retd)
"IBA" General Manager Administration
Institute of Business Administration (IBA),
Karachi, Pakistan
NAME: Aamer Shahbbir Khan

CNIC # _____

Address: _____

G. M. Admin, Institute of Business

Administration Main Campus
University Road, Karachi

WITNESS:

1. M. Sohail Khan

M. SOHAIL KHAN
Manager Purchase & Stores
Institute of Business Administration
Karachi-Pakistan

CNIC # _____

Address: _____

M. Hassan

M/s Manzoor Sons

NAME: Mr. M. Hassan

CNIC # 42201-2906208-1

Address: _____

1st Supper Center, ST-13

Block-9, Khayaban-e-Jami, Clifton,
Karachi.

2. Syed Sabir AliSYED SABIR ALI

CNIC # 42301-0752946-3

Address: 966, Street No.15-A,

Mehmoorabad No.4, Karachi