



MUHAMMAD IMRAN STAMP VENDOR
Shop No. 31, Jilani Plaza, Garden West, Karachi
Lic. No. 141, S. No. 17609 Date:

Issued to With Address MUHAMMAD AMAN BARS
Through With Address ADVOCATE
Purpose 3385
Value Rs. Attached
Stamps Vendor's Signature
NOT FOR USED BANK GUARANTEE WILL/DIVORCE
VENDOR NOT RESPONSIBLE ANY FAKE DOCUMENTATION

13 APR 2020

(RUPEES ONE THOUSAND ONLY)

AGREEMENT

Roof Water Proofing at Aman Tower

THIS AGREEMENT is executed at KARACHI, on this day May.....04....., 2020.

BETWEEN

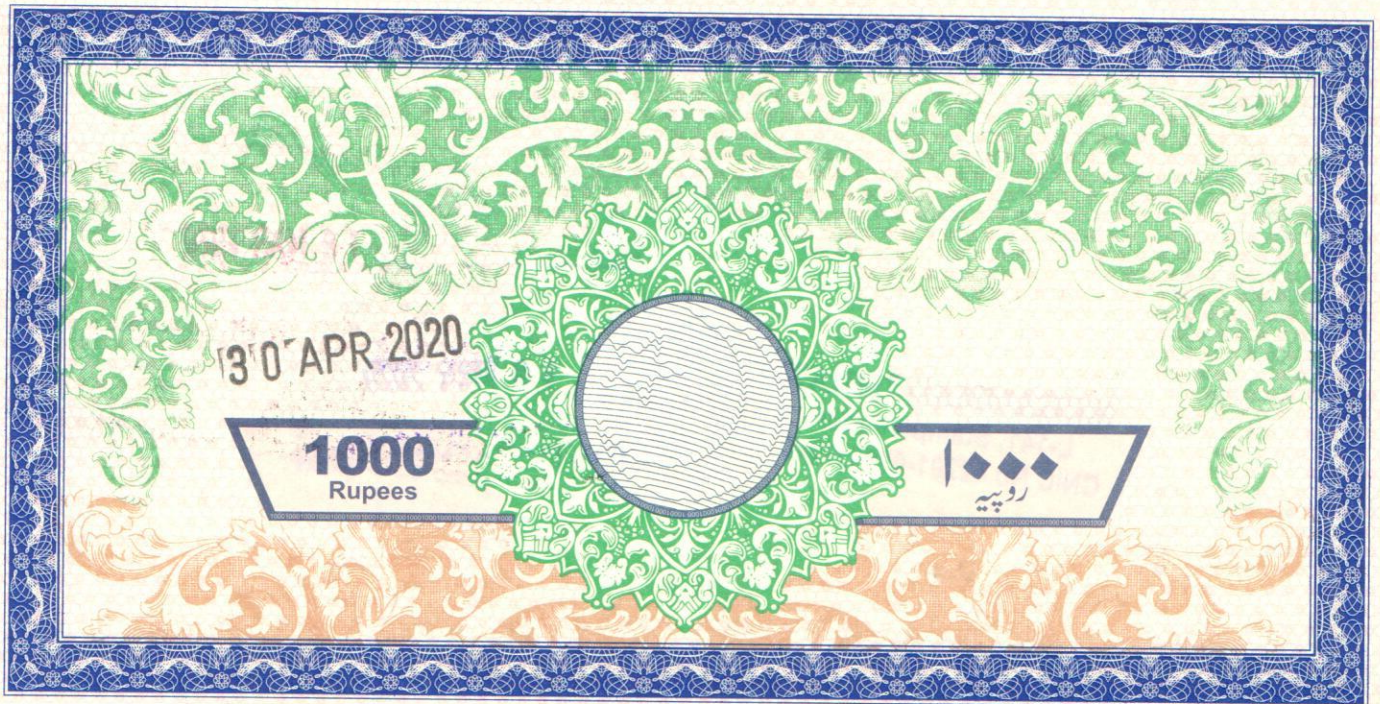
M/s Institute of Business Administration, Karachi through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s S. M. Saeed & Brothers, having its office at # S. 10, Noman Arcade Block-14, Gulshan-e-Iqbal, Karachi, hereinafter referred to as "CONTRACTOR" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. S. M. Saeed, holding CNIC No. _____ on the SECOND PART.

WHEREAS "IBA" intends to obtain Roof Water Proofing at Aman Tower related jobs/works as assigned in accordance to the tender vide # CW/17/19-20 at the cost of **Rs.974,625.00 Inclusive all taxes**. The basis with the works/jobs of items as per tender vide # CW/17/19-20 (IBA requirement) discussions in respect of the same as per determination of scope of works will be held with Manager Building Aman Tower & Sr. Manager Procurement & Stores and "The contractor" have offered to render all kind of works/jobs (including but not limited to the "works/jobs mentioned in Work Order") of the proposed works up to the satisfaction & handing over the project to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:



MUHAMMAD IMRAN STAMP VENDOR
Shop No. 31, Jilani Plaza, Garden West, Karachi
Lic. No. 141, S. No. 17602 Date:

30 APR 2020

(RUPEES ONE THOUSAND ONLY)

Issued to With Address *Muhammad Aman Bais*
Through With Address *Adve Cate*
Purpose *3383*
Value Rs. *1000* Attached
Stamps Vendor's Signature
NOT FOR USED BANK GUARANTEE WILL/DIVORCE
VENDOR NOT RESPONSIBLE ANY FAKE DOCUMENTATION

WITNESSETH

"IBA" hereby offer to appoint "The contractor" as their official work executor for the specific purpose of "Works & Services" in respect of the same with "IBA" as per the determination of scope of works/jobs on suitable scale with any/all other relevant details for Roof Water Proofing at Aman Tower. "The contractor" hereby agree to the offer the "IBA" in acceptance of the terms & conditions here in below forth. However, the terms and conditions of the tender document vide # CW/17/19-20 would be integral part of this agreement.

Article I:

DUTIES & SCOPE OF WORK AND AGREEMENT

- 1.1 This Agreement includes, the "services & works", discussions with "IBA" as per determination of scope of services, schedule of work & time line to suitable scale with any/all other relevant details to "IBA".
- 1.2 "The contractor" agrees to provide any/all kind of services related to execution of work/job to "IBA" whenever and wherever is required as per the terms & conditions of this Agreement.
- 1.3 "The contractor" will coordinate for required/assigned works/jobs/project with Manager Building Aman Tower and Sr. Manager Procurement & Stores, of the "IBA" who will advise "The contractor" in supervision of proposed works/jobs related.
- 1.4 "The contractor" is bound to provide items including machineries, equipments, goods material, gadget and manpower according to the Work Order.
- 1.5 It will be responsibility of the Contractor to remove debris/sludge/garbage/waste material/left over material, machineries, equipment and manpower from the site at their own cost after completion of works/jobs/project. However, Clearance Note / Certificate will be required from Manager Building Aman Tower.



MUHAMMAD IMRAN STAMP VENDOR

Shop No. 31, Jilani Plaza, Garden West, Karachi

Lic. No. 141, S. No. 1768 Date:

Issued to With Address *Muhammad Asad Bains*

Through With Address *Advocate*

Purpose *2-339*

Value Rs. Attached

Stamps Vendor's Signature

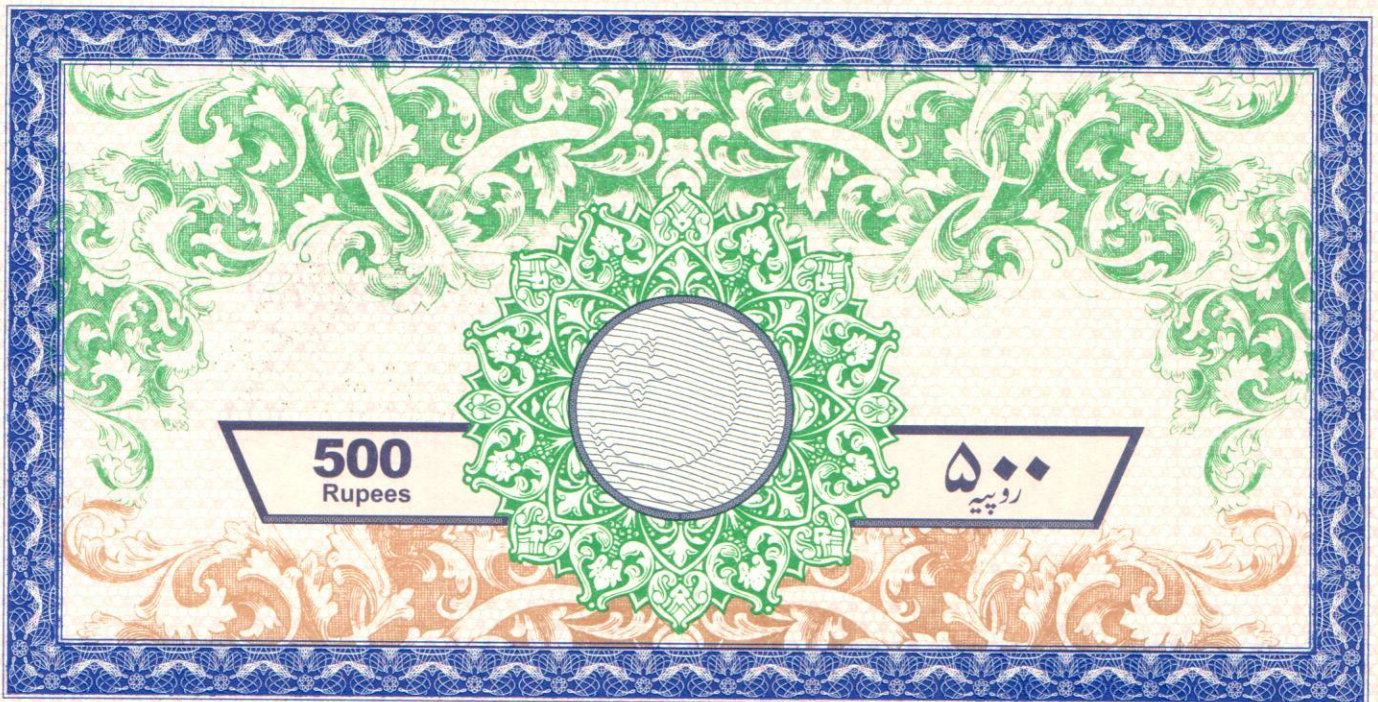
NOT FOR USED BANK GUARANTEE WILL/DIVORCE

VENDOR NOT RESPONSIBLE ANY FAKE DOCUMENTATION

130 APR 2020

(RUPEES ONE THOUSAND ONLY)

- 1.6 Any additional work/job, if required / necessary etc over and above/extra the Work Order, will be executed on the basis of Variation Order.
- 1.7 Roof Water Proofing at Aman Tower, as assigned in accordance to the tender vide # CW/17/19-20.
- 1.8 Entry & Endorsement in Measurement Book for all jobs done is mandatory. The Measurement Book is to be countersigned by Manager Building Aman Tower on each occurrence / daily basis.
- 1.9 The contractor will require to obtain Entry Pass of their employee / labour / manpower etc from IBA, Security Office.
- 1.10 All equipment, ladders / scaffoldings / platforms for any heights, plungers, brushes, application Rollers, buckets etc. will be brought by the contractor as per standard safety regulations.
- 1.11 Any alteration/deletion/addition will only be considering if provided in writing by Manager Building Aman Tower. No verbal instruction(s) / order(s) will consider valid.
- 1.12 The contractor must adopt Environmental Friendly procedure and avoid the use of toxic material used in printing works.
- 1.13 The contractor is responsible for the safety of all its activities including protection of the life & environment on and off the site.
- 1.14 Material / quantities of this order is subject to final inspection at the time of delivery and calculations by Manager Building Aman Tower.
- 1.15 The contractor will responsible for taking all safety measures during working of his staff at any height / surfaces. Proper safety kept / harness will be applied by the contractor.



STAFF OFFICE CITY COURT, KARACHI

Issued to: ASAD BAHAT
 CNIC/EG No: 2-3884
 Vaid D.S.R. No: 21 18-3-2020
 On receipt of CNIC: 209 18-3-2020
 For the purpose of: As
 Entry No: 21 18-3-2020

1.16 All staff must have CNIC and clearly mentioned to discourage work through child labor.

1.17 IBA is no smoking zone. Life Insurance / Security of worker will be the responsibility of the contractor. IBA will not be responsible for any mishap.

Article II

SCOPE OF PROFESSIONAL SERVICES & WORKS:

- 2.1 "The contractor" hereby agree and acknowledge for the periodic supervision of the works and to check the execution of works in accordance with the Description & Specification mentioned in BoQ vide Tender # CW/17/19-20.
- 2.2 "The contractor" hereby agree and acknowledge the acceptance of attending the meetings with the Manager Building Aman Tower and Sr. Manager Procurement & Stores "IBA" as & when required.
- 2.3 Manager Building Aman Tower and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access. Physical inspection will be carried out by Manager Building Aman Tower and Sr. Manager Procurement & Stores. Ordered material is subjected to final inspection at the time of delivery at Store validated by delivery challan by concern authorized dealer.
- 2.4 The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense.
- 2.5 Date of Completion of work / job / project will be August 30, 2020.

- 2.6 All surfaces where work was carried out required to be cleaned from stains through related equipment / tools / materials etc.

Article III
REMUNERATION

- 3.1 The cost offered by the Contractor is Rs. 974,625.00 (inclusive of all taxes) vide tender # CW/17/19-20.
- 3.2 This Agreement includes, the “Roof Water Proofing at Aman Tower”, as per “IBA” requirement mentioned in Tender BoQ.

Roof Water Proofing At Seminar Hall at IBA Aman Center 12th Floor Institute of Business Administration Karachi				M/s S.M Saeed & Brothers	
S. No	DESCRIPTION OF ITEM	QTY	UNIT	RATE	AMOUNT
SEMINAR HALLS 2 NOS EACH 10.400 X10.600 meter . Total roof area = 2500 SFT					
1	Removal of the existing screed including, dismantling, brooming & shifting of the debris and disposal outside of the IBA premises complete.	2500	Per Sft	65.00	162,500.00
2	Providing and applying adhesive coat ZSAC-10 / 15 of ZAHABIA chemical or equivalent complete as per manufacturer's specifications and instruction, and approval of architect.	2500	Per Sft	85.00	212,500.00

3	1:1-1/2:3 screed in required slope minimum 2" thick including curing, making ridges, valleys, chamfered edges, hacking of existing surface for bond where necessary etc. laid in panels not exceeding 100 Sft using 5mm thick glass strip as panel divider. The cost include the glass patti cost also.	2500	Per Sft	195.00	487,500.00
Total				Rs. 862,500.00	
Prevailing SST				Rs. 112,125.00	
Total Amount with SST				Rs. 974,625.00	

- 3.3 This Agreement includes, the "Roof Water Proofing at Aman Tower", as per "IBA" requirement mentioned in Tender BoQ.
- 3.4 Payment will be made after completion of works/jobs/project and submission of bill/invoice. Complete Measurement with Clearance Note / Certificate endorsed from Manager Building Aman Tower is required before process of bill/invoice.
- 3.5 Performance Security 5% of total amount of Work Order must be deposited to the IBA, Karachi. Security Deposit will be released after clearance of invoice which will be submit after completion of satisfactory work.
- 3.6 IBA reserve the right to cancel any or all of the above items if work / material is not in accordance with our specifications or if the delivery is delayed.
- 3.7 All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- 3.8 Subletting in not allowed.
- 3.9 Stamp duty 0.35% for Services against total value of Work Order will be levied accordingly.
- 3.10 All rules, regulations and policies will be governed in accordance to the SPPRA & IBA PP&P.
- 3.11 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by M/s S. M. Saeed & Brothers as per SRO/Notification.
- 3.12 A liquidity damages @ 2% per month, of the total agreed payment, of the total cost will be imposed in case of delayed delivery. Penalty will be imposed after 45 days subject to services by IBA before the starting date mentioned on the Work Order.
- 3.13 The contractor will provide minimum one supervisor with 4-5 workers at one site. Work start from external area first and complete after completion of external area complete internal area as identified by Manager Building Aman Tower. However, salary /wages /payment /remuneration etc to the manpower/labour/ workforce will be paid borned by THE CONTRACTOR.
- 3.14 IBA will not pay any charges(s) regarding cartage / carriage / transportation / food / wages / accidental etc.

Article IV:
ARBITRATION

4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the "THE CONTRACTOR" for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V:
TERMINATION

- 5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.
- 5.2 IBA reserve the right to accept or reject any or all agreement(s) or terminate proceedings at any stage in accordance to the rules & regulations in the relevant SBD notified framed by SPPRA.
- 5.3 That upon termination of this agreement the contractor shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time.

Article VI:
INDEMNITY

- 6.1 "The contractor" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "The contractor", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE CONTRACTOR" which disturbs or damage the reputation, quality or the standard of services & works provided by "IBA" and any person claiming through the IBA.

Article VII:
NOTICE

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article VIII:
INTEGRITY PACT

- 8.1 Its intention not to obtain the work of any contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the contractor/ manufacturer / contractor / distributor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.

- 8.3 The contractor/ manufacturer/contractor/distributor accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, manufacturer/contractor/distributor agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the contractor / company / firm / contractor / agency / service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

Article IX:
WARRANTY

- 9.1 Roof Water Proofing at Aman Tower as mentioned in BoQ, maximum 03 years warranty should be provided by M/s S. M. Saeed & Brothers.

Article X:
SEVERABILITY

- 10.1 If any terms covenant or condition of this agreement shall be deemed invalid or unenforceable in a court of law or equity, the remainder of this agreement shall be valid & enforced to the fullest extent permitted by prevailing law.

Article XI:
MISCELLANEOUS

- 11.1 Works/job/project will be handed over by the "IBA" or vet the cost with authentic stamp and signature.
- 11.2 Competent Authority reserves the right to change / alter / remove any item or reduce / enhance quantity without assigning any reason.
- 11.3 The terms and conditions of the agreement have been read over to the parties which they admit to be correct and abide by the same.
- 11.4 The validity of the contract will be effective from the date of issue of Work Order.
- 11.5 All terms and conditions of Work Order will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

“IBA”
NAME: Aamer Shabbir Khan
Acting Registrar
Institute of Business Administration (IBA),
Karachi, Pakistan
CNIC # _____

Address:
G. M. Admin Institute of Business
Administration Main Campus
University Road, Karachi

M/S S. M. Saeed & Brothers
NAME: S. M. Saeed
CNIC # _____

Address:
S-10, Noman Arcade,
Block-14, Gulshan-e-Iqbal, Karachi

3. **M. SOHAIL KHAN**
Manager Purchase & Stores
NAME: M. Sohail Khan
Institute of Business Administration
Karachi-Pakistan
CNIC # _____

Address:
Sr. Manager Purchase & Stores
Institute of Business
Administration Main Campus
University Road, Karachi

5. Shahab Uddin Khan
Manager Building - Aman Tower

CNIC # 42201-8864528-3
Address: IBA, City Campus

4. M/s S. M. Saeed & Brothers
NAME: Hamid Saeed
CNIC # 42101-5665940-1
Address: S-10 Noman Arcade
Gulshan-e-Iqbal
Khi.

6. M/s S. M. Saeed & Brothers
CNIC# Yasir
Address: _____