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Subject: Item # 2: Approval for tender ad & documents of Designing, Composing, Printing & Supply of CEE Catalogue

From: "Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus" <sjehanzeb@iba.edu.pk>

To: "Muhammad Sohail Khan / Manager Purchase and Stores @ IBA" <<u>mskhan@iba.edu.pk</u>> CC: Procurement Committee <<u>Procurement-Committee@iba.edu.pk</u>>,"Syed Fahad Jawed / Manager (Finance) @ Main Campus" <<u>sjawed@iba.edu.pk</u>>,"Moeid Sultan / Director Finance @ Main Campus" <<u>msultan@iba.edu.pk</u>>,"Ahmed Zaheer / Registrar @ IBA" <<u>ahmedzaheer@iba.edu.pk</u>>,"Dr.Sayeed Ghani / Acting Dean and Director @ IBA" <<u>sghani@iba.edu.pk</u>>

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Discussion: The committee requested to segregate the rates of the catalogue and jacket. Manager Purchase inform to contain the tender segregated wise would be difficult factor since printer may quote different cost for either items. The committee agreed that the Award will be based on total tender price.

Decision: The committee approved the tender ad & document for CEE Catalogue to be floated on SPPRA and IBA website.

Attendance:

- 1. Asjad Asad Siddiqui
- 2. Syed Jehanzeb
- 3. Syed Fahim Uddin
- 4. Haris Quershi
- 5. Ahmed Ali Khan
- 6. Muhammad Sohail Khan

Thank you, Syed Jehanzeb