

Design, Supply, Installation, Testing & Commissioning of 146.26 kWp Carport Grid Tied Utility Interactive Photo Voltaic Solar Power System at IBA Main Campus Karachi

MINUTES OF MEETING

Subject: IBA Main Campus 146.26kWp Solar System Pre-Bid Meeting Meeting No. :

Client: IBA-KHI

Dated: August 04, 2026

Time: 11 30 Hrs.

Venue: IBA Main Campus-Karachi.

Participants:

01

IBA's Representatives

- Nasim ul Haque (Senior Manager Projects)
- Hassan Ilyas (Assistant Electrical Engineer)

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Updated Attendance Sheet

IBA's Representatives

Mr. Nasim-ul-Haque
Mr. Hassan Ilyas

No.	Company Name	Name Contractor/ Representative	Email Address	Contact Number
1	Progressive Engineering Ass.	M. Chmer	m.chmer@gmail.com	0331-2313462
2	Renewable Stars	Ahsan Ullah	ahsanulididgini18@gmail.com	0334 7778719
3	NIZAM ENERGY	Malhar Khan	malhar.nizamenergy@gmail.com	0322-7060504
4	Ideal Power Solutions	Umar Bin Jamal	Umar.b.jamal@ips.pk.co	0332-3078558
5	Energy Solutions Ltd.	Mubashir	wamir@esl.pk.com	0335-3016362
6	Creative Electronics	Ayaz Mirza	gm-sales@khi@creativegroup.com.pk	0322-8187185
7	ACreative Electronics	M. J. J. J.	Manager.projects@creativegroup.com.pk	0316-0815354
8	Telecom Foundation	Shahwar Saleem	manager.sales@southern telecom foundation.com.pk	03114603455
9	MARS TECH	Mr. BABAR	babar@marstech.com.pk	0325-2733583
10	Zynergy Solutions	Waqas	waqas@zynergysolutions.co	03422605535
11	Mubashir			
12	Beyond greenrvt	Mubashir	mubasshiras188@gmail.com	0333304193
13	Aston Energy	Faizan	faizan.kamran000@gmail.com	0336-0349294
14	Zynergy Solution	Karamat	Karamat.saeed@gmail.com	03242877301
15	Zynergy Solution	Sirir Ahmed	siriribh724@gmail.com	0316-3285357
16	Reliant Energy	Hamza	hamza.husain@reliantenergy.com.pk	0300-570232
17	Iceberg industries	Ahmed	h-ahmed2860@gmail.com	03153732690

Deliberations:

1. Mobilization Advance Guarantee

- A bank guarantee is required for mobilization advance.
- Insurance guarantees will **not** be accepted.

2. Mandatory Requirements Compliance

- All mandatory documentation and information must be provided.
- Failure to comply will lead to disqualification of the bid.

3. Project Timeline

- The project timeline begins from the date of receiving the LOA (Letter of Award) by the contractor.

4. Payment Terms

- Running bill payments will be processed within 30 working days after verification from the project department.
- Final bill payment will be processed within 60 working days after verification from the project department.

5. Bid Submission Format

- Bids must be submitted both on **EPAD** and as a **hard copy** at **IBA Main Campus**.

6. Operation & Maintenance

- O&M period will commence upon submission of commissioning documents.

7. Earth Pit:

- Bidders must quote rates for earth pits (AC/DC) based on the Bill of Quantities (BOQ).
- All related aspects listed in the BOQ must be considered.

8. Contact Information for Project Queries:

For any queries regarding project details, please contact:

- **nmalik@iba.edu.pk**
- **hilyas@iba.edu.pk**
- **mhanif@iba.edu.pk**

9. Submission of Bidding Documents

- All bidders are required to submit their bidding documents in a properly organized, securely bound, and correctly aligned format. Loose, incomplete, or improperly arranged documentation will not be accepted and may result in disqualification from the bidding process.

10. Bitumen Coating at Natural Ground Level (NGL)

- The contractor shall include the cost of applying a bitumen coating to all footings at the Natural Ground Level (NGL). This cost shall be deemed included in the quoted bid price.

11. Finish Plaster for Footings

- The contractor shall include the cost of providing cement-sand finish plaster for all footings. This cost shall be deemed included in the quoted bid price.

Minutes Recorded By:

Hassan Ilyas

IBA Representative