



Institute of
Business Administration
Karachi

Work Order

Leadership and Ideas for Tomorrow

Approval Status: Approved

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Purchase Order IBA-0000002074	Issue Date 18, March, 2019	
Payment Terms 30 Days	Ship Via ROAD	
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152, 2112	Currency PKR
Requestor Department Administration		

Supplier: V00503

Faisal
Trading
Corporation
R-68, Hina Banglows, Block-19,
Gulistan-e-Jouhar, Ka
Karachi
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	UNIFORM OFFICE ATTENDANTS M/S FAISAL TRADING CORPORATION S. # DESCRIPTION QUANTITY RATE AMOUNT RS. RS. 1 TROUSER 50 915.00 45,750.00 VISCOSE SUMMER SUITING 'A' QUALITY OR BETTER. DARK GREY WITH (FUSE BELT) COMPLETE STITCHING / TAILORING. (AS PER SAMPLE) 2 SHIRT 50 793.00 39,650.00 BLENDED FABRIC WASH N WEAR 65% COTTON X 35% POLYESTER EMBROIDERED LOGO (MAROON + WHITE) ON CHEST AND COLOR DARK GREY 'A' QUALITY. COMPUTERIZED NAME TAG EMBROIDERED VEL - CRO SHIRT COLLAR (AS PER SAMPLE) (ALL SHIRTS ARE FULL SLEEVES) 3 MOCCASINS 23 2,060.00 47,380.00 SPECIFICATION SHOULD MATCH WITH THE SAMPLE 4 SOCKS 50 82.50 4,125.00 100% COTTON (AS PER SAMPLE) ELECTRICIAN, CARPENTER AND PLUMBERS & GENERATOR OPERATORS, DUPLICATING MACHINE OPERATOR, PAINTER, MISTRY S. # DESCRIPTION QUANTITY RATE	1.00 EA	624168.09	624168.09	30-Apr-19

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	<p>AMOUNT RS. RS.</p> <p>1 TROUSER 40 915.00 36,600.00 VISCOSE SUMMER SUITING 'A' QUALITY (BOTH SIDE CROSS POCKETS). LARGE PATCH POCKET, DARK GREY AS PER CLIENT REQUIREMENT & APPROVAL WITH COMPLETE STITCHING / TAILORING. (AS PER SAMPLE)</p> <p>2 SHIRT (HALF SLEEVES) 40 793.00 31,720.00 BLENDED FABRIC WASH N WEAR 65% COTTON X 35% POLYESTER EMBROIDERED LOGO ON CHEST AND COLOR LIGHT GREY 'A' QUALITY AS PER CLIENT REQUIREMENT & APPROVAL. WITH COMPUTERIZED NAME TAG EMBROIDERED VEL – CRO (AS PER SAMPLE)</p> <p>3 MOCCASINS 12 2,060.00 24,720.00 SPECIFICATION SHOULD MATCH WITH THE SAMPLE</p> <p>4 SAFETY SHOES 8 1,965.00 15,720.00 HALF ANKLE WITH METALLIC TOE BLACK COLOR OR EQUIVALENT</p> <p>5 SOCKS 40 82.50 3,300.00 100% COTTON (AS PER SAMPLE)</p> <p>DRIVERS S. # DESCRIPTION QUANTITY RATE AMOUNT RS. RS.</p> <p>1 SHIRT BLENDED FABRIC WASH AND WEAR 65% COTTON & 35% POLYESTER 24 793.00 19,032.00 COLOUR: GREY, 'A' QUALITY OR BETTER EMBROIDERED IBA LOGO ON FRONT POCKET WITH MEASUREMENT, STITCHING / TAILORING AS PER CLIENT REQUIREMENT & APPROVAL (AS PER SAMPLE)</p> <p>2 PANTS VISCOSE SUMMER SUITING 'A' QUALITY OR BETTER 24 915.00 21,960.00 COLOUR: BLACK, WITH MEASUREMENT, STITCHING / TAILORING AS PER CLIENT REQUIREMENT & APPROVAL. AS PER SAMPLE</p> <p>3 SHALWAR & KAMEEZ COTTON FABRIC 12 1,531.00 18,372.00 COLOUR: GREY, 'A' QUALITY NUMBER OF FRONT POCKETS: TWO</p>				



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	<p>(ONE EACH AT SIDE AND FRONT LEFT TOP) EMBROIDERED IBA LOGO ON FRONT POCKET WITH MEASUREMENT, STITCHING / TAILORING AS PER CLIENT REQUIREMENT & APPROVAL. AS PER SAMPLE</p> <p>4 MOCCASINS 18 2,060.00 37,080.00 SPECIFICATION SHOULD MATCH WITH THE SAMPLE</p> <p>5 SOCKS 36 82.50 2,970.00 100% COTTON (AS PER SAMPLE)</p> <p>6 DRIVERS HAT 12 565.00 6,780.00 TWILL CLOTH WITH PLASTIC HOOD</p> <p>SANITARY WORKER S. # DESCRIPTION QUANTITY RATE AMOUNT RS. RS.</p> <p>1 TROUSER (MALE) VISCOSE SUMMER SUITING 'A' QUALITY. DARK BROWN AS PER CLIENT REQUIREMENT & APPROVAL WITH STITCHING / TAILORING. AS PER SAMPLE 32 915.00 29,280.00</p> <p>2 BUSHIRT (MALE) BLENDED FABRIC WASH N WEAR 65% X 35%, EMBROIDERED LOGO ON CHEST AND COLOR BEIGE 'A' QUALITY OR BETTER AS PER CLIENT REQUIREMENT & APPROVAL. WITH ZIPPER OPENING AND TWO POCKETS ON BOTTOM OF SHIRTS. FULL SLEEVES AS PER SAMPLE 32 793.00 25,376.00</p> <p>3 MOCCASINS SPECIFICATION SHOULD MATCH WITH THE SAMPLE 16 2,060.00 32,960.00</p> <p>4 SOCKS 100% COTTON (AS PER SAMPLE) 38 82.50 3,135.00</p> <p>5 SANITARY WORKER (FEMALE) SHAWALAR KAMEEZ, BEIGE COLOR 'A' QUALITY EMBROIDERED LOGO LEFT SIDE POCKET DUPPATA WITH DARK BROWN BOARDER OR BETTER AS PER CLIENT REQUIREMENT & APPROVAL</p>				



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	<p>AS PER SAMPLE 4 3,139.00 12,556.00</p> <p>6 MOCCASINS SPECIFICATION SHOULD MATCH WITH THE SAMPLE 2 2,060.00 4,120.00</p> <p>GARDENER S. # DESCRIPTION QUANTITY RATE AMOUNT RS. RS. 1 SHALWAR KAMEEZ SUIT 20 1,531.00 30,620.00 FABRIC: BLENDED POLYESTER COLOUR: SKY BLUE WITH EMBROIDERED "GARDENER" & IBA LOGO ON POCKET AS PER SAMPLE 2 PESHAWARI SANDAL 10 1,000.00 10,000.00 UPPER: LEATHER, COLOUR: BLACK, SOLE: RUBBER AS PER SAMPLE 3 PEAK CAPS (SAME AS SECURITY) 20 170.00 3,400.00 P-CAPS OF NAVY BLUE COLOR WITH EMBODIED "SECURITY" IN SEMI-CIRCLE ON FRONT FACE TOP AND "IBA LOGO" BELOW IT. COLOUR: NAVY BLUE, WITH EMBROIDERED IBA LOGO COOK & BEARER OF BOYS HOSTEL S. # DESCRIPTION QUANTITY RATE AMOUNT RS. RS. 1 COOK: 3 2,790.00 8,370.00 SHALWAR KAMEEZ SUIT FABRIC: BLENDED POLYESTER COLOUR: MALAYSIAN COLOR WITH EMBROIDERED IBA LOGO ON POCKET, APRON AND CAP. AS PER SAMPLE</p> <p>2 BEARER: 2 1,708.00 3,416.00 WHITE SHIRT (FABRIC 100% COTTON) AND BLACK PANT RECOMMENDED. (PIC ATTACHED). WITH COMPUTERIZED NAME TAG EMBROIDERED VEL – CRO AS PER SAMPLE</p>				



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S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	<p>3 UNIFORM FOR KITCHEN STAFF 1 2,960.00 2,960.00</p> <p>HALF SLEEVES SHIRT & TROUSER (MALAYSIAN COLOR 100% COTTON FABRICS), APRON AND CAP. EMBROIDERED LOGO ON, SHIRT CHEST (PICS ATTACHED) AS PER SAMPLE</p> <p>3 MOCCASINS (BATA / SERVICE) 5 2,060.00 10,300.00 SPECIFICATION SHOULD MATCH WITH THE SAMPLE</p> <p>4 SOCKS 10 82.50 825.00 100% COTTON (AS PER SAMPLE)</p> <p>6 PESHAWARI SANDAL 1 1,000.00 1,000.00 UPPER: LEATHER, COLOUR: BLACK, SOLE: RUBBER BRAND: HAND MADE AS PER SAMPLE</p> <p>TOTAL RS. 533,477.00 GST 17% RS. 90,691.09 TOTAL AMOUNT RS. 624,168.09</p>				

Total: 624168.09

% GST: Inclusive All Taxes

Total PO Amount: 624168.09

Amount in Words: Six Lakh Twenty Four
Thousand One Hundred Sixty
Eight and paise Nine Only.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Purchase

Work Order

Department.

10. Advance Payment subject to Bank Guarantee
11. Specimen(s) and image(s) are available at Purchase Office for reference.
12. CDs / specimen should be returned to the Purchase Office.
13. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
17. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
18. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.



Senior Manager Purchase & Stores



General Manager Administration

diar 18/19