



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

Tender # LV/01/22-23

**Tender Fee: Rs. 500/-  
(Non-Refundable)**

## TENDER FORM

### **Tender # LV/01/22-23 Supply of Staff Uniform**

Date of Issue : June 20, 2023  
Last Date of Submission : July 7, 2023 (3:00 PM)  
Date of Opening of Tender : July 7, 2023 (3:30 PM)

Company Name: THE UNIFORM

NTN: 3814145-7, SRB Registration Number: —

GST Registration Number: 3277876194321

Pay Order / Demand Draft # 1666 1997, Dated: 05 July, 2023

Amount of Rs. =17000/-, Drawn on Bank: Habib Metropolitan bank Ltd.

**7. Bill of Quantity:****a. Office Attendants**

Sr. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
1	<b>SAFARI TROUSER</b> Blended Fabric (70 % cotton 30% polyester) or 'A' Quality or better Colour: Dark Grey with (Fuse Belt) complete stitching/tailoring (As per sample)	12	1180	14,160
2	<b>SAFARI SHIRT</b> Blended Fabric (70 % cotton 30% polyester) or 'A' quality or better. Embroidered logo (Maroon + White) on Pocket. Color: Dark Grey. Computerized Name Tag embroidered, Vel - Cro Shirt collar (As per sample) (All Shirts are full sleeves)	12	1255	15,060
3	<b>SHALWAR KAMEEZ</b> S.D Fabric (65% cotton 35% polyester) or 'A' Quality or better. Embroidered logo (Maroon + White) on Pocket and colour Dark Grey. Computerized Name Tag embroidered, Vel - Cro Shirt collar (As per sample) With 04 pockets (1 front, 2 sides and 1 in Shalwar)	24	2590	62,160
4	<b>MOCCASINS SHOES</b> Different sizes Brand: Bata/Service/equivalent	17	3950	67,150
5	<b>PESHAWARI SANDAL</b> Different sizes, Hand-made The specification must match the sample Material: Leather, Colour: Black, Sole: Rubber	1	2450	2450
6	<b>SOCKS</b> 100% Cotton, Color: Black	36	380	13,680

**THE UNIFORM***for Soofia*

General Manager

Stamp &amp; Signature

**MUHAMMAD HANIF**

Member PC-B

Sr. Exec Purchase, IBA Karachi

**MUHAMMAD NAYEB AKHTAR**

External Member PC-B

Chief Accounts Officer,

KIBGE, University Of Karachi

**SHAH AB UDDIN KHAN**

Member PC-B

Manager Admin, IBA Karachi

**MIRZA MUDASSIR BAIG**

Member PC-B

Sr. Exec Finance, IBA Karachi

**OSAMA A. QAYOUM**

External Member PC-B

Head of Biomedical Engineering  
Department, Dow University**MANSOOR ALI**

Member PC-B

Manager IT, IBA Karachi

**MUHAMMAD ANWAR**

Chairperson PC-B

Chief Librarian, Karachi





**b. General Maintenance Staff (Mason, Carpenter & Plumbers)**

Sr. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
1	<b>SAFARI TROUSER</b> Blended Fabric (70 % cotton 30% polyester) or 'A' Quality or better Colour: Dark Grey with (Fuse Belt) complete stitching/tailoring (As per sample)	2	1450	2900
2	<b>SAFARI SHIRT</b> Blended Fabric (70 % cotton 30% polyester) or 'A' quality or better. Embroidered IBA logo on Pocket. Color: Dark Grey. Computerized Name Tag embroidered Velcro, Shirt Collar, Full Sleeves (As per sample)	2	1270	2540
3	<b>TROUSER</b> Nicchi blend (70 % cotton 30% polyester) or 'A' Quality or better. (Both Side Cross Pockets). Large patch pocket, Navy Blue or as per IBA requirement & approval with complete stitching/tailoring	10	1125	11,250
4	<b>SHIRT (Full Sleeves / Half Sleeves)</b> K.T Fabric (80 % cotton 20% polyester) or 'A' Quality or better. Embroidered logo on Pocket Color Sky Blue or as per IBA requirement & approval. With computerized Name Tag Embroidered Velcro (As per sample)	10	1280	12,800
5	<b>SHALWAR KAMEEZ</b> S.D Fabric (65% cotton 35% polyester) Embroidered IBA logo on Pocket. Color Grey or as per IBA requirement, Computerized Name Tag embroidered Velcro, Shirt collar (As per sample) 04 pockets (1 front, 2 sides and 1 in Shalwar)	2	2350	4700
6	<b>MOCCASINS SHOES</b> Different sizes Brand: Bata/Ndure/equivalent	6	3700	22,200
7	<b>PESHAWARI SANDAL</b> Different sizes, Hand-made The specification must match the sample Material: Leather, Colour: Black, Sole: Rubber	1	2450	2450
8	<b>SOCKS</b> 100% Cotton, Color: Black	14	350	4900

**THE UNIFORM**  
**FOR SODLIA**  
General Manager

Stamp & Signature

**MUHAMMAD HANIF**  
Member PC-B  
Sr. Exec Purchase, IBA Karachi

**MUHAMMAD NAVEED AKHTAR**  
External Member PC-B  
Chief Accounts Officer,  
KIBGE, University Of Karachi

**SHAH AB UDDIN KHAN**  
Member PC-B  
Manager Admin, IBA Karachi

**MIRZA MUDASSIR BAIG**  
Member PC-B  
Sr. Exec Finance, IBA Karachi

**OSAMA A. QAYDOOM**  
External Member PC-B  
Head of Biomedical Engineering  
Department, Dow University

**MANSOOR ALI**  
Member PC-B  
Manager IT, IBA Karachi

**MUHAMMAD ANWAR**  
Chairperson PC-B  
Chief Librarian, Karachi





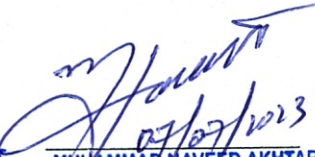
**c. Electrical Maintenance Staff (Electrician, Generator Operators, Plumbers)**


Sr. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
1	<b>TROUSER</b> Nicchi blend (70 % cotton 30% polyester) or 'A' Quality or better. (Both Side Cross Pockets). Large patch pocket, Navy Blue as per IBA requirement & approval with complete stitching/tailoring	10	1450	14,500
2	<b>SHIRT (Full Sleeves / Half Sleeves)</b> K.T Fabric (80 % cotton 20% polyester) or 'A' Quality or better. Embroidered logo on Pocket Color Sky Blue or as per IBA requirement & approval. With computerized Name Tag Embroidered Velcro (As per sample)	10	1270	12,700
3	<b>SHALWAR KAMEEZ</b> S.D Fabric (65% cotton 35% polyester) Embroidered IBA logo on Pocket. Color Grey or as per IBA requirement, Computerized Name Tag embroidered Velcro, Shirt collar (As per sample) 04 pockets (1 front, 2 sides and 1 in Shalwar)	4	2480	9,920
4	<b>SAFETY SHOES</b> Half Ankle with metallic toe Black colour	7	3980	27,860
5	<b>SOCKS</b> 100% Cotton, Color: Black	14	390	5460

**d. Bearer of Boys Hostel**

Sr. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
1	<b>SHALWAR KAMEEZ</b> S.D fabric (65% cotton 35% polyester) or 'A' Quality or better. Embroidered logo (Maroon + White) on Pocket and color Sky Blue & White. Computerized Name Tag embroidered Velcro, Shirt collar (As per sample) 04 pockets (1 front, 2 sides and 1 in Shalwar)	2	2195	4,390
2	<b>MOCCASINS (BATA / SERVICE)</b> Different sizes, Brand: Bata/Ndure/equivalent	1	3880	3880
3	<b>SOCKS</b> 100% Cotton, Color: Black	2	380	760

  
**MUHAMMAD HANIF**  
 Member PC-B  
 Sr. Exec Purchase, IBA Karachi

  
**MUHAMMAD NAVEED AKHTAR**  
 External Member PC-B  
 Chief Accounts Officer,  
 KIBGE, University Of Karachi


  
**SHAHAB UDDIN KHAN**  
 Member PC-B  
 Manager Admin, IBA Karachi


**THE UNIFORM**  
**FOR SODS**

General Manager

Stamp & Signature

  
**MIRZA MUDASSIR BAIG**  
 Member PC-B  
 Sr. Exec Finance, IBA Karachi

  
**OSAMA A. QAYOOM**  
 External Member PC-B  
 Head of Biomedical Engineering  
 Department, Dow University

  
**MANSOOR ALI**  
 Member PC-B  
 Manager IT, IBA Karachi

  
**MUHAMMAD ANWAR**  
 Chairperson PC-B  
 Chief Librarian, Karachi





**e. Drivers, Rider, Auto Mechanic, Pesh Imam**

Sr. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
1	<b>TROUSER</b> Nicchi Blend (70 % cotton 30% polyester) or 'A' Quality or better. Colour: Navy Blue, with (Fuse Belt) complete stitching/tailoring (As per sample)	14	1150	16,100
2	<b>SHIRT</b> K.T Fabric (80 % cotton 20% polyester) or 'A' quality or better. Embroidered logo (Maroon + White) on Pocket. Color: Sky Blue. Computerized Name Tag embroidered, Velcro, Shirt collar, Full sleeves (As per sample)	14	1280	17,920
3	<b>SHALWAR KAMEEZ</b> S.D fabric (65% cotton 35% polyester) or 'A' Quality or better. Embroidered logo (Maroon + White) on Pocket and color Sky Blue & White. Computerized Name Tag embroidered Velcro, Shirt collar (As per sample) 04 pockets (1 front, 2 sides and 1 in Shalwar)	20	2395	47,900
4	<b>MOCCASINS SHOES</b> Different sizes, Brand: Bata/Ndure/equivalent	9	3900	35,100
5	<b>PESHAWARI SANDAL</b> Different sizes, Hand-made Material: Leather, Colour: Black, Sole: Rubber	8	2480	19,840
6	<b>SOCKS</b> 100% Cotton	34	390	13,260

**f. Gardeners**

Sr. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
1	<b>SHALWAR KAMEEZ</b> Wash'n'Wear fabric (65% cotton 35% polyester) or 'A' Quality or better Colour: Green, Embroidered IBA logo on pocket Computerized Name Tag embroidered Velcro, Shirt collar (As per sample) 04 pockets (1 front, 2 sides and 1 in Shalwar)	27	2550	68,850
2	<b>MOCCASINS</b> Different sizes, Brand: Bata/Ndure/equivalent	2	3950	7900
3	<b>PESHAWARI SANDAL</b> Upper: Leather, Colour: Black, Sole: Rubber As per Sample	7	2450	17,150
4	<b>SOCKS</b> 100% Cotton (As per Sample)	18	385	6,930
5	<b>PEAK CAPS</b> Color Navy Blue with embodied "GARDENER" in a semi-circle on the front face top and IBA logo under it	9	385	3,465

MIRZA MUBASSIR BAIG  
Member PC-B  
Sr. Exec Finance, IBA Karachi

MUHAMMAD NAVEED AKHTAR  
External Member PC-B  
Chief Accounts Officer,  
KIBGE, University Of Karachi

SHAH AB UDDIN KHAN  
Member PC-B  
Manager Admin, IBA Karachi

THE UNIFORM  
For Staff  
General Manager  
Stamp & Signature

MUHAMMAD HANIF  
Member PC-B  
Sr. Exec Purchase, IBA Karachi

OSAMA A. QAYOOM  
External Member PC-B  
Head of Biomedical Engineering  
Department, Dow University

MANSOOR ALI  
Member PC-B  
Manager IT, IBA Karachi

MUHAMMAD ANWAR  
Chairperson PC-B  
Chief Librarian, Karachi






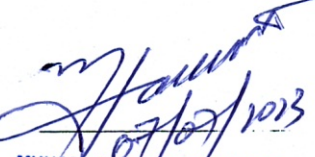
**g. Sanitary Workers**

Sr. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
1	<b>TROUSER (MALE)</b> Nicchi blend. (70 % cotton 30% polyester) 'A' Quality or better. Colour: Dark Brown with (Fuse Belt) complete stitching/tailoring (As per sample)	22	1190	26,180
2	<b>BUSHIRT (MALE)</b> K.T Fabric (70 % cotton 30% polyester) or 'A' Quality or better. Embroidered logo on pocket, colour: Beige as per IBA requirement & approval. Two pockets on the bottom of shirts. Full Sleeves/Half Sleeves As per Sample	22	1220	26,840
3	<b>MOCCASINS SHOES (MALE)</b> Different sizes Brand: Bata/Ndure/equivalent	11	3950	43,450
4	<b>SOCKS 100% Cotton (As per Sample)</b>	24	390	9,360
5	<b>SHAWALAR KAMEEZ (FEMALE)</b> Beige colour S.D fabric (65% cotton 35% polyester) 'A' Quality embroidered logo left side pocket Dupatta with dark brown border or better as per IEA requirement & approval As per Sample	2	2450	4900
6	<b>MOCCASINS (FEMALE)</b> Brand: Bata/Ndure/equivalent	1	3900	3900

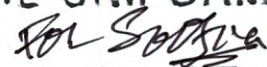
Total	6,86,915
GST 18%	123644.7
Total Amount	810559.7

Total Amount Rupees (in words) Eight lac ten thousand five hundred fifty nine and seven Paise only.


  
MIRZA MUDASSIR BAIG  
Member PC-B  
Sr Exec Finance, IBA Karachi

  
MUHAMMAD NAVEED AKHTAR  
External Member PC-B  
Chief Accounts Officer,  
KIBGE, University Of Karachi


  
MANSOOR ALI  
Member PC-B  
Manager IT, IBA Karachi

**THE UNIFORM**  
  
General Manager  
Stamp & Signature

  
MUHAMMAD HANIF  
Member PC-B  
Sr. Exec Purchase, IBA Karachi

  
OSAMA A. QAYOOM  
External Member PC-B  
Head of Biomedical Engineering  
Department, Dow University

  
SHAH AB UDDIN KHAN  
Member PC-B  
Manager Admin, IBA Karachi

  
MUHAMMAD ANWAR  
Chairperson PC-B  
Chief Librarian, Karachi

