

Waterproofing and MS Shade for IBA Girls' Hostel

Tender # CW/01/25-26

MINUTES OF PRE-BID MEETING

Subject: Site Visit

Client: IBA-KHI

Dated: July 24, 2025

Time: 11 00 Hrs.

Venue: IBA Main Campus -Karachi.

Participants:

IBA's Representatives
Muhammad Rameez (MR) Senior Manager (Projects)
Shariq Ahmed (SH) Junior Engr. Civil

S.No.	NAME OF FIRMS
1	Glaxy Enterprises
2	AU Construction
3	MTS Enterprises
4	Electroline Engineers
5	New Age Fire
6	Global Construction Engineering
7	HA Associate
8	FabTrade Enterprises
9	Interface Engineering
10	Positive Construction Co.
11	IK Enterprises & Co.

Minutes of Meeting

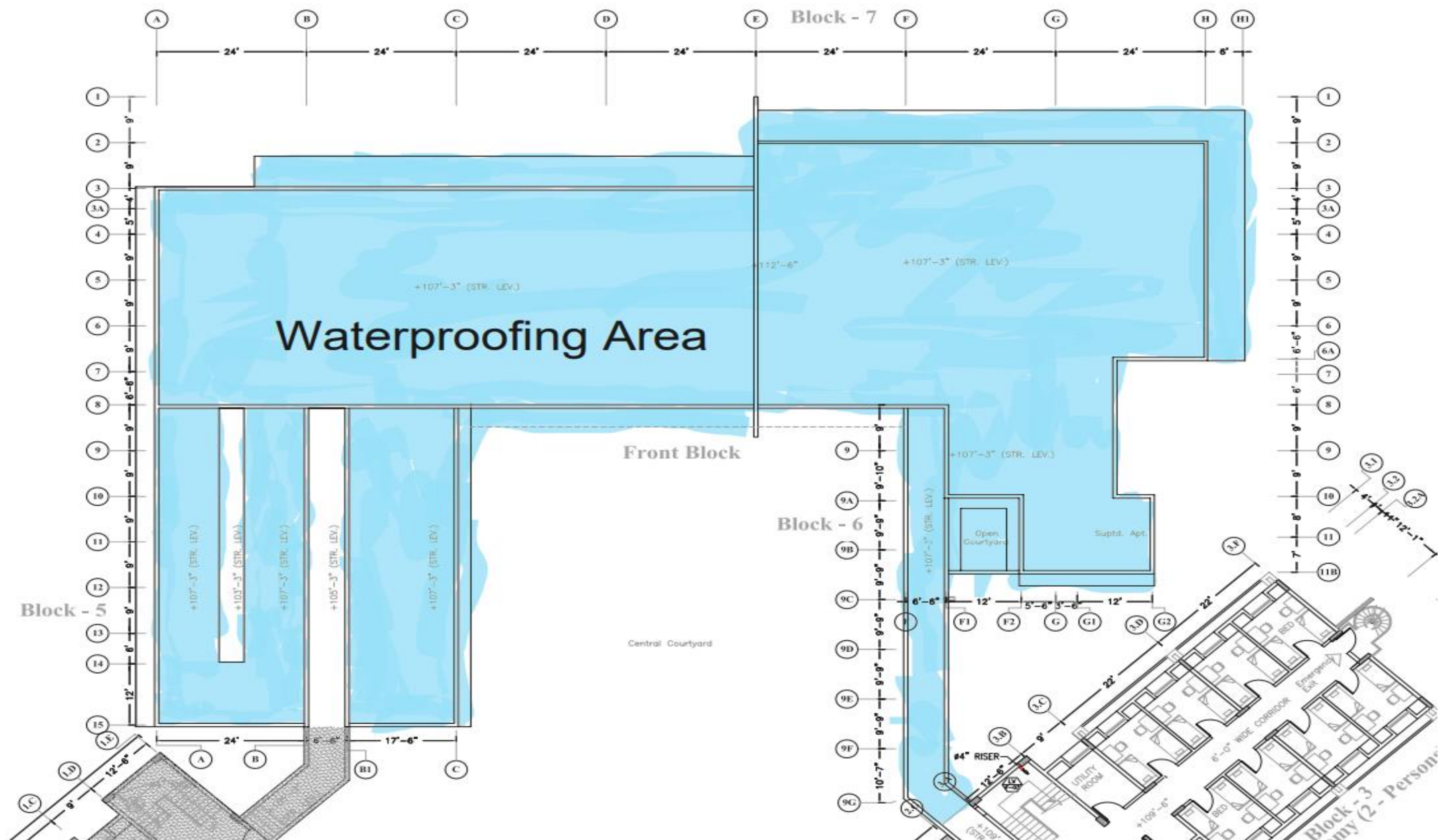
1. The contractor shall be fully responsible for rectifying, at its own risk and cost, any damage caused to solar panels or any property of IBA Karachi during the execution of the project.
2. It is the sole responsibility of the contractor to take all necessary precautionary measures to ensure the safety of their labor force. This includes, but is not limited to, the use of Personal Protective Equipment (PPE) to prevent any mishap on site.
3. Only the following brands are approved for waterproofing work:
(a) FOSPAK Expanproof Rubber-flex
(b) Sikaseal 107
4. The contractor must submit all relevant submittals (e.g. datasheets, product samples, method statements) for approval prior to the delivery of materials to the site.
5. Permitted working hours are from **8:00 AM to 5:00 PM**. Any work outside these hours requires prior written approval.
6. Item No. 3 of the BOQ includes **chamfering of all civil pads**, which shall be executed as part of the contractor's scope.
7. The **enlarged drawing for the project** is attached herewith as part of these minutes of meeting for reference and execution or alternatively can be downloaded from https://drive.google.com/file/d/1IgQevIdrNr1x9fo-qcuQcowIIwYPXT_/view?usp=sharing
8. Water, electricity, etc., are the responsibility of the contractor.
9. According to Karachi University Dispatch No. 840 dated 10/07/24, contractors must pay Rs. 1000 to Karachi University before vehicle can enter KU premises. Additionally, only the Kaneez Fatima gate is permitted for material delivery.
10. Payment to the contractor shall be made as per clause mentioned in the bidding documents.

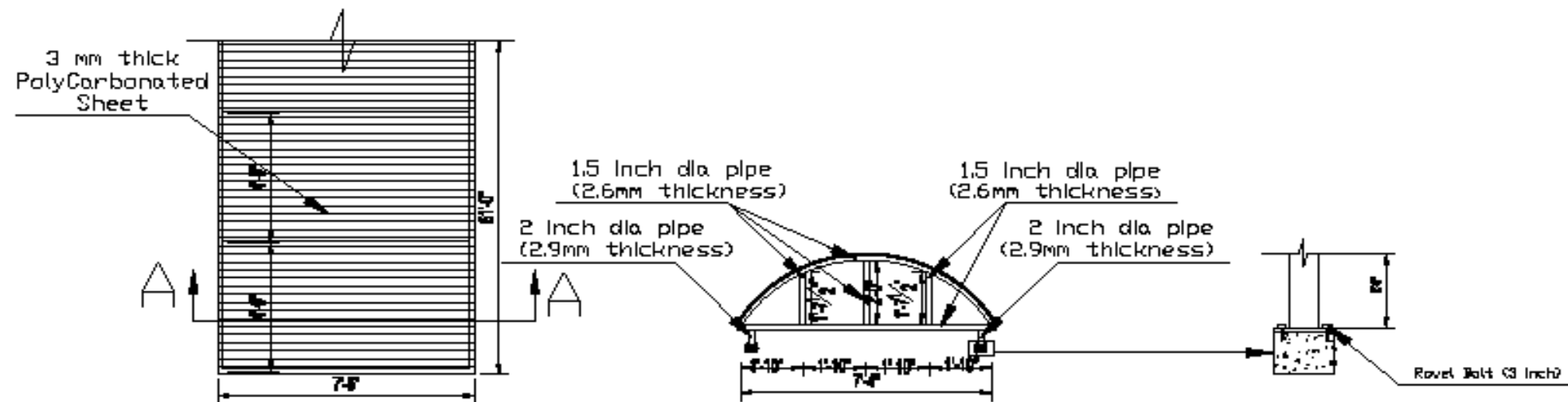
Minutes Recorded By:

Shariq Ahmed

IBA Representative

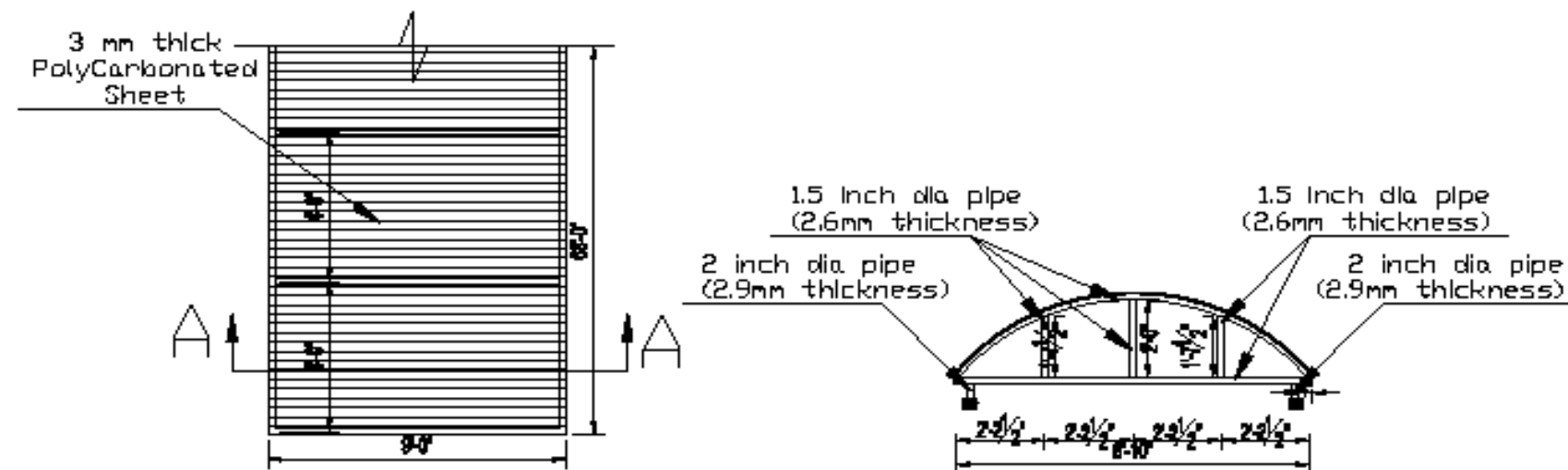
Waterproofing at Girls' Hostel Old Block





Shade 1

Section A-A



Shade 2

Section A-A

CLIENT:
IBA Institute of Business Administration
 Karachi
 Leadership and Ideas for Tomorrow

PROJECT:
 MS Shade at Girls' Hostel

DRAWING TITLE:
 MS Shade Drawing

DRAWING NO:
 S1

BY:

PROJECT NO: JOB #:

APPROVED BY: DATE:
 Muhammad Rameez 24-June-2025

DRAWING NO: SCALE:
 S1 N.T.S.

SCALE:
 N.T.S.

P. ARCHITECT: CHECKED BY:
 Muhammad Rameez

DRAWN BY: ARCHITECT :
 SHARIQ AHMED