



Institute of  
Business Administration  
Karachi

## Work Order

Leadership and Ideas for Tomorrow

Approval Status: Approved

**IBA Karachi**  
IBA MAIN CAMPUS  
KARACHI  
Pakistan

<b>Purchase Order</b> IBA-0000000973	<b>Issue Date</b> 18, October, 2018	
<b>Payment Terms</b> 30 Days	<b>Ship Via</b> ROAD	
<b>Buyer</b> Purchase Department	<b>Phone</b> +922138104700 Ext 2150, 2152, 2112	<b>Currency</b> PKR
<b>Requestor Department</b> ICT DEPARTMENT REQUESTER		

**Supplier:** V01046

N K

Computers

WH18 Techno City Mall Main Hasrat

Mohani Road

Karachi

Pakistan

**Ship To:** Store, IBA Main Campus, University Road

**Bill To:** Purchase Department, IBA Main Campus  
University Road, Karachi  
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	SERVICE LEVEL AGREEMENT (SLA) ICT SLA FOR DESKTOP COMPUTERS AND PRINTERS  SR. # ITEM DESCRIPTION QUANTITY M/S NK COMPUTERS 1 HP PRINTER A3 SIZE M712DN A3 SIZE HEAVY DUTY PRINTERS 11 2 COMPUTERS HP ELITE DESKTOP 800 G1 HP ELITE DESKTOP 800 G1 USDT CORE-I7 WITH HP PRO DISPLAY P191 18.8INCH LED MONITOR 65 3 COMPUTERS HP ELITE DESKTOP 800 G1 HP ELITE DESKTOP 800 G1 FULL HD 21.5" WITH LED INFINITY TOUCH SCREEN CORE-I5 5 4 HP COMPAQ ELITE 8300 USDT COMPUTERS. CHASSIS TOWER STAND,3RD GENERATION I5 WIT LED LV2011,20-INCH 200 5 MISCELLANEOUS PRINTERS. BLACK & WHITE LASER AND COLOUR PRINTERS 35 (HP BRAND) TOTAL RS. 2,470,200.00 SST RS. 321,126.00 TOTAL AMOUNT RS. 2,791,326.00	1.00 EA	2470200.00	2470200	17-Sep-19

**Total:** 2470200.00

**13% GST:** 321126

**Total PO Amount:** 2791326.00

**Amount in Words:** Twenty Seven Lakh Ninety One Thousand Three

## Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
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Hundred Twenty Six Only.

### Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee
11. Specimen(s) and image(s) are available at Purchase Office for reference.
12. CDs / specimen should be returned to the Purchase Office.
13. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
17. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
18. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.

  
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**Senior Manager Purchase & Stores**

  
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**General Manager Administration**

*Oct 17/18*