

Tender Fee: Rs. 1,000/-
(Non-Refundable)

TENDER FORM

Tender # IT/34/22-23 Documents Scanning and Digitization

Date of Issue : June 27, 2023
Last Date of Submission : July 14, 2023 (3:00 PM)
Date of Opening of Tender : July 14, 2023 (3:30 PM)

Company Name: ALLIED RECORD MANAGEMENT COMPANY (PVT) LTD.

NTN: 4377230-7, SRB Registration Number: S4377230-7

GST Registration Number: _____

Pay Order / Demand Draft # 26810060, Dated: 14-7-2023

Amount of Rs. 9,210/-, Drawn on Bank: HBL

10. Bill of Quantity

S. No.	Service Description	Approx. quantity (Actual no. may vary)	Rate	Amount
1.	Scanning of paper records of Size: "Legal / A4"	45,000 pages	1.75	78,750
2.	Scanning of paper records of Size: "A3"	5,000 pages	2.75	13,750
3.	Document management software with 1-year support	1	315,000	315,000
Total				407,500/-
13% SST (if applicable)				52,975/-
Grand Total				460,475/-

Grand Total Amount (Rupees in words) Four hundred and sixty thousand

four hundred seventy five only. — x —

MIRZA MUDASSIR BAIG
Member PC-B
Sr. Exec Finance, IBA Karachi

MUHAMMAD NAVEED AKHTAR
External Member PC-B
Chief Accounts Officer,
KIBGE, University Of Karachi

MUHAMMAD HANIF
Member PC-B
Sr. Exec Purchase, IBA Karachi

MUHAMMAD ANWAR
Chairperson PC-B
Chief Librarian, Karachi

MANSOOR ALI
Member PC-B
Manager IT, IBA Karachi

SOSAMA A. QAYOOM
External Member PC-B
Head of Biomedical Engineering
Department, Dow University

SHAH AB UDDIN KHAN
Member PC-B
Manager Admin, IBA Karachi

ALLIED RECORD MANAGEMENT
COMPANY (PVT) LTD.

Nasir
Chief Executive

Stamp & Signature