



Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

Ref # IBA-MC/PD/214/0104/2022-23  
January 30, 2023

M/s. Mukhtar Enterprises  
Office No. 302, 3<sup>rd</sup> Floor,  
Building No. 52-C, Lane No. 01  
Al-Murtaza Commercial, Phase VIII  
DHA, Karachi  
Cell # 0333-2188841 / 0321-7851777

Attn: Awaiz Mukhtar

Subject: **LETTER OF AWARD (LOA) FOR CONSTRUCTION OF OFFICES AND STORES BUILDING  
AT IBA MAIN CAMPUS, KARACHI.**

Dear Mr. Awaiz Mukhtar

This is with reference to your bid submitted and opened on November 2, 2022, by the Procurement Committee - IBA.

We are pleased to inform you that upon Financial & Technical Scrutiny, your bid is found to be the lowest evaluated bid at a cost of PKR 62,025,189.00 (Rupees Sixty Two Million Twenty Five Thousand One Hundred Eighty Nine only)

This Letter of Award (LOA) comprises of:

1. Tender documents Volume-I (Conditions of Contracts)
2. Tender documents Volume-II (Technical Specification & Drawings)
3. Tender documents Volume-III (Bill of Quantities)

The work should be executed strictly as per specification and direction and instruction issues by the Site Execution Staff.

**The Terms & Conditions shall be as under:**

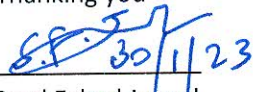
- 1 **Contract Price:** PKR 62,025,189.00 (Rupees Sixty Two Million Twenty Five Thousand One Hundred Eighty Nine only) as per quoted price for Construction of Offices And Stores Building at IBA Main Campus, Karachi.
- 2 **Time of Completion:** 12 (Twelve) Calendar Months from 15 days after the date of issue of LOA.
- 3 **Defects Liability Period:** As per clause
- 4 **Liquidated Damages:** As per clauses.
- 5 **Payment terms:**


Page 1 of 2

- a) Mobilization Advance: 10% of the Contract amount as Mobilization Advance subject to the submission of Bank Guarantee from a Scheduled Bank of Pakistan. This will be recovered from each successive bill at the rate of 10% till up to complete reimbursement of Mobilization advance.
- b) Secured Advance: Up to 70% of the Material Cost of the item as per Clause on materials required at the site supported with pre Dispatch inspection report, Valid Warranty and individual test report. The payment shall be made only upon the material brought at the site and duly verification of the IBA authorized representative that materials are required and are in good working condition. The safe custody shall be the Contractor's responsibility. The reimbursement shall be made from the next submitted bill.
- c) Retention Amount: 5% (Five percent) from each bill shall be deducted from each running bill and 50% (Fifty percent) of the retention amount shall be released upon issuance of substantial completion along with the final bill, while the balance 50% (Fifty percent) shall be released upon successful completion of Defects Liability Period. Twelve calendar months from the date of issue of Substantial Completion of the Project but not more three months irrespective the material is consumed or not..
- 6 Variation: No variation or Extra Substitute items shall be executed without the written approval of the IBA Competent Authority.
- 7 Work Program: Contractor is required to submit work Program & cash flow within seven (7) days of issuance of Letter of Award (LOA) based on CPM / Bar Chart.
- 8 Performance Guarantee: M/s. Mukhtar Enterprises is required to submit the Performance Guarantee as per Clause equivalent to 5% (Five percent) of the Contract amount, as mentioned in LOA in form of a Bank Guarantee from a Scheduled Bank of Pakistan or Pay Order in the name of IBA, Karachi

All technical and contractual matters are as per Tender Terms & Conditions of Contract. It is requested to please return the copy of this letter of award duly signed with an official stamp as an acknowledgment of its receipt as well as unconditional acceptance of the same. It is also requested to sign the agreement as per the prescribed Performa given in the contractor document on Judicial Paper equivalent to 0.35% of the Contract amount as mentioned on LOA as per rules.

Thanking you

  
Syed Fahad Jawed  
Head of Procurement

  
**MUKHTAR ENTERPRISES**  
Proprietor  
Received & Accepted on behalf of  
M/s. Mukhtar Enterprises

  
Muhammad Nasimulhaque Malik  
Sr. Manager Contracts (Project)