

PROCUREMENT PLAN FOR THE YEAR 2017-18  
DEPARTMENT : INSTITUTE OF BUSINESS ADMINISTRATION, KARACHI

S. No.	Description of Procurement	Quantity (where applicable)	Estimated unit cost	Estimated Total Cost (in)	Funds allocated (in)	Source of funds (ADP/Non ADP)	Proposed Procurement Method	Timing of				Timings of			
								Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
1	Decoration & Catering for Convocation	NA	NA	3.30	NA	NA	Single Stage Two Envelops	✓				✓			
2	Social Events	NA	NA	0.94	NA	NA	Single Stage One Envelop	✓				✓			
3	Orientation Program	NA	NA	0.54	NA	NA	Single Stage One Envelop		✓						✓
4	Open House	NA	NA	0.74	NA	NA	Single Stage One Envelop		✓						✓
5	Alumni Events	NA	NA	0.43	NA	NA	Single Stage One Envelop		✓						✓
6	Printing of Program Announcement	NA	NA	0.95	NA	NA	Single Stage Two Envelops	✓							✓
7	Printing of Alumni Cards	NA	NA	0.50	NA	NA	Single Stage Two Envelops	✓							✓
8	Printing of Annual Report	NA	NA	0.40	NA	NA	Single Stage Two Envelops	✓							✓
9	Printing of Graduate Directory	NA	NA	1.70	NA	NA	Single Stage Two Envelops	✓							✓
10	Printing of Newsletter	NA	NA	0.20	NA	NA	Single Stage One Envelop								✓
11	Printing of Brown Folder & Student Handbook	NA	NA	0.40	NA	NA	Single Stage One Envelop	✓							✓
12	Provide, Supply & Applying Paints at Various Walls	NA	NA	1.00	NA	NA	Single Stage One Envelop	✓							✓
13	Printing of Degree Folder	NA	NA	0.70	NA	NA	Single Stage One Envelop	✓							✓
14	Printing of Answer Copy 'F', File Cover & Ribbon Card	NA	NA	0.20	NA	NA	Single Stage One Envelop	✓							✓
15	Provide & Supply of Uniform & Liveries	NA	NA	1.00	NA	NA	Single Stage One Envelop	✓							✓
16	Procurement of LED Lights	NA	NA	1.00	NA	NA	Single Stage One Envelop	✓							✓
17	Solar Energy System for Building and Car Parking	NA	NA	3.50	NA	NA	Single Stage One Envelop	✓							✓
18	Air Conditioning Units (Floor Standing & Split Type AC)	NA	NA	5.00	NA	NA	Single Stage One Envelop	✓							✓
19	New Sound System and Speakers For Different Locations	NA	NA	3.00	NA	NA	Single Stage One Envelop	✓							✓
20	Electric Water Coolers	NA	NA	1.00	NA	NA	Single Stage One Envelop	✓							✓
21	Building Electric Meters	NA	NA	1.00	NA	NA	Single Stage One Envelop	✓							✓
22	Fire Protection System in Electrical Rooms	NA	NA	1.00	NA	NA	Single Stage One Envelop	✓							✓
23	Supply & Fixing of Generator Shed	NA	NA	0.50	NA	NA	Single Stage One Envelop	✓							✓
24	Printing & Supply of Case Study Book for CEIF	NA	NA	0.20	NA	NA	Single Stage One Envelop	✓							✓
25	Water Boring in Four different Locations	NA	NA	1.00	NA	NA	Single Stage One Envelop	✓							✓
26	Pedestal Fans For Different Locations	NA	NA	1.00	NA	NA	Single Stage One Envelop	✓							✓
27	Supply of Furniture & Fixture	NA	NA	1.00	NA	NA	Single Stage One Envelop	✓							✓
28	Staff Town Repair & Maintenance Works	NA	NA	1.50	NA	NA	Single Stage One Envelop	✓							✓
29	Provide, Supply & Fixing of Steel Cabinets/Racks	NA	NA	1.80	NA	NA	Single Stage One Envelop	✓							✓
30	Applying Paints on Walls	NA	NA	0.72	NA	NA	Single Stage One Envelop	✓							✓
31	USB Plastic Card	NA	NA	0.30	NA	NA	Single Stage One Envelop	✓							✓
32	Gold Medals & Shields for Convocation	NA	NA	0.25	NA	NA	Single Stage One Envelop	✓							✓
33	Photography & Video Services for Convocation	NA	NA	0.10	NA	NA	Single Stage One Envelop	✓							✓
34	Fire Extinguisher & Equipments	NA	NA	0.70	NA	NA	Single Stage One Envelop	✓							✓
35	Printing of Stationery Items	NA	NA	0.35	NA	NA	Single Stage One Envelop	✓							✓
36	Landscaping Works	NA	NA	1.50	NA	NA	Single Stage One Envelop	✓							✓
37	Paint Works for Aman Tower	NA	NA	0.50	NA	NA	Single Stage One Envelop	✓							✓
38	Upholstery of Sofa Sets	NA	NA	0.10	NA	NA	Single Stage One Envelop	✓							✓
39	Provide & Supply of Gardem Benches	NA	NA	0.20	NA	NA	Single Stage One Envelop	✓							✓
40	Provide & Supply of Coconut Palm	NA	NA	0.20	NA	NA	Single Stage One Envelop	✓							✓
41	Provide & Supply of Chairs	NA	NA	0.50	NA	NA	Single Stage One Envelop	✓							✓





