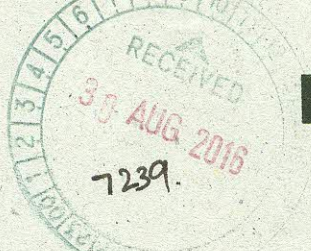




**Institute of
Business Administration
Karachi**

Leadership and Ideas for Tomorrow



Office Notes & Order

APPROVAL FOR:

☐ Purchase ☐ Works

☐ Others (pl. specify) _____

(Please mark (✓) appropriate box)

ICT-CPX-HW-118

BUDGET CODE

Beneficiary Department/Place of work: Store Backup HP toner **14A - M 700 - 712**
Description: Main Campus ICT store backup

Comparative Summary:

S. No	Description	QTY	Galaxy Techno	iDE@L	Imran Ele	Allied Computer
1.	Hp LaserJet 14A toners	5	71,650/-	85,680/-	71,790/-	71,475/-
	Hp Certificate		Yes	Yes	Yes	Yes
Total			71,650/-	85,680/-	71,790/-	71,475/-
Add G.S.T			12,180/-	14,565/-		12,150/-
G. Total			83,830/-	100,245/-	12,204/- 83,994/-	83,625/-

Recommended Supplier/Vendor/Contractor: Allied Computer

HP toner Approval Amount: Rs. Samsung 83,625/-

Basis of recommendation: Being lowest

Forwarded by _____

appropriation) _____

Approved by _____

(Director IBA/Director IT/Projects/Registrar/_____)

Enclosures:

- ☐ Original Quotations along with RFQs
- ☐ Requisition from the concerned person/Deptt
- ☐ Copies of Tender document (if any)
- ☐ Copy of tender advertisement (if any)

(Please mark (✓) appropriate boxes)

- ☐ Relevant minutes of Purchase Committee/Audit & Finance Committee/Executive Committee
- ☐ Other Documents _____

IBA Finance Deptt
Budget Certificate
☒ Available
☐ Not Available
☐ Suggested Re-appropriation
Director Finance
(For Budgetary Allocation/Re-
Certified By _____)



GALAXY Techno Shop

One Stop Shop for : Tablets - Laptops - Desktop Pc's & Add-ons
GC 07-09 G/F TECHNO CITY H.MOHANI ROAD KARACHI. PHONE: 021 32217091

M/s : Institute of Business Administration Karachi

City Campus, University Road
KARACHI

MR. Syed Ali Ahmed Naqvi

Tel: 111-422-422 Ext 2112

QUOTATION

20/08/16

Ref # QT756

S.No	Product	Qty	Price	AMOUNT	Sales Tax 17%	Amount
1	HP TONER 14A	5	14330	71650	12181	83831

83831

1. Prices given are exworks Karachi.
2. WH TAX already Included In Price.
3. Quoted Price are valid for 7days Only.
4. Goods are Available In Ready Stock

For Galaxy Techno
Muhammad Salman
021 32400893

QUOTATION**RefNo:** QTN-0051**Date :** 19 August 2016

IDEAL AUTONETICS (Pvt) Ltd
2nd Floor, Office # 201, Land
Mark Plaza, I.I Chundrigar
Road, Karachi, Pakistan.
(021) 32628019 - 32627931 -
32620017

To,
Mr. Syed Ali Naqvi and Asjad
Purchase / I.T Manager
Institute of Business Administration (IBA)
Karachi

Remarks: Reference to your inquiry for Toner 14A, we are here submitting our best prices for your kind consideration :-

S.No	Item	Price	Sales Tax %	Sales Tax Amount	Price Incl. GST	Qty	Total Price
1	Hp 14A Toner HP 14A Black Original LaserJet Toner Cartridge (CF214A)	17136.00	17 %	2913.12	20049.12	1	20049.12

Total: Twenty Thousand Forty Nine Rupees and Twelve paisas Only

Total Amount without GST: 17136.00
GST Amount: 2913.12
Total: 20049.12

TERMS AND CONDITIONS

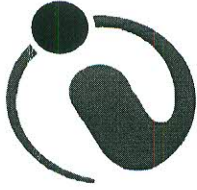
The following Terms & Conditions shall be a part of the sale agreement.

- | | |
|----------------|-----------------------------------|
| 1. Validity | Prices are valid for 30 days Only |
| 2. Govt. Taxes | Inclusive |
| 3. Payment | Through Crossed Cheque |
| 4. Delivery | Ex-Stock or 4 to 6 weeks |

Sincerely Yours,

Altat Pirzada
Senior Sales Executive
Cell # 03005812504
Email : altat@idlsys.com





IMRAN Electronics

Office # 509, 5th Floor, Uni Center, Hasrat Mohani Road, Karachi-Pakistan.
Phone : 92-21-32463394-95 Fax : 92-21-32463395 E-mail: info@imranelectronics.com
www.imranelectronics.com

Business Partner



Dated: 20-08-2016
Ref: IE.IBA.20-08/16
RFQ- Toner /07/2016-17
Mr. Ali Ahmed Naqvi – Procurement Department
Institute of Business Administration
Karachi,

Quotation for HP LASERJET PRINTER TONER 14A

Dear Sir,
Reference to our meeting regarding the purchase of HP Laser Printer Toner, please find prices for your kind approval and perusal.

Sno	Product	Unit Price	GST 17%	Sub Total	Qty	Grand Total
1	HP LaserJet printer 700 M712 Toner 14A HP 14A Black Original LaserJet Toner Cartridge(CF214A) Yields up to 10000 pages Yield is calculated @5% Coverage Area	14,358.00	2,441.00	16,800.00	05	Rs84,000.00

Terms and Conditions

1. Above Quoted Prices are inclusive of 17% GST
2. Price Validity : 15 days
3. Delivery time: 2 week after receipt of Purchase order from your side
4. Payment 25 days
5. We shall deliver the goods free of cost within the limits of Karachi. However out station courier charges will be charged at actual.
6. We are commercial importers and Income Tax has been paid at Customs, therefore no Tax will be deducted for which we will provide the necessary documents.

If you have any further queries, please do not hesitate to contact us.

For *Imran Electronics*,

Muhammad Imran Khan
Business Development Manger
0300-9265177



Allied Computer Services



Manufacturers Plain & Pre-Printed Computer Stationery,
 Importer, Wholesaler & Supplier Printers, Photocopiers, Fax & Computer
 Peripherals, Complete Range of Ribbons, Toners, Ink Cartridges, Drums,
 Data Cartridges, Networking Items & Office Supplies.
 NTN : 15-06-0901089-7 GST : 12-00-8500-690-28

Address : RB - 3/19/1, D.M. Wafai Road,
 Near H.O. Akhbar Daily "Aman"
 Pakistan Chowk, Karachi.
 Phone : 92-21 32217436, 32210412, 32626806
 Fax : 92-21 32621687
 E-mail : allied.computer123@gmail.com

Aug 19, 2016

INSTITUTE OF BUSINESS ADMINISTRATION
 PROCUREMENT DEPARTMENT,
 IBA MAIN CAMPUS,
 KARACHI

SUBJECT : QUOTATION FOR HP TONERS
RFQ - Toners / 07 / 2016-17.

Dear Sir,

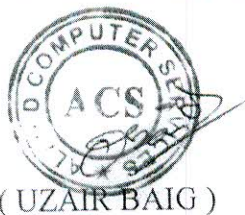
With reference to your above enquiry No. regarding supply of belowmentioned items,
 we are pleased to quote our lowest prices as below :

S #.	Description	Qty.	Base Price	GST. 17 %	Unit Total	Total Inclusive of Taxes
01.	HP 700 M712 (14A) Toner	05	@Rs 14,295/-	2,430/-	16,725/-	83,625/-

Ex- Stock
 Original Quality

Thanking you and assuring you for our best services at all times.

Yours Faithfully,
 For ALLIED COMPUTER SERVICES



Members: Pakistan Association of Printing and Graphic Arts Industry
 Karachi Chamber of Commerce & Industry

