



Leadership and Ideas for Tomorrow

**Institute of  
Business Administration  
Karachi**

**APPROVAL FOR:**

- ☒ Purchase ☐ Works  
☐ Others (pl. specify) \_\_\_\_\_

(Please mark (✓) appropriate box)

**Office Notes & Order**

**HEC Dept  
BUDGET CODE**

**Beneficiary Department/Place of work:** Dr Asma Hyder Project

**Description:**

Procurement of Color Laser Printer (01). (M277N)

**Comparative Summary:**

S. No	Description	Mega Plus	O-tech	ACE	ARC-PT	Zain Tech	BR-Ent
1.	Unit Price with taxes	46,764	62,595	56,160	65,012/-	59,319	65,105
2	Model Quoted	M277N	M277N	M277N	M277N	M277N	M277N
Total							
Add G.S.T							

**Recommended Supplier/Vendor/Contractor:** Mega Plus Pakistan

**Approval Amount:** Rs. 46,764/-

**Basis of recommendation:**

Lowest in Price with one year warranty. (\*) User depart requires this model and recommended to procure. The model quoted by Mega Plus Pakistan is lesser than specs of M277N.

**Recommended by** 

**Director Finance**

(for Budgetary Allocation/Re-appropriation)

**Approved by**

(Director IBA/Director IT/Projects/Registrar/\_\_\_\_\_)

**Enclosures:**

- |                                                                      |                                                                                                               |
|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Original Quotations along with RFQs         | <input type="checkbox"/> Relevant minutes of Purchase Committee/Audit & Finance Committee/Executive Committee |
| <input type="checkbox"/> Requisition from the concerned person/Deptt | <input type="checkbox"/> Other Documents _____                                                                |
| <input type="checkbox"/> Copies of Tender document (if any)          |                                                                                                               |
| <input type="checkbox"/> Copy of tender advertisement (if any)       |                                                                                                               |

(Please mark (✓) appropriate boxes)

**Mr. Syed Ali Admed Naqvi**  
**Institute of Business Administration**  
**Karachi**

**Date: 28-Nov-2016**  
**Computer Item/2016-17**

Dear Sir,  
Refer below, please note the following our best rates.

### Quotation

Sr. No	Description	Qty	Unit Price	GST	Total	Grand Total
1	HP LaserJet Printer M277n (1 Year Card Warranty)	1	50,700	8,619	59,319	59,319
2	WD HDD Passport Ultra 1TB (2 Years Limited Warranty)	1	7,315	1,244	8,559	8,559
3	Apple Ipad Air 2	1	N/A			N/A

**Note: Price Are Included 4.5% Income Tax & 17% GST.**

Kind Regards,  
Abdul Saboor Khan

### **Zaintech System & Solution**

Suite # 1019, 10th Floor, UNI Plaza  
I.I. Chundrigar Road, Karachi, Pakistan  
Cell # +92333-2908862  
Tel: 0213-2464258-2413749  
NTN: 2603268-6  
GST: 1700260326816

Deals in Computer Stationery, Printer, Fax Machine, Ribbons  
Data Cartridges Tones, Ink Cartridges & General order Supplier



# QUOTATIONS OF COMPUTER ITEM REQUIRE

bashir ahmed <b\_renterprises2003@yahoo.com>

Mon 11/28/2016 12:48 AM

Inbox

To: Syed Ali Naqvi / Specialist (Customer Support) / Assistant (ICT Procurement) <anaqvi@iba.edu.pk>;

Cc: Ahmed Bashir <m.bashirahmed@yahoo.com>;

Dear Sir

Reference to your query of Computer Item we sent you the quotations with best price hope consider and provide the chance of thanks.

## CATEGORY 01

PRINTER: H.P COLOR PRINTER M-277 N Rs: 65,105/- Each

CATEGORY 02: W D PASSPORT DRIVE 1 T.B Rs: 7,584/- Each

CATEGORY 03: TABLET PAD AIR 2 64 G.B WITH WiFi Rs: 70,089/- Each

OPTION NO 02: TABLET I PAD AIR 2 64 GB WITH 4 G Rs: 81,716/- Each

Note:

ALL PRICES ARE INCLUDING GST

For: B R ENTERPRISES

0321-2010423

0331-2025403



Sales Quote Number	IBA-HI-A-28
Sales Quote Date	28-Oct-16
Sales Quote Valid Till	10 days only
Payments Terms	As Per Term
Delivery Time	2 days after P.O

## Sales Quotation

To,  
Mr.Syed Ali Ahmed Naqvi  
IBA University  
anaqvi@iba.edu.pk  
021-111-422-422 Ext: 2112

	Description	Brand	Qty	Unit Price	Amount
1	MFP M277n Color LaserJet Pro	HP	1	48,000	48,000
2	1TB EXPANSION USB 3.0	SEAGATE	1	8,320	8,320
3	iPad Air 2 9.7 inches, 64GB, 8 MP Back & 1.2 MP Front Camera, 2 GB RAM With WiFi	APPLE	1	58,520	58,520
4	iPad Air 2 9.7 inches, 64GB, 8 MP Back & 1.2 MP Front Camera, 2 GB RAM With WiFi & 4G			70,550	70,550
				Amount	185,390
				G.S.Tax 17%	31,516
				Total Amount With Tax	216,906

### Terms & Conditions

Tax : Inclusive of All Taxes  
 Warranty : Standard Manufacturer  
 Warranty is void if the products are damage by surge/spike due to electrical reas  
 Prices: Based on Current imports policies and currency exchange  
 Prices are subject to change in case of any change in Government import policy or currency dex

\_\_\_\_\_  
Sales Executive

<b>TO :</b> Institute of Business Administration Karachi	<b>REF #</b> Computer Item Require
<b>ATTN:</b> MR. Asjad Asad /Mr. Syed Ali Naqvi	<b>DATE :</b> NOV-28-2016
<b>TEL # :</b> 111 422 422	<b>FAX #:</b>

<b>DESCRIPTION</b>	<b>QTY</b>	<b>UNIT PRICE (PKR)</b>	<b>GST PRICE (PKR)</b>	<b>GST PRICE (PKR)</b>
HP Color Laser Jet Pro 277N – Print, Copy, Scan and Fax <b>01 Year card warranty</b>	01	53,500	9095	62,595.00
Western Digital passport hard drive 3.0 USB – 1TB <b>02 Years Card warranty</b>	01	8200	1394	9,594.00
<b>Apple I pad Air2 – 64GB / Wi Fi</b> Core Apple A8x 1.5GHz, Wi-Fi, Bluetooth, 9.7" Retina Display, Dual Camera, Headphone output, Apple iOS 8.1 <b>01 Year Intl Warranty</b>	01	59,500	10115	69,615.00
Optional Pure Line Touch Pen For Tablet & Smart Phone <b>No Warranty</b>	01	4,500	765	5,265.00

#### **TERMS & CONDITION:**

<b>PRICE</b>	:	THE ABOVE PRICE IS INCLUSIVE OF GST.
<b>PAYMENT</b>	:	AS PER AGREED.
<b>DELIVERY</b>	:	Receive Purchase Order the delivery will be made 3 -4 weeks (Subject to availability).
<b>VALIDATION</b>	:	THE ABOVE PRICES ARE VALID FOR 90 DAYS ONLY
<b>WARRANTY</b>	:	AS PER MANUFACTURER
<b>TAX</b>	:	IF GOVERNMENT IMPOSES ANY NEW OR REVISED TAXES, SHOULD BE BRONE BY THE CUSTOMER

Please feel free to contact us for further information and clarification. We hope to have good business relationship and assure you of our doing best to meet your expectations.

With Best Regards,

**SYED MUHAMMAD PERVAIZ**  
Director Sales  
+92 0312-9214244/0321-8236833



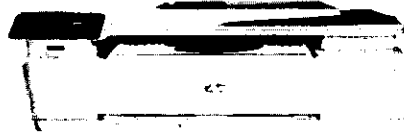
www.Otech.technology



Office # 216, 2nd Floor, Park Tower Office Wing,  
Shahr-e-Firdosi, Clifton, Karachi

**HP Color LaserJet Pro MFP M277n**

You'd never expect this much performance from such a small package. This loaded MFP and Original HP Toner cartridges with Jetintelligence combine to give you the tools you need to get the job done.



**MEGAPLUS**  
PAKISTAN



Reference No: MPKHI-SAQ4 IBA

November 28, 2016

**Manager**

**Procurement ICT**

**Institute of Business  
Administration, Karachi**

**IBA Main Campus , University Road,karachi**  
Contact Details: 111-422-422 Ext 2112

Attn: **Mr. Syed Ali Ahmed Naqvi**

Subject: **Quote for RFQ –Computer Item Require**

Dear Sir,

Reference to your esteemed enquiry, we are attaching the prices of your requested peripherals for your information.

ITEM NO.   ITEM DESCRIPTION   QUANTITY   UNIT   PRICE				
( B3Q10A )	HP COLOR LASERJET PRO MFP M277N PRINTER			PKR 46,764.00
Total Amount				PKR 46,764.00

**Validity: Price is inclusive of GST and are valid for 14 days only**

**Warranty: 01 year warranty**

**Delivery time will 6 Working days if Ex-stock available otherwise 4-6 weeks from the date of confirmed Purchase Order received**

**Payment: 100% Payment with in 30 days after Delivery.**

Should you have any further queries, please feel free to contact us.

Thanking You

Yours truly,

**MEGAPLUS**  
PAKISTAN

**SYED SHARIQ ALI**  
Business Development Executive

URL: www.arcpointpk.com



HEAD OFFICE Karachi: 809, 8th floor Business and Finance Center I.I. Chundrigar Road Karachi  
Phone Numbers: (021) 32463767-68, (021) 32462941-43, Fax: (021) 32463764  
STRN:12-059999-067-46, NTN: 1128778-7

## QUOTATION

ATTN: Mr. Asjad Asad  
DEPT: I.T. Procurement  
COMPANY: Institute of Business Administration  
ADDRESS: University Enclave, University Road, Karachi  
TEL: 021-38104700-1  
RFQ REF: RFQ -Computer Item Require

DATE: 28th Nov 2016  
QT REF: APT-0887-01112016-ARC-KHI

Dear Sir/ Madam,

Reference to your query, please find attached our quotation for the same. We hope that you will find the prices very competitive. Looking forward to hear from you soon.  
If you have any query, feel free to contact us.

S.No.	DESCRIPTION	QTY	Unit Price W/O GST	17% GST Amount	Total unit Price with GST	Total Amount
1	HP Color Laserjer M277n MFP with 1 Year HP Card Warranty	1	55,566.26	9,446.26	65,012.52	65,012.52
2	WD 1 TB Portable HDD with Standard Manufacturer Warranty	1	7,911.58	1,344.97	9,256.54	9,256.54
3	Apple Air2 64GB Tab with International Warranty	1	63,136.96	10,733.28	73,870.24	73,870.24

### Terms & Conditions

**Prices** Above prices are inclusive of all GOVT. Taxes  
**Delivery Time** Ex-stock/6-8 weeks after PO incase of stock end, kindly confirm the availability of stock at the time of issuing Purchase Order.  
**Warranty** As mentioned above.  
**Validity** 05 Days, subject to stock availability.  
**Payment Terms** Immediate after delivery, please issue cross cheque in favour of Arcpoint Technologies  
**Note** The above mention prices are subject to the availability and the dollar value. Any change in dollar value at the time of order will reflect accordingly.  
Price would be revised, incase the Govt or Principal imposes any additional duties/ taxes/ any charges in Pak rupees, customer has to pay the difference.

Best Regards

Elizabeth Miranda  
Sales Coordinator

ARCPOINT TECHNOLOGIES  
BRANCHES

Suite # 60-61, 1st floor, Al Latif Centre, Main Gulberg Road Lahore.  
Phone Numbers: 0423-5781550

House # 169 Street # 33 I-8/2 Islamabad.  
Phone Numbers: 051-4860968



**e-Notification to Tender (Get notified on upcoming tenders)**

**Full Name:**

Email Address:

**Tender Category:**

-Select-

**Subscribe**

S#	Tender#	Tender Name & Ad	Publishing Date	Closing Date	Opening Date/Time	Document Fee	Evaluation Report	Contact Person	Category
1064		<u>RFQ - Minor Computer Items</u>	25-11-2016	26-11-2016				Syed Ali Ahmed Nagra	IT
1063		<u>RFQ - Provide, Supply &amp; Print Leatherette Folder</u>	24-11-2016	29-11-2016				Mr. Muhammad Hanif (Purchase Executive)	General
1062		<u>RFQ - Printing of Christmas Jacket</u>	24-11-2016	26-11-2016				Mr. Muhammad Hanif (Purchase Executive)	General
1061		<u>RFQ - Providing Painting Items</u>	23-11-2016	26-11-2016				Manager General Maintenance - Sr Executive Repair & Maintenance	General
1060		<u>RFQ - Rental of SMD Screen</u>	22-11-2016	24-11-2016				Mr. Amir Zain (Purchase Executive)	General
1059		<u>RFQ - Provide, Estimate &amp; Supply of Centre &amp; Side Tables</u>	16-11-2016	24-11-2016				Mr. Amir Zain (Purchase Executive)	General
1058		<u>RFQ - WASHING AND CLEANING OF SOFA FABRIC CUSHIONED</u>	16-11-2016	22-11-2016				Manager General Maintenance - Sr Executive Repair & Maintenance	General
1057		<u>RFQ - CONSTRUCTION OF KUNDS FOR GARBAGE COLLECTION &amp; DISPOSAL</u>	16-11-2016	20-11-2016				Manager General Maintenance - Sr Executive Repair and Maintenance	General
1056		<u>RFQ - Conditioning of Leatherette Sofa Seats</u>	16-11-2016	26-11-2016				Manager General Maintenance - Sr Executive Repair & Maintenance	General
1055		<u>RFQ - Provide &amp; Supply of Vacuum Cleaner &amp; LED</u>	14-11-2016	18-11-2016				Mr. Amir Zain (Purchase Executive)	General