IBA Institute of Business Administration Karachi Leadership and Ideas for Tomorrow

Request For Quotation

Description	: RFQ-001741 - book	
Date of Issue	: 22 Mar 2024	
Date of Submission of Quotation	: 25 Mar 2024 11:00:00 AM	
Place of Delivery	: Stores, IBA Main Campus, University Road Karachi.	
Contact Person & Telephone	 Purchase Department IBA Main Campus, University Road, Karachi. 03122669895 Extension : 2150 	

Sr#	Description	Quantity + UOM
1	Printing of Booklet	200.00 EACH
	booklet of 170 pages	
	size A5	
	Paper: matt paper 128 gsm	
	Printing: 05 color	
	Title: Art card 300 gm 5 color printing with on side matt lamination Binding	
	style: Perfect Bound	
	200 Urdu copies	
	Noted: We minimum 20 copies for the 27th of March.	
2	Printing of Booklet	200.00 EACH
	booklet of 170 pages	
	size A5	
	Paper: matt paper 128 gsm	
	Printing: 05 color	
	Title: Art card 300 gm 5 color printing with on side matt lamination Binding	
	style: Perfect Bound	
	200 English copies	
	Noted: We minimum 20 copies for the 27th of March.	

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.

- 2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
- 3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
- 4. General Sales Tax will be paid on applicable items only.
- 5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
- 6. The rate I item cost is final and no change what so ever will be accepted.
- 7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- 8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
- 9. Invoice/Bill to be submitted to Purchase Department.
- 10. Advance Payment subject to Bank Guarantee.
- 11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates
- I denomination of Purchase Order.
- 12. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.