



RFQ

Description : Provide and Supply Seat Shell with writing arms
Date of Issue : February 23, 2015
Date of Submission of Quotation : February 25, 2015
Place of Delivery : IBA, City Campus
Contact Person & Telephone : Mr. Muhammad Hanif (Purchase Executive)
021-38107400 (Ext. 2151)

S. #	Items	Qty
01	Seat Shell with Fitting Charges Brand: Boss or equivalent Shell Size: 18inch seat x 18inch back Material: Plastic Color: Gray <i>As per Sample available at Purchase Office</i>	70 units
02	Writing Arm with Fitting Charges Brand: Boss or equivalent Size: 22inch length x 10inch width Material: Plastic Color: Gray <i>As per Sample available at Purchase Office</i>	70 units

Terms & Conditions:

- 1- Material of this order is subject to final inspection at the time of delivery.
- 2- We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
- 3- Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
- 4- General Sales Tax will be paid on applicable items only.
- 5- Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
- 6- The rate / item cost is final and no change what so ever will be accepted.
- 7- Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- 8- Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
- 9- Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- 10- Advance Payment subject to Bank Guarantee.
- 11- No subletting in any case / item / form will be allowed.
- 12- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- 13- Stamp duty 0.2% for Goods against total value of Purchase Order / Work Order will be levied accordingly.